



**CITY OF BARABOO COMMON COUNCIL
AMENDED AGENDA**

Tuesday, October 22, 2024, 7:00 p.m.
Council Chambers, 101 South Blvd., Baraboo, Wisconsin

	Pages
1. CALL TO ORDER	
2. ROLL CALL AND PLEDGE OF ALLEGIANCE	
3. APPROVAL OF PREVIOUS MINUTES (Voice Vote) October 2, 2024 & October 8, 2024	3
4. APPROVAL OF AGENDA (Voice Vote)	
5. COMPLIANCE WITH OPEN MEETING LAW NOTED	
6. PRESENTATIONS Clifton Larson Allen (CLA) will present the 2023 Audit Report.	
7. PUBLIC HEARINGS The Mayor will announce that this is the published date and time to hear public comment regarding: <ul style="list-style-type: none">• 2025 Proposed Budget	
8. PUBLIC INVITED TO SPEAK <i>(Any citizen has the right to speak on any item of business that is on the agenda if recognized by the presiding officer.)</i>	
9. MAYOR'S BUSINESS <ul style="list-style-type: none">• In-Person Absentee Voting starts on October 22nd and runs through November 1st at City Hall. Please see the City's website for additional information on specific dates and times.• The General Election will take place on Tuesday November 5th. All City of Baraboo residents vote at the Baraboo Civic Center and polls are open from 7:00am to 8:00pm.• Additional information regarding the City of Baraboo Operational Referendum can be found on the city's website, https://baraboowi.gov/referendum.	
10. CONSENT AGENDA <i>(Roll Call)</i>	
10.1 Accounts Payable Approve the Accounts Payable to be paid in the amount of \$	14
11. ORDINANCES ON 2nd READING	
11.1 Amend §7.165 All-Terrain/Utility Terrain Vehicles Consider amending §7.165, All-Terrain/Utility Terrain Vehicles, to allow ATVs/UTVs to operate on a section of State Hwy 136.	15

12. NEW BUSINESS- RESOLUTIONS

- 12.1 Alma Waite Funds 19
Consider approving the 2025 allocation of Alma Waite available funds among applicants. (Ostrander)
- 12.2 2025 Business Improvement District (BID) 20
Consider approving the 2025 Business Improvement District (BID) budget operating plan and preliminary assessment and set the public hearing for November 26, 2024. (Ostrander)
- *12.3 Snowmobile Path 32
Consider allowing snowmobiles to operate on property recently annexed by the City. (Pinion)

13. NEW BUSINESS ORDINANCES

- *13.1 Amend §7.16(6), Snowmobiles 38
Consider amending §7.16(6) to allow the continued use of snowmobiles on a trail located on property recently annexed by the City. (Pinion)

14. COMMITTEE OF THE WHOLE

Moved by _____, seconded by _____, to enter Committee of the Whole to discuss the following:

- 2025 Budget Update

Moved by _____, seconded by _____, to rise and report from Committee of the Whole and return to regular session. *(Roll Call)*

15. ADMINISTRATOR AND COUNCIL COMMENTS

(Comments are limited to recognition of City residents and employees, memorials, and non-political community events; discussion of matters related to government business is prohibited.)

16. REPORTS, PETITIONS, AND CORRESPONDENCE

The City acknowledges receipt and distribution of the following:

Copies of the meeting minutes included in this packet:

Finance.....9-24-2024

17. ADJOURNMENT (Voice Vote)

Common Council Meeting Minutes**October 2, 2024, 6:00 p.m.****Council Chambers, 101 South Blvd., Baraboo, Wisconsin**

Members Present: Olson, Hause, Hazard, Kent, Lombard, Ellington, Sloan, Kierzek, Thurow
Others Present: Chief Sinden, Clerk Zeman, Administrator Young, J. Bergin, W. Grant, R. Daum,
L. Laux, T. Gilman, T. Pinion, W. Peterson, and J. Ostrander

1. CALL TO ORDER

Mayor Nelson called the meeting to order at 6:00pm.

2. ROLL CALL AND PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was given.

3. APPROVAL OF AGENDA

Moved by: Lombard

Seconded by: Ellington

Motion: CARRIED

4. COMPLIANCE WITH OPEN MEETING LAW NOTED**5. PUBLIC INVITED TO SPEAK**

No one spoke.

6. COMMITTEE OF THE WHOLE

Moved by Ellington, seconded by Hause, and carried unanimously to enter Committee of the Whole to discuss priority setting for 2025 budget.

Department Heads and members of the Common Council reviewed the 2025 budget. Based on the current proposed budget, we are currently expecting a deficit of \$570,876 in 2025. At the last Council meeting, Council members agreed to utilize \$350,000 of fund balance towards this budget deficit. Based on discussion at tonight's meeting, it was decided that the following adjustments would be made to the 2025 budget: not filling the position of Park, Recreation & Forestry Director, not opening the Campbell Park swimming pool, increasing both the fees to apply for a Special Event permit and parking ticket fees, removing the purchase of one police vehicle, a deduction of library expenses, and removing 1/2 of the salary for an open public works position. Staff will update the 2025 budget to include these adjustments; Common Council will review the amended budget at the October 8, 2024 Council meeting.

Moved by Hazard, seconded by Thurow, and carried unanimously to rise and report from Committee of the Whole and return to regular session.

7. ADJOURNMENT

Moved by: Ellington

Seconded by: Hause

That the meeting adjourn at 8:20pm.

Motion: CARRIED

Brenda M. Zeman, City Clerk

Common Council Meeting Minutes**October 8, 2024, 7:00 p.m.****Council Chambers, 101 South Blvd., Baraboo, Wisconsin**

Members Present: Olson, Hause, Hazard, Kent, Lombard, Ellington, Sloan, Kierzek, Thurow
Others Present: Chief Sinden, Clerk Zeman, Administrator Young, T. Pinion, P. Cannon, J. Ostrander, L. Laux, members of the press and others

1. CALL TO ORDER

Mayor Nelson called the meeting to order at 7:00pm.

2. ROLL CALL AND PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was given.

3. APPROVAL OF PREVIOUS MINUTES

Moved by: Ellington

Seconded by: Hause

Motion: CARRIED

4. APPROVAL OF AGENDA

Moved by: Hazard

Seconded by: Thurow

Motion: CARRIED

5. COMPLIANCE WITH OPEN MEETING LAW NOTED**6. PRESENTATIONS**

None Scheduled.

7. PUBLIC HEARINGS

None Scheduled.

8. PUBLIC INVITED TO SPEAK

Robert Spencer, E10616 Terrytown Rd, spoke in favor of amending the ordinance to allow ATVs & UTVs to operate on Hwy 136.

9. MAYOR'S BUSINESS

- The City of Baraboo is hosting three informational sessions for the November Operational Referendum, with the second one taking place on Wednesday, October 9th at 3:00pm at the Carnegie-Schadde Memorial Public Library.
- Alternate side parking started October 1st, please check the City's website for additional information.
- Absentee ballots are now available for the November election. Registered residents can request an absentee ballot at MyVote or by submitting an Absentee Request form to the Clerk's office. Additional information is available in the Clerk's office.
- There will be an additional public hearing regarding the proposed 2025 budget at the October 22, 2024 Council meeting, the statutorily required public hearing will be held on November 12, 2024.
- Indigenous Peoples' Day is Monday, October 14, 2024 with a celebration on the Courthouse Square from 1:00pm-4:00pm.

10. CONSENT AGENDA

Moved by: Sloan

Seconded by: Lombard

Motion: CARRIED (9 to 0)10.1 Accounts Payable**Resolution No: 2024-138**

THAT the Accounts Payable, in the amount of \$1,228,278.05 as recommended for payment by the Finance/Personnel Committee, be allowed and ordered paid.

10.2 Appointment(s)**Resolution No: 2024-139**

THAT, Thomas Pringle and Dick Whitehurst be re-appointed to the Pink Lady Rail Commission, serving until October 31, 2026.

10.3 Trick or Treat Hours**Resolution No: 2024-140**

That, Trick-or-Treat hours be set on Thursday, October 31, 2024 between the hours of 4:00 PM to 7:00 PM.

10.4 Public Hearing, 2025 Budget**Resolution No: 2024-141**

THAT the Common Council of the City of Baraboo, Wisconsin, shall hold a public hearing in the Council Chambers of the Municipal Building located at 101 South Blvd., Baraboo, Wisconsin, on Tuesday, November 12, 2024, at 7:00 o'clock p.m. for the purpose of giving an opportunity to any interested persons to be heard relative to:

The 2025 Budget

BE IT FURTHER RESOLVED that the City Clerk shall publish notice of this Public Hearing as provided by law.

11. ORDINANCES ON 2nd READING

None.

12. NEW BUSINESS- RESOLUTIONS12.1 Liquor License Application, New**Resolution No: 2024-142**

Moved by: Lombard

Seconded by: Hazard

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

THAT the City Clerk be authorized to issue the following Liquor License:

- Class "B" Fermented Malt Beverage Liquor License to Baraboo Axe Lounge, LLC d/b/a Baraboo Axe Lounge, 713 Broadway Street.

Motion: CARRIED (9 to 0)

12.2 Quit Claim Deed, Spirit Lake**Resolution No: 2024-143**

Moved by: Hazard

Seconded by: Ellington

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

The City hereby accepts the attached Quit Claim Deed from Spirit Lake to the City for Outlots 2, 3 & 4 in the Plat of Spirit Lake.

Motion: CARRIED (9 to 0)

13. NEW BUSINESS ORDINANCES13.1 Amend §7.165 All-Terrain/Utility Terrain Vehicles

Moved by: Thurow

Seconded by: Lombard

Motion to approve 1st reading of **Ordinance No. 2641** amending 7.165 to Traffic Code to regulate All-Terrain and Utility Terrain Vehicles.

THE COMMON COUNCIL OF THE CITY OF BARABOO, WISCONSIN, DO ORDAIN AS FOLLOWS:

7.165 ALL-TERRAIN/UTILITY TERRAIN VEHICLES

- (1) INTENT; APPLICABILITY. The City Council has considered the recreational and economic value of all-terrain vehicle and utility-terrain vehicle (ATV/UTV) routes opportunities weighed against protecting the public safety, liability aspects, terrain involved, traffic density, and history of automobile traffic. After due consideration, this ordinance is created to establish all-terrain vehicle and utility terrain vehicle routes on public roadways on the City property and to regulate the operation of such vehicles on such routes to provide safe and healthful conditions for the enjoyment of ATV/UTV travel consistent with public rights and interest pursuant to City authority under Wis. Stat. §§ 62.11(5), 23.33(8) and 23.33(11).
- (2) STATE LAWS ADOPTED. Except as otherwise provided in this section, the statutory provisions in Wis. Stat. Chs. 23, 340 to 348, and 350 establishing the definitions and regulations with respect to ATVs and UTVs, and Wis. Adm. Code. Ch. NR 64, All-Terrain Vehicles, exclusive of any provisions therein relating to penalties to be imposed and exclusive of any regulations for which the statutory penalty is a fine or term of imprisonment, are hereby adopted and by reference made a part of this chapter as if fully set forth herein. Unless otherwise provided in this section, any act required to be performed or prohibited by any statute incorporated herein by reference is required or prohibited by this ordinance. Any future amendments, revisions or modifications of the statutes or administrative codes incorporated herein are made a part of this section in order to secure uniform statewide regulation of ATVs and UTVs, except to the extent that the provisions of this section are more restrictive.
- (3) DESIGNATION OF ATV AND UTV ROUTES.
 - (a) No person shall operate an ATV or UTV on any City street, alley, park or parking lot, on any public lands or parking lots held open to the public, or on any land within the City except as provided in this section.
 - (b₁) Designated Routes. All streets in the City are designated ATV/UTV routes except STH 33.
 - (c) Authorized Routes. Pursuant to Wis. Stat. Sec. 23.33(11)(am)(4), ATVs/UTVs are authorized to operate on the following highways where the speed limits are 35 MPH or less:
 1. CTH A
 2. CTH T
 3. CTH W
 4. CTH DL
 5. STH 113
 6. STH 136
 - (d) Pursuant to Wis. Stat. §§ 23.33(4)(d)3.b. and 23.33(11)(am)3., ATVs/UTVs are authorized to operate on the bridge over the Baraboo River on State Highway 136 between within the Locust Street in the Village of West Baraboo and Carpenter Street/Hatchery Road in the City of Baraboo city limits. Any ATV/UTV operator crossing said bridge must do all of the following:
 1. Cross the bridge in the most direct manner practicable and at a place where no obstruction prevents a quick and safe crossing.

2. Stay as far to the right of the roadway or shoulder as practicable.
 3. Stop the vehicle prior to the crossing.
 4. Yield the right-of-way to other vehicles, pedestrians, electric scooters, and electric personal assistive mobility devices using the roadway or shoulder.
 5. Exit the highway as quickly and safely as practicable after crossing the bridge.
- (e) The City reserves the right to close or modify ATV and UTV routes at any time.
- (f) Municipal, State, and Utility Operations. An ATV or UTV owned by a municipality, state agency, public utility, or electric cooperative may be operated on any street or highway within the City, and within any City park, while the operator is engaged in an emergency or the operation directly relates to the functions of the municipality, state agency, public utility, or electric cooperative. Unless safety requires strict adherence, the regulations in subsection (4) shall not apply to such operation of an ATV or UTV.
- (g) Route Signs. All ATV and UTV routes shall be signed in accordance with Wis. Admin. Code Sec. NR 64.12. The City shall install and maintain all route signs within the City, including without limitation, on federal, state and county trunk highways within the City. Route signs shall be provided by the Baraboo Bluffs ATV/UTV Club., or their successor, with uniform ATV route signs in accordance with Wis. Admin. Code Sec. NR 64.12(7).
- (4) OPERATION. Operation of ATVs and UTVs on designated ATV/UTV routes shall be subject to all provisions of Wis. Stat. § 23.33, which is adopted as part of this ordinance by reference. The following restrictions apply to operation of ATVs and UTVs on all City streets designated as ATV/UTV routes:
- (a) Hours of Operation. ATVs and UTVs may only be operated on approved ATV/UTV routes from 6am – 10pm.
- (b) Speed Limits. ATVs and UTVs shall operate at a safe speed not to exceed the posted speed limits, except that no ATV or UTV shall be operated at a speed greater than 35 MPH.
- (c) Age of Operation. No person under the age of 16 may operate an ATV or UTV on any segment of a street or highway in the City.
- (d) Safety and Safety Certificate. All ATV and UTV operators are subject to and shall abide by applicable provisions of the Wisconsin Statutes and Department of Natural Resources regulations pertaining to safety and safety certificate requirements. Persons born on or after January 1, 1988, must possess a valid safety certificate to operate an ATV or UTV and shall display proof that the person holds a valid safety certificate to a law enforcement officer on request.
- (e) Valid Driver's License Required. Every person who operates an ATV or UTV on any street or highway in the City shall have in his or her immediate possession a valid motor vehicle operator's license. The ATV/UTV operator shall display the operator's license upon demand from any law enforcement officer, state patrol officer, inspector under Wis. Stat. § 110.07(1), conservation warden, or municipal peace officer.
- (f) Insurance. All ATVs and UTVs are required to have liability insurance with limits no less than the amounts specified in Wis. Stat. § 344.33(2)(a) through (c). The operator of an ATV or UTV shall display proof of such insurance upon demand from any traffic officer.

- (g) Rules of the Road. All ATV and UTV operators shall observe all applicable rules of the road governing motorized vehicles operating on municipal streets in accordance with Wis. Stat. § 23.33 and Wis. Stat. Ch. 346.
- (h) Parking. ATVs and UTVs shall be subject to all City parking regulations and restrictions.
- (i) Parking Lots. ATVs or UTVs may be operated within City parking lots, unless otherwise prohibited by this section.
- (j) Operation within Parks and Sidewalks Prohibited. No person shall operate an ATV or UTV within any City park, or on any sidewalk, designated bicycle or pedestrian lane, gravel shoulder, ditch or other area of any street right-of-way other than on the paved roadway, unless specifically designated and posted otherwise by the City.
- (k) Cruising Prohibited. No person shall, while operating an ATV or UTV, engage in the practice of cruising on any authorized roads. Cruising is defined as running all or part of the length of a roadway multiple times, per day, back and forth, for any purpose other than departing or arriving at their residence, or place of lodging, or departing or arriving, at a person's place of employment.
- (l) Leaving Unattended Prohibited. No person shall leave or allow any ATV or UTV owned or operated by that person to remain unattended on any public highway or public property while the motor is running or with the starting key left in the ignition.
- (m) Protective Headgear. ATV and UTV operators or passengers under the age of 18 years of age shall wear protective headgear of the type required under Wis. Stat. § 347.485(1)(a) and the chin strap is properly fastened.
- (n) Safety Belts. No person may operate a UTV unless each passenger is wearing a safety belt installed by the manufacturer and fastened in a manner prescribed by the manufacturer of the safety belt to act as a body restraint.
- (o) Lights. No person shall operate an ATV or UTV on any route without full functional headlights, taillights and brake lights. All operators shall display a lighted headlight and taillight at all times while on the route. No person may operate an ATV or UTV that is equipped with a lamp that emits any color of light other than white or amber and that is visible from directly in front of the ATV or UTV; a lamp that emits any color of light other than red, yellow, amber, or white and that is visible from directly behind the ATV or UTV; or a flashing, oscillating, or rotating lamp that emits any color other than yellow or amber.
- (p) Noise and Exhaust. No person shall operate an ATV or UTV on any route where the vehicle does not meet state or municipal noise and exhaust restriction requirements, including a display of power in violation of § 7.12 of this Code.
- (q) Radios or Electronic Sound Amplification Devices. No person may operate or park, stop or leave standing an ATV or UTV while using a radio or other electronic sound amplification device emitting sound from the vehicle that is audible under normal conditions from 75 feet or more, unless the electronic sound amplification device is being used to request assistance or to warn against an unsafe condition.
- (r) Open Intoxicants Prohibited. No operator or passenger of an ATV or UTV may possess in or on an ATV or UTV on any street or highway in the City, any bottle or receptacle containing alcohol beverages if the bottle or receptacle has been opened, the seal has been broken, or the contents of the bottle or receptacle have been partially removed or

released. This subsection does not apply if the bottle or receptacle is kept in the trunk of the ATV or UTV or if the ATV or UTV does not have a trunk, in some other area of the ATV or UTV not normally occupied by the operator or passengers. A utility compartment or glove compartment is considered to be within the area normally occupied by the operator and passengers.

- (s) Operating While Under the Influence Prohibited. No person shall operate and ATV or UTV while under the influence of an intoxicant, a restricted controlled substance, a controlled substance analog, or any combination of these elements, to a degree which renders the person incapable of safely operating the ATV or UTV.
- (5) VIOLATIONS AND PENALTIES. The penalty for any violation identified in Wis. Stat. Sec. 23.33(13) or Wis. Stat. Chaps. 340 through 347 shall be as provided in the Statutes. Deposit amounts for such violations shall be as set forth in the current Revised Uniform State Traffic Deposit Schedule. The penalty for any violation of this ordinance not addressed in Wis. Stat. Sec. 23.33(13) or Wis. Stat. Chaps. 340 through 347 shall be a forfeiture as set forth in § 25.04 of this Code, together with all applicable costs, surcharges and assessments.

This Ordinance shall take effect upon passage and publication as provided by law.

Against (1): Sloan

Motion: CARRIED (8 to 1)

14. COMMITTEE OF THE WHOLE

Moved by Ellington, seconded by Hause, and carried unanimously to enter into Committee of the Whole to discuss the preliminary draft of the 2025 Budget.

Administrator Young provided Council members with the updated proposed 2025 budgets. Based on the discussion from the special council meeting, the following adjustments were made to the budget:

- apply \$320,000 of fund balance
- Temporarily not filling the Park, Recreation & Forestry Director for approximately 6-months which will allow for review of the position description. While the salary will be a deduction to the budget, there will be an increase for salary adjustments for current staff and potentially contracting for grant writing.
- Not opening the Campbell Park pool for 2025
- Increasing fees, to include special events and parking
- Move police vehicle to Debt Service
- Delay Public Works staff hire for 6 months
- A potential deficit increase in the Shared Ride Taxi program
- Reduce library expenses, shifting staff
- Reduce Information Technology position to 1/2 time, possibly shared with another municipality

Administrator Young also presented some budget "neutral" items would be increasing the wheel tax by \$10 which would be allocated to the public works department, increasing our borrowing for capital equipment, possibly altering the Administrative Assistant position to HR/Administrative Assistant, and potential staff attorney on-site.

With these proposed changes, we would have a window of margin of about \$3,100 for the 2025 budget.

J. Ostrander noted that the deficit for the Shared Ride Taxi program is an estimate based on the average hourly rate to operate this service.

Council discussed their concerns with increasing the wheel tax and parking tickets as it relates to alternate side parking. Staff will continue to review current fees.

Moved by Thurow, seconded by Ellington, and carried unanimously to rise and report from Committee of the Whole and return to regular session.

15. ADMINISTRATOR AND COUNCIL COMMENTS

Ald. Hause noted that St. Joe's is holding a community festival on Sunday at the Sauk County Fairgrounds from 11-4.

16. REPORTS, PETITIONS, AND CORRESPONDENCE

The City officially acknowledges receipt and distribution of the following:

Copies of the meeting minutes included in this packet:

Finance/Personnel Committee Meeting Minutes

**September 10, 2024, 6:00 p.m.
City Hall, Committee Room #205
101 South Blvd., Baraboo, WI 53913**

Members Present: Sloan, Kent, Kierzek

Others Present: Mayor Nelson, Clerk Zeman, J. Ostrander, P. Cannon, T. Pinion, D. Olson, Brett Topham

1. Call Meeting to Order

Chairman Sloan called the meeting to order.

1.a Roll Call of Membership

1.b Note Compliance with Open Meeting Law

1.c Approve Minutes of August 27, 2024

Moved by: Kent

Seconded by: Kierzek

CARRIED (3 to 0)

1.d Approve Agenda

Moved by: Kierzek

Seconded by: Kent

CARRIED (3 to 0)

2. Action Items

2.a Accounts Payable

Moved by: Kent

Seconded by: Kierzek

Recommend Common Council pay \$751,329.86 of Accounts Payable.

CARRIED (3 to 0)

2.b County Library Tax Exemption

Clerk Zeman noted that this is an annual resolution. Because the City already includes in their levy a contribution to the library, we can file an exemption from the county library tax.

Moved by: Kent

Seconded by: Kierzek

Recommend to Common Council to approve the exemption from the County Library tax for 2025.

CARRIED (3 to 0)

2.c TIF Policy

The committee discussed the options for creating a TIF policy. While some members feel the policy is not needed, and each development should be reviewed individually, other members feel this creates transparency and sets guidelines. T. Pinion informed the committee of what the current procedure is for anyone proposing future development. It was discussed that maybe this needs to be a development policy with a funding application to review the project before determining if TIF funds are available or possible locations. No action taken on the TIF Policy; staff will rework this policy into more of a general development application and/or guide.

3. Discussion Items

Shared Ride Taxi

J. Ostrander noted that the Request for Proposals (RFP) is almost done. It was also noted that with the decrease in vehicles available for trips, the City might want to consider selling the excess vehicles. If the vehicles are sold for less than \$4,000 the City retains the funds. Committee members have decided to retain the vehicles.

Mayor Nelson noted that the Village of West Baraboo is meeting on Thursday and will review the proposed Memorandum of Understanding (MOU) for the Shared Ride Taxi service. The MOU includes a contribution from the Village of West Baraboo of \$10,000 or 1/2 of the required contribution from the City, whichever is less. They will review both a one year and a two-year

agreement. The committee discussed presenting an agreement that matches the City's contract, 2 years with the option to extend an additional 3 years.

4. Adjournment

Moved by: Kierzek

Seconded by: Kent

That the meeting adjourn at 6:49pm.

CARRIED (3 to 0)

CITY OF BARABOO ADMINISTRATIVE MEETING

Meeting Minutes

September 17, 2024, 4:30 p.m.

City Hall, Committee Room #205

101 South Blvd., Baraboo, WI 53913

Members Present: Thurow, Hazard

Members Absent: Lombard

Others Present: Staff: Administrator - John Young, City Clerk - Brenda Zeman, Police Chief - Rob Sinden by phone, Finance Director - Julie Ostrander
Citizens: Miranda Klabunde, Michelle Markowski

1. CALL TO ORDER

1.a ROLL CALL OF MEMBERS

1.b NOTE COMPLIANCE WITH OPEN MEETING LAW

1.c APPROVE MINUTES: September 3, 2024

Moved by: Hazard

Seconded by: Thurow

Motion: CARRIED

1.d APPROVE AGENDA

Moved by: Thurow

Seconded by: Hazard

Motion: CARRIED

2. ACTION ITEM(S)

2.a Temporary Liquor License, Baraboo Young Professionals

Police Department had no concerns.

Moved by: Hazard

Seconded by: Thurow

Recommend to the Common Council on approving a Temporary Class "B" Liquor License (AKA Picnic License) for the Baraboo Young Professionals, Night Market, 9-20-2024.

Motion: CARRIED

3. INFORMATIONAL ITEM(S)

3.a Date and time of next meeting, October 1, 2024

4. ADJOURNMENT (Voice Vote)

Adjourn at 4:33 pm

Moved by: Hazard

Seconded by: Thurow

Motion: CARRIED

Minutes of the Public Safety Committee Meeting – August 26, 2024

Members Present: Steve Hause and John Ellington. David Olson was absent. **Others Present:** Administrator John Young, Chief Sinden, Tom Pinion, Utility Superintendent Wade Peterson, Street Superintendent Tony Gilman, and Bob Spencer.

Call to Order – Chairman John Ellington called the meeting to order at 1:00. Compliance with the Open Meeting Law was noted. It was moved by Ellington, seconded by Hause to approve the agenda as posted. Motion carried unanimously. It was moved by Hause, seconded by Ellington to approve the minutes of the July 22, 2024 meeting. Motion carried unanimously.

Public Invited to Speak (Any citizen has the right to speak on any item of business that is on the agenda for Commission action if recognized by the presiding officer.) – There were no speakers.

Action Items

- a. Review and recommendation to the Common Council to create Amend Section 7.165, All-Terrain/Utility Terrain Vehicles in the General Code of Ordinances to include STH 136 from the Carpenter Street/Hatchery Road intersection to the northern City limits. – Pinion said that West Baraboo has already approved this from the north to the joint Village/City limits. He said that it simplifies the route rather than go all the way down Moore Street. It was moved by Hause, seconded to Ellington to recommend amending Section 7.165, All-Terrain/Utility Terrain Vehicles to include STH 136 as presented. Motion carried unanimously.
- b. Review Proposals for the Demolition and Disposal of the former I AM DAIRY building located at 105 Vine Street and recommend award of a contract. – Pinion said that two proposals were received, one from Beaver Services and one from Dean Blum Excavating. He said Beaver Services was significantly less than Blum, and they have done the last several demolitions. Pinion's recommendation is to forward to Council with a recommendation to award a contract to Beaver Services. It was moved by Ellington, seconded by Hause to recommend awarding the contract to Beaver Services. Motion carried unanimously.
- c. Review and recommendation to approve a Preliminary Resolution declaring the City's intent to levy Special Assessments for new curb & gutter and new sidewalk planned as part of the 2024 Street Reconstruction Projects. – Pinion said this is the statutory procedure for the City to be able to levy special assessments. It was moved by Hause, seconded by Ellington to recommend to approve a Preliminary Resolution declaring the City's intent to levy Special assessments for new curb & gutter and new sidewalk planned as part of the 2024 Street Reconstruction Projects as presented. Motion carried unanimously.
- d. Review and approval of monthly Billing Adjustments/Credits for Sewer and Water Customers for July, 2024 – It was moved by Ellington, seconded by Hause to approve the monthly billing adjustments/credits for July, 2024. Motion carried unanimously.

Reports

- a. **Utility Superintendent's Report**
 - i. Staffing Updates – No changes.
 - ii. Project Updates – Peterson said a lot of time is spent on 8th St/8th Avenue construction. He said the last stretch of water main should be completed today and sanitary sewer in the next couple days. He said all the utilities should be done early next week. Today there is a water main break by the high school, nothing can be done until the stretch of 8th is open, it is scheduled for repair Wednesday morning, but may be moved up to Tuesday, and then we will have to work with the school and business for some type of outages to fix it or replace it.
- b. **Street Superintendent's Report**
 - i. Staffing Updates – Gilman said today, tomorrow, Wednesday crews are starting one hour earlier due the excessive heat.
 - ii. Activity Report – Gilman said that 3 out of the 4 are paved, one needs to be shouldered, and one to prepare for pavement and pave it. He said crews have been working on large scale asphalt patching. He said that weather permitting, traffic striping will be completed for the season during the week of August 29th.
 - iii. Informational – Gilman said that there will be several items outside of the operating expenses that he will be taking into budget presentation with the Finance Department. He said one of the items is a salt/sand storage facility. He said that they have been trying to save funds to be able to put up a structure is hold salt in one said and sand in the other, the size would be 60x100. He said the ultimate goal is to have sand, salt, and the brine making facility in the same building. He is expecting proposals to come in at the \$350,000-\$375,000 range. Gilman went on to say that there would be a 33x100 open front secondary building to house equipment that is used seasonally or less frequently, and materials related to street and alley work. He said the proposal for this is just shy of \$70,000 before discounts applied. Gilman said that \$100,000 was put into a fund in 2023 and going to do it in 2024, however, the previous administrator felt that when it comes time it would be better off borrowing versus having it applied. Gilman said in 2025 he will be scheduling the replacement of the City Services Center scissor lift, estimated replacement cost is \$35,000. Gilman said that in 2025 they will also be replacing the drill press, replacement cost would be upwards of \$10,000.
- c. **Police Chief's Report**

Sinden said that back to school preparation is well on its way, they have met with the School District, and both SROs are ready to begin the year. He said that they will be stepping up enforcement in every school zone next week. Sinden's concern with the re-engineering of 8th is that now there is a one-lane westbound driving, and in the morning Draper backs up so we have the potential of backing up on 8th. Pinion said that there are 4- lane from Park Street to about Dominos.

 - i. Staffing Updates – Sinden said the internal investigation regarding the William Deppe search warrants that occurred, three City officers were named that were brought up either in conversation or in the Department of Criminal Investigation, he opened up on internal investigation of those, during that investigation, Office Derek Burch resigned prior to the completion, the other two officers mentioned were Mike Pichler and Nick Burch and our internal investigation found no criminal violations at all on their behalf. Sinden said we are down two officers following the resignation of Derek Burch. Sinden said that interviews will be held on Friday. He said the officers in training are all doing exceptionally well. Officer Alexis Short is now on solo patrol, one officer is in the academy and will be done in October.
 - ii. Case/Response Update – Sinden said call level reports, in 2023 calls for service were 5,306, 2024 to date is 4,486. He said that when you take in to account that number of officers in training and not on the street is the reason for this. Sinden said that all reports are in the packet. He said that the department is down on Use of Force cases and he would expect for

it to down because the number of cases are down. He said the department is down in Uses of Force by approximately 24%.

Information Items

STH 33 Reconstruction Project – Status Report – Pinion is moving long extremely well. A-1 is the contractor, they are very conscience and are amazed at the number of complaints that they have gotten from the citizens of Baraboo, three the entire time. He said having the project liaison has been great. He said that the stretch from just east of Dominos to Park Street will be open tomorrow. Progress continues very well from Park Street, they are now all the way over to Oak Street. He said this will be done in two individual segments, from Park Street to West Street, a 3-block stretch, hopefully will be done in the next 3 weeks.

AJOURNMENT – There being no further business, Ellington adjourned the meeting at 1:32 p.m.

17. ADJOURNMENT

Moved by: Ellington

Seconded by: Hazard

That the meeting adjourn at 8:02pm.

Motion: CARRIED

Brenda M. Zeman, City Clerk

10.1

RESOLUTION NO. 2024 -

Dated: October 22, 2024

The City of Baraboo, Wisconsin

<i>Background:</i>
Fiscal Note: (Check one) <input type="checkbox"/> Not Required <input type="checkbox"/> Budgeted Expenditure <input type="checkbox"/> Not Budgeted
<i>Comments</i>

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

THAT the Accounts Payable, in the amount of \$ _____ as recommended for payment by the Finance/Personnel Committee, be allowed and ordered paid.

Offered By: Consent
Motion:
Second:

Approved by Mayor: _____
Certified by City Clerk: _____

The City of Baraboo, Wisconsin

Background: The City approved the ATV_UTV Ordinance in April 2024. That Ordinance approved all Streets, with the exception of STH 33.

The Village of West Baraboo has allowed ATVs and UTVs for a much longer period than Baraboo and they are noticing a fair amount of traffic using State Rd 136 to cross the Baraboo River. To avoid State Rd 136 would create a lot of extra travel in the Village and they have already approved the use of the State Rd 136 to their southerly Village Limits. In order to allow traffic from the joint Village Limit/City Limit at the center of the Baraboo River to the Carpenter Street/Hatchery Road intersection.

The Public Safety Committee reviewed this matter at their August 26th meeting and recommended approval of the proposed Ordinance revision.

Fiscal Note: (check one) ☒ Not Required ☐ Budgeted Expenditure ☐ Not Budgeted **Comments:**

An Ordinance amending Section §7.165 to Traffic Code to regulate All-Terrain and Utility Terrain Vehicles.

THE COMMON COUNCIL OF THE CITY OF BARABOO, WISCONSIN, DO
ORDAIN AS FOLLOWS:

7.165 ALL-TERRAIN/UTILITY TERRAIN VEHICLES

- (1) **INTENT; APPLICABILITY.** The City Council has considered the recreational and economic value of all-terrain vehicle and utility-terrain vehicle (ATV/UTV) routes opportunities weighed against protecting the public safety, liability aspects, terrain involved, traffic density, and history of automobile traffic. After due consideration, this ordinance is created to establish all-terrain vehicle and utility terrain vehicle routes on public roadways on the City property and to regulate the operation of such vehicles on such routes to provide safe and healthful conditions for the enjoyment of ATV/UTV travel consistent with public rights and interest pursuant to City authority under Wis. Stat. §§ 62.11(5), 23.33(8) and 23.33(11).
- (2) **STATE LAWS ADOPTED.** Except as otherwise provided in this section, the statutory provisions in Wis. Stat. Chs. 23, 340 to 348, and 350 establishing the definitions and regulations with respect to ATVs and UTVs, and Wis. Adm. Code. Ch. NR 64, All-Terrain Vehicles, exclusive of any provisions therein relating to penalties to be imposed and exclusive of any regulations for which the statutory penalty is a fine or term of imprisonment, are hereby adopted and by reference made a part of this chapter as if fully set forth herein. Unless otherwise provided in this section, any act required to be performed or prohibited by any statute incorporated herein by reference is required or prohibited by this ordinance. Any future amendments, revisions or modifications of the statutes or administrative codes incorporated herein are made a part of this section in order to secure uniform statewide regulation of ATVs and UTVs, except to the extent that the provisions of this section are more restrictive.
- (3) **DESIGNATION OF ATV AND UTV ROUTES.**
 - (a) No person shall operate an ATV or UTV on any City street, alley, park or parking lot, on any public lands or parking lots held open to the public, or on any land within the City except as provided in this section.

- (b₁) Designated Routes. All streets in the City are designated ATV/UTV routes except STH 33.
- (c) Authorized Routes. Pursuant to Wis. Stat. Sec. 23.33(11)(am)(4), ATVs/UTVs are authorized to operate on the following highways where the speed limits are 35 MPH or less:
1. CTH A
 2. CTH T
 3. CTH W
 4. CTH DL
 5. STH 113
 6. STH 136
- (d) Pursuant to Wis. Stat. §§ 23.33(4)(d)3.b. and 23.33(11)(am)3., ATVs/UTVs are authorized to operate on the bridge over the Baraboo River on State Highway 136 between ~~within the~~ Locust Street in the Village of West Baraboo and Carpenter Street/Hatchery Road in the City of Baraboo—city limits. Any ATV/UTV operator crossing said bridge must do all of the following:
1. Cross the bridge in the most direct manner practicable and at a place where no obstruction prevents a quick and safe crossing.
 2. Stay as far to the right of the roadway or shoulder as practicable.
 3. Stop the vehicle prior to the crossing.
 4. Yield the right-of-way to other vehicles, pedestrians, electric scooters, and electric personal assistive mobility devices using the roadway or shoulder.
 5. Exit the highway as quickly and safely as practicable after crossing the bridge.
- (e) The City reserves the right to close or modify ATV and UTV routes at any time.
- (fe) Municipal, State, and Utility Operations. An ATV or UTV owned by a municipality, state agency, public utility, or electric cooperative may be operated on any street or highway within the City, and within any City park, while the operator is engaged in an emergency or the operation directly relates to the functions of the municipality, state agency, public utility, or electric cooperative. Unless safety requires strict adherence, the regulations in subsection (4) shall not apply to such operation of an ATV or UTV.
- (gf) Route Signs. All ATV and UTV routes shall be signed in accordance with Wis. Admin. Code Sec. NR 64.12. The City shall install and maintain all route signs within the City, including without limitation, on federal, state and county trunk highways within the City. Route signs shall be provided by the Baraboo Bluffs ATV/UTV Club., or their successor, with uniform ATV route signs in accordance with Wis. Admin. Code Sec. NR 64.12(7).
- (4) **OPERATION**. Operation of ATVs and UTVs on designated ATV/UTV routes shall be subject to all provisions of Wis. Stat. § 23.33, which is adopted as part of this ordinance by reference. The following restrictions apply to operation of ATVs and UTVs on all City streets designated as ATV/UTV routes:
- (a) Hours of Operation. ATVs and UTVs may only be operated on approved ATV/UTV routes from 6am – 10pm.
- (b) Speed Limits. ATVs and UTVs shall operate at a safe speed not to exceed the posted speed limits, except that no ATV or UTV shall be operated at a speed greater than 35 MPH.

- (c) Age of Operation. No person under the age of 16 may operate an ATV or UTV on any segment of a street or highway in the City.
- (d) Safety and Safety Certificate. All ATV and UTV operators are subject to and shall abide by applicable provisions of the Wisconsin Statutes and Department of Natural Resources regulations pertaining to safety and safety certificate requirements. Persons born on or after January 1, 1988, must possess a valid safety certificate to operate an ATV or UTV and shall display proof that the person holds a valid safety certificate to a law enforcement officer on request.
- (e) Valid Driver's License Required. Every person who operates an ATV or UTV on any street or highway in the City shall have in his or her immediate possession a valid motor vehicle operator's license. The ATV/UTV operator shall display the operator's license upon demand from any law enforcement officer, state patrol officer, inspector under Wis. Stat. § 110.07(1), conservation warden, or municipal peace officer.
- (f) Insurance. All ATVs and UTVs are required to have liability insurance with limits no less than the amounts specified in Wis. Stat. § 344.33(2)(a) through (c). The operator of an ATV or UTV shall display proof of such insurance upon demand from any traffic officer.
- (g) Rules of the Road. All ATV and UTV operators shall observe all applicable rules of the road governing motorized vehicles operating on municipal streets in accordance with Wis. Stat. § 23.33 and Wis. Stat. Ch. 346.
- (h) Parking. ATVs and UTVs shall be subject to all City parking regulations and restrictions.
- (i) Parking Lots. ATVs or UTVs may be operated within City parking lots, unless otherwise prohibited by this section.
- (j) Operation within Parks and Sidewalks Prohibited. No person shall operate an ATV or UTV within any City park, or on any sidewalk, designated bicycle or pedestrian lane, gravel shoulder, ditch or other area of any street right-of-way other than on the paved roadway, unless specifically designated and posted otherwise by the City.
- (k) Cruising Prohibited. No person shall, while operating an ATV or UTV, engage in the practice of cruising on any authorized roads. Cruising is defined as running all or part of the length of a roadway multiple times, per day, back and forth, for any purpose other than departing or arriving at their residence, or place of lodging, or departing or arriving, at a person's place of employment.
- (l) Leaving Unattended Prohibited. No person shall leave or allow any ATV or UTV owned or operated by that person to remain unattended on any public highway or public property while the motor is running or with the starting key left in the ignition.
- (m) Protective Headgear. ATV and UTV operators or passengers under the age of 18 years of age shall wear protective headgear of the type required under Wis. Stat. § 347.485(1)(a) and the chin strap is properly fastened.
- (n) Safety Belts. No person may operate a UTV unless each passenger is wearing a safety belt installed by the manufacturer and fastened in a manner prescribed by the manufacturer of the safety belt to act as a body restraint.
- (o) Lights. No person shall operate an ATV or UTV on any route without full functional headlights, taillights and brake lights. All operators shall display a lighted headlight and

taillight at all times while on the route. No person may operate an ATV or UTV that is equipped with a lamp that emits any color of light other than white or amber and that is visible from directly in front of the ATV or UTV; a lamp that emits any color of light other than red, yellow, amber, or white and that is visible from directly behind the ATV or UTV; or a flashing, oscillating, or rotating lamp that emits any color other than yellow or amber.

- (p) Noise and Exhaust. No person shall operate an ATV or UTV on any route where the vehicle does not meet state or municipal noise and exhaust restriction requirements, including a display of power in violation of § 7.12 of this Code.
 - (q) Radios or Electronic Sound Amplification Devices. No person may operate or park, stop or leave standing an ATV or UTV while using a radio or other electronic sound amplification device emitting sound from the vehicle that is audible under normal conditions from 75 feet or more, unless the electronic sound amplification device is being used to request assistance or to warn against an unsafe condition.
 - (r) Open Intoxicants Prohibited. No operator or passenger of an ATV or UTV may possess in or on an ATV or UTV on any street or highway in the City, any bottle or receptacle containing alcohol beverages if the bottle or receptacle has been opened, the seal has been broken, or the contents of the bottle or receptacle have been partially removed or released. This subsection does not apply if the bottle or receptacle is kept in the trunk of the ATV or UTV or if the ATV or UTV does not have a trunk, in some other area of the ATV or UTV not normally occupied by the operator or passengers. A utility compartment or glove compartment is considered to be within the area normally occupied by the operator and passengers.
 - (s) Operating While Under the Influence Prohibited. No person shall operate an ATV or UTV while under the influence of an intoxicant, a restricted controlled substance, a controlled substance analog, or any combination of these elements, to a degree which renders the person incapable of safely operating the ATV or UTV.
- (5) **VIOLATIONS AND PENALTIES**. The penalty for any violation identified in Wis. Stat. Sec. 23.33(13) or Wis. Stat. Chaps. 340 through 347 shall be as provided in the Statutes. Deposit amounts for such violations shall be as set forth in the current Revised Uniform State Traffic Deposit Schedule. The penalty for any violation of this ordinance not addressed in Wis. Stat. Sec. 23.33(13) or Wis. Stat. Chaps. 340 through 347 shall be a forfeiture as set forth in § 25.04 of this Code, together with all applicable costs, surcharges and assessments.

This Ordinance shall take effect upon passage and publication as provided by law.

Mayor's Approval: _____

Clerk's Certification: _____

I hereby certify that the foregoing Ordinance was duly passed by the Common Council of the City of Baraboo on the ____ day of September , 2024 and is recorded on page ____ of volume ____.

City Clerk: _____

RESOLUTION NO. 2024 -

Dated: October 22, 2024

The City of Baraboo, Wisconsin

Background: In 1981, Alma Waite, a descendant of the circus wagon-building Moeller brothers, donated nearly three-quarters of a million dollars to the City to be used for qualifying events/projects within the community. Today, this money is administered by the City in a special account known as the "Alma Waite Fund."

This year, the City received two (3) application for funds for 2024. The applications have been reviewed by City staff and the staff confirms the applications meet the minimum eligibility requirements. The applications are as follows:

1. Requesting \$6,000 – Baraboo Children’s Museum
2. Requesting \$10,000 – Concerts on the Square
3. Requesting \$5,000 – Baraboo Parks and Recreation Department

Per City Code, the Finance/Personnel Committee is tasked with reviewing the applications and making a recommendation to Council regarding whether to grant the request(s) for funds. If the Council grants the request(s), the recipient(s) will be required to contract with the City stating, in part, that the money will be used as described in the application.

Please see the attached Alma Waite Report.

Fiscal Note: (check one) [] Not Required [x] Budgeted Expenditure [] Not Budgeted

Comments Available funding for the 2024 budget is \$36,312.66. Total requests are \$21,000. A determination will need to be made on this award.

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

THAT the following applications for funds from the City’s Alma Waite Fund are approved for fiscal year 2024:

1. Baraboo Children’s Museum – In the amount of \$6,000.
2. Concerts on the Square - In the amount of \$10,000.
3. Baraboo Parks and Recreation - In the amount of \$5,000.

BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized to execute the appropriate contracts on behalf of the City as required by §27.01(2)(f) of the Baraboo Municipal Code.

Offered by: Finance Committee

Motion:

Second:

Approved: _____

Attest: _____

City Clerk

The City of Baraboo, Wisconsin

Background: The City is required to give notice of the anticipated BID assessments and pass a preliminary resolution identifying the assessment. A final resolution will appear on the November 26, 2024 Council agenda. This procedure is used each time a BID assessment is proposed and is required by law.

Fiscal Note: (check one) [] Not Required [] Budgeted Expenditure [] Not Budgeted

Comments:

Whereas, the Common Council of the City of Baraboo has created a Business Improvement District (BID) for the City of Baraboo, and;

Whereas, the BID has submitted an operating plan for the BID for 2025 and;

Whereas, the Operating Plan for the BID proposes that the implementation of the Plan be funded through a special assessment upon all properties within the BID boundaries to the extent that those properties are not exempt from the general property tax, except real property used exclusively for residential purposes. The assessment shall be based on the equalized value of property in the BID and the proposed assessment shall be \$1.4633979 of \$1000 of assessed value.

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

That the BID operating plan is accepted.

That said Council intends to levy and collect an assessment upon all business, manufacturing and mixed business and residential property in the BID, as follows:

- The purpose of the assessment is to fund the BID Operating Plan for the calendar year 2025
- The limits of the proposed assessment district are as follows:
 “The centerline of 1st Street and 1st Avenue on the South; the centerline of Birch Street on the West, the centerline of the alley running East and West between 6th and 7th Avenue on the North; and a line running North and South through the center of Block 12,13,24,25,36 and 37 of the Plat of the City of Baraboo, formerly Adams, on the East.”
- The proposed assessment is for calendar year 2025.
- The proposed assessment shall be paid in one installment.
- The proposed assessment shall be on all properties within the BID boundaries to the extent that those properties are not exempt from the general property tax, except real property used exclusively for residential purposes. The date for determining eligibility for exemption from this BID assessment shall be January 1 of the year of the adoption of the Final Resolution by the City Council.
- The amount of the proposed assessment is \$1.4633979 per \$1000 of value of said property based on the 2024 tax roll assessment.
- The proposed assessments shall be due the first day of March 2025, which is the first day of the second month following adoption by the City Council of a resolution levying assessments. Those assessments not paid by that date shall become delinquent as per Section 66.60(15) of the Wis. Stats.

BE IT FURTHER RESOLVED that a public hearing to hear public comment concerning BID Assessments will be held on November 26, 2024 at 7:00 p.m. in the Council Chambers. The City Clerk is directed to properly notice all property owners within the BID of the public hearing and proposed assessment.

Offered by: Finance Comm.

Motion:

Second:

Approved: _____

Attest: _____

BUSINESS IMPROVEMENT DISTRICT OPERATING PLAN

BARABOO, WISCONSIN

INTRODUCTION

This document is the Operating Plan for the Business Improvement District (BID). This Operating Plan has been prepared as a general guide for the purpose goals, projects and activities of the Business Improvement District (BID) for the BID area as delineated on the attached map. The Operating Plan was developed based on the needs identified by downtown property owners, merchants and service providers and complies with the requirements of §66.06 Wis. Stats.

PURPOSE OF THE BUSINESS IMPROVEMENT DISTRICT

The purpose of the Business Improvement District is to provide an organizational and funding mechanism to support the development, improvement and promotion of the downtown area for the economic benefit of all businesses within the District as well as the general, social and economic benefit of the people of the City of Baraboo and its thousands of annual visitors.

The Baraboo Business Improvement District is also created to further the aims of the City's Master Plan. The central business district is integral to the total economic well being of the City of Baraboo. As such, it must guarantee the mix of service and retail shops necessary to meet the need of present and future residents of the City. As the governmental center for both the City and the County, and the location of numerous retail and service oriented establishments, Baraboo's BID must continue to maintain its vitality and solvency. The creation of a BID will guarantee that the additional funding necessary for focused developments, improvements, renovation, promotion and economic restructuring of the downtown are available, without depleting the present supply of funding necessary for other city-wide maintenance and improvements projects and programs.

GOALS OF THE BUSINESS IMPROVEMENT DISTRICT

The goals of the BID are to:

1. Work with the City and County for increased parking areas and better parking enforcement.
2. Carry out marketing and promotional strategies which present a unified image for the downtown Baraboo "Shopping Center" to the existing trade area and tourists.
3. Coordinate planning and development efforts for bringing new businesses and projects into the downtown area.
4. Encourage improving the appearance of the downtown by promoting private investment in buildings and working to maintain or increase expenditures on public areas of the City, County and through use of the BID funds.

5. Coordinate downtown development, promotional events, and maintenance efforts between the City, downtown merchants, service providers and land owners, Downtown Baraboo, Inc., the Baraboo Area Chamber of Commerce and the other public and private entities.
6. Activate the annual BID programs as defined in the BID Budget and maintain compliance with the strong BID Law.

DESCRIPTION OF BUSINESS IMPROVEMENT DISTRICT

All properties shown within the boundary of the attached map shall be deemed to be part of and within the Baraboo Business Improvement District to the extent that those properties are not exempt from the general property tax, except real property used exclusively for residential purposes.

ANNUAL BUDGET AND METHOD OF FINANCING

The current year annual BID Budget as approved by the Common Council shall be deemed to be incorporated by reference and made a part of the Operating Plan. The budget shall specify the kind, number, and location of proposed expenditures. (See §66.608(1) (f) Wis. Stats).

The Operating Plan shall be funded through special assessments. The assessment will be based on the equalized value of all of the non-exempt properties in the BID properties as assessed.

All special assessments received for the BID or other monies received by the BID shall be placed in a segregated account in the City Treasury. No disbursements from that account may be made except to reimburse the City for appropriations other than special assessments, to pay the costs of audits required by the State law, or on order of the BID Board for the purpose of implementing this Operating Plan. If the BID is terminated, the City Common Council shall be authorized to continue to levy and collect special assessments against properties within the District until all contractual obligations of the BID have been paid in full. On termination of the BID, all monies collected by special assessment remaining in the BID account shall first be used to fulfill contractual obligations of the BID and any remaining balance shall be disbursed to the owners of specially assessed property in the BID in the same proportion as the last collected special assessment (See §66.608(4) Wis. Stats). The City shall obtain an additional independent certified audit upon termination of the BID.

The BID Board shall prepare and make available to the public, annual reports describing the current status of the BID, including expenditures and revenues. The report shall include an independent certified audit of the implementation of the Operating Plan obtained by the City. (See §66.608(3) (c) Wis. Stats).

BOARD OF DIRECTORS

The Mayor shall appoint nine (9) members to the BID Board of Directors to implement this plan. This appointment of Board members shall be subject to confirmation by the Common Council and the members shall serve staggered terms as designated by the Council. A majority of the Board members shall own or occupy real property in the BID.

THE BOARD SHALL CONSIST OF THE FOLLOWING:

- 4 OWNER-OCCUPANTS
- 2 RETAIL-TENANTS
- 2 SERVICE PROVIDERS
- 1 COMMON COUNCIL MEMBER

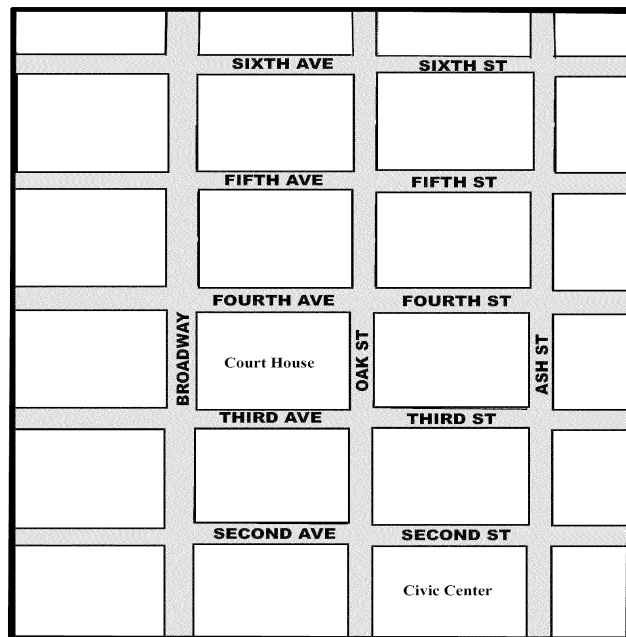
The term of office for BID Board Members shall be three (3) years, except the Common Council Member shall serve one (1) year term. Terms shall begin on May 1, of each year.

When a BID Board Member is no longer qualified for membership on the BID Board, said Board Member shall be disqualified upon the appointment of a successor by the Mayor, who shall make such an appointment within sixty (60) days after the Board Member is no longer qualified. A Board Member shall not be qualified if he/she is not an owner of property in the BID, or an owner occupant of property in the BID, or a retail tenant of property in the BID, or a service provider of property in the BID, or a Common Council Member.

SPECIAL POWERS OF THE BID BOARD

The BID Board shall have all powers necessary or convenient to implement this Operating Plan including the power to contract and to borrow money and the power to adopt By-Laws and Rules of Procedure. (See §66.608(3)(d) Wis. Stats.).

THE BOUNDARIES OF THE BUSINESS IMPROVEMENT DISTRICT are as follows:



The Boundaries of the District are as follows:

The Centerline of First Street and First Avenue on the South; the Centerline of Birch Street on the West; the Centerline of the alley running East and West between Sixth and Seventh Streets and Sixth and Seventh Avenue on the North; and a line running North and South through the enter of Bloxks 12, 13, 24, 25, 36, and 37 of the Plat of the City of Baraboo, formerly Adams, on the East.

The BID Board shall be authorized by a two-thirds vote of its members to transfer expenditures from one sub-account to another within the BID budget, except that transfers from the contingency account may be made by a majority vote of all the Board members, provided that such expenditures are for any of the same purposes itemized in the current budget. BID budgetary income received during a fiscal year shall be allocated to the contingenc fund. Any expenditures made from the contingency fund for new pruposes shall require a three-fourths vote of the members of the Board pursuant to §65.06 (7) Wis Stats.

The Board shall be authorized to establish in its annual budget a non-lapsing reserve account to be used exclusively for future capital improvements within the BID, such as, the acquisition of land for public parking purposes, lighting, marking, signage, landscaping, sidewalk construction and garbage recepracles. The projected carryover balance in this account at the end of each fiscal year (December 31) shall be shown in the annual BID budget. This reserve account shall further be maintained in accordance with the City's account practices and auditing requirements.

This Plan shall be effective on the date of adoption by the Baraboo Common Council.

Approved by the BID Board on _____

Approved by the Baraboo Common Council on _____

2025 Final BID Budget Approved 10/09/2024		
REVENUE		
Assessment	\$46,900.00	
Farmer's Market Vendor Fees	\$4,000.00	
TOTAL REVENUE		\$50,900.00
EXPENSES PROMOTIONS		
Downton Baraboo Light Parade	\$3,000.00	
Devil's Lake Advertising Guide & Map	\$2,600.00	
WDH Summer Guide Book	\$0.00	
WDH Year Round Brochure	\$0.00	
Farmer's Market	\$4,000.00	
3 Broadway Banners	\$2,500.00	
General Advertising Funds	\$8,000.00	
Other	\$1,000.00	
PROMOTIONS TOTAL		\$21,100.00
PARKING LOT DEVELOPMENT		
Parking lot reserve	\$0.00	
Landscape and Maintenance	\$2,000.00	
PARKING LOT TOTAL		\$2,000.00
ADMINISTRATIVE		
Supplies	\$200.00	
Insurance	\$650.00	
Professional Services (audit)	\$2,000.00	
Accounting Services Operating	\$1,700.00	
ADMINISTRATIVE TOTAL		\$4,550.00
APPEARANCE/BANNERS		
Hanging Flower Baskets	\$2,200.00	
Hanging Flower Baskets Water	\$6,800.00	
Spring Containers	\$900.00	
Winter Containers	\$975.00	
Summer Containers	\$750.00	
Fall Containers	\$700.00	
Flags	\$300.00	
Holiday Décor	\$6,000.00	
Other	\$1,375.00	
APPEARANCE/BANNERS TOTAL		\$20,000.00
BUSINESS DEVELOPMENT	\$3,250.00	
BUSINESS DEVELOPMENT TOTAL		\$3,250.00
TOTAL EXPENSES		\$50,900.00
REVENUE OVER (UNDER) TOTAL		\$0.00

2024 BID Assessments Payable 2025

Parcel Number	House #	Address	Owner	Residential Commercial	Exempt Non-Exempt	2024 Assessed Value	BID Assesment
1259-00000	226	6th Ave	The Bluebell Manor LLC	Commercial	Non-Exempt	204,900	299.86
1263-00000	805	Broadway	PEOPLE HELPING PEOPLE	Exempt local	Exempt	-	-
1272-00000	808	Broadway	Mark & Laura Hamdan-Krause	Commercial	Non-Exempt	188,600	276.00
1285-00000	111	6th St	Protestant Episcopal Ch	Exempt local	Exempt	-	-
1302-00000	720	Ash St	Hope House of South Central WI	Exempt other	Exempt	-	-
1316-00000	702	Oak St	Voell Real Estate LLC	Commercial	Non-Exempt	253,900	371.56
1319-00000	121	5th St	T Edwards Properties LLC	Commercial	Non-Exempt	171,100	250.39
1321-00000	701	Ash St	Ingemund Lanman & Stephanie Shanks	Commercial	Non-Exempt	301,000	440.49
1327-00000	127	6th Ave	Trustees Congregational United Ch	Exempt local	Exempt	-	-
1328-00000	131	6th Ave	Congregational Church	Exempt local	Exempt	-	-
1329-00000	710	Broadway	Mathew Colby	Commercial	Non-Exempt	218,600	319.90
1330-00000	116	5th Ave	Baraboo, City of	Exempt local	Exempt	-	-
1331-00000	112	5th Ave	GB Real Estate LLC	Commercial	Non-Exempt	174,200	254.93
1333-00000	701	Oak St	Jgk Investments LLC	Commercial	Non-Exempt	309,700	453.22
1334-00000	717	Broadway	Robert W Jordan	Commercial	Non-Exempt	504,900	738.87
1346-00000	701	Broadway	Craig and Cortney Warren	Commercial	Non-Exempt	157,800	230.93
1393-01000	623	Broadway	Joseph Colossa Jr, c/o Al Ringling Mansion	Commercial	Non-Exempt	339,800	497.27
1394-00000	227	5th Ave	Baraboo, City of	Exempt local	Exempt	-	-
1395-00000	622	Birch St	Baraboo, City of	Exempt local	Exempt	-	-
1396-00000	0	0	Baraboo, City of	Exempt local	Exempt	-	-
1397-00000	222	4th Ave	Baraboo, City of	Exempt local	Exempt	-	-
1398-01000	214	4th Ave	First United Methodist Church	Exempt local	Exempt	-	-
1398-10000	214	4th ave	Baraboo, City of	Exempt local	Exempt	-	-
1399-00000	214	4th Ave	First United Methodist Church	Exempt local	Exempt	-	-
1400-00000	627	Oak St	Baraboo, City of	Exempt local	Exempt	-	-
1401-00000	619	Oak St	GMF Properties LLC	Commercial	Non-Exempt	393,500	575.85
1402-00000	109	5th Ave	109 Properties LLC	Commercial	Non-Exempt	171,300	250.69
1403-00000	115	5th ave	Square Tavern LLC	Commercial	Non-Exempt	31,800	46.54
1405-00000	127	5th Ave	B6 Properties LLC	Commercial	Non-Exempt	179,300	262.39
1406-00000	620	Broadway	David Christian	Commercial	Non-Exempt	119,500	174.88
1407-00000	144	4th Ave	Evelyn J. Srenock	Commercial	Non-Exempt	460,500	673.90
1408-00000	146	4th Ave	Mercadoville LLC	Commercial	Non-Exempt	203,500	297.81
1410-00000	128	4th Ave	State Historical Society of Wisconsin	Exempt local	Exempt	-	-
1412-00000	124	4th Ave	Square Tavern LLC	Commercial	Non-Exempt	169,100	247.47

2024 BID Assessments Payable 2025

1413-00000	120	4th Ave	Todd M. & Michell Yates-Wickus Joint Rev Trust	Commercial	Non-Exempt	222,000	324.88
1414-00000	116	4th Ave	J E T Properties LLC	Commercial	Non-Exempt	205,700	301.03
1415-00000	112	4th Ave	J E T Properties LLC	Commercial	Non-Exempt	193,700	283.47
1416-00000	110	4th Ave	Tommy L. 7 Cheryl J. Lopez	Commercial	Non-Exempt	214,400	313.76
1417-00000	106	4th Ave	Amber Giddings	Commercial	Non-Exempt	160,100	234.30
1418-00000	102	4th Ave	T&T Properties	Commercial	Non-Exempt	405,000	592.68
1419-00000	0	0	Baraboo, City of	Exempt local	Exempt	-	-
1420-00000	120	5th St	Baraboo, City of	Exempt local	Exempt	-	-
1421-00000	0	0	Baraboo, City of	Exempt local	Exempt	-	-
1422-00000	108	5th St	Baraboo, City of	Exempt local	Exempt	-	-
1423-00000	618	Oak St	Sage-Louise Holdings LLC	Commercial	Non-Exempt	293,900	430.10
1424-00000	616	Oak St	Erin Zirbel & Jeremiah Losic	Commercial	Non-Exempt	130,400	190.83
1425-00000	614	Oak St	Linda Caflisch Adamske	Commercial	Non-Exempt	131,000	191.71
1426-00000	610	Oak St	Gary A. Nelson	Commercial	Non-Exempt	304,800	446.05
1427-00000	606	Oak St	John C & Ireta L Mc Nabb Living Trust	Commercial	Non-Exempt	136,300	199.47
1428-00000	101	4th St	Nancy Jo Dillman & Helfried O Moh Revocable Trust	Commercial	Non-Exempt	142,400	208.39
1429-00000	107	4th St	EM PROPERTIES LLC	Commercial	Non-Exempt	266,500	390.00
1430-00000	111	4th St	Israel Hernandez & Delfina Salas	Commercial	Non-Exempt	162,900	238.39
1431-00000	113	4th St	David L & Janice M Deppe Living Trust	Commercial	Non-Exempt	187,200	273.95
1432-00000	115	4th St	David L & Janice M Deppe Living Trust	Commercial	Non-Exempt	146,100	213.81
1433-00000	119	4th St	Mike Muscanerao & Associates LLC	Commercial	Non-Exempt	206,700	302.49
1433-10000	117	4th St	Mike Muscanerao & Associates LLC	Commercial	Non-Exempt	198,900	291.07
1434-00000	121	4th St	Jeffrey G. Hill Lc	Commercial	Non-Exempt	184,000	269.27
1435-00000	125	4th St	Jean L. Sandmire	Commercial	Non-Exempt	206,300	301.90
1436-00000	131	4th St	Iroquois Investments LLC	Commercial	Non-Exempt	34,000	49.76
1437-00000	127	4th St	Judy L. Weiland Trust	Commercial	Non-Exempt	155,500	227.56
1437-10000	129	4th St	Acas Properties LLC	Commercial	Non-Exempt	212,800	311.42
1438-00000	135	4th St	Baraboo, City of	Exempt local	Exempt	-	-
1448-10000	203	4th St	Mark Eary & mary Thundercloud-Eary	Commercial	Non-Exempt	7,800	11.42
1448-01000	203	4th St	Mad Dog Reality LLC	Commercial	Non-Exempt	154,500	226.10
1459-00000	520	Ash St	Cartwright Property Baraboo LLC	Commercial	Non-Exempt	285,300	417.51
1461-00000	506	Ash St	Norris Crowe	Commercial	Non-Exempt	117,600	172.10
1464-00000	500	Ash St	Baraboo, City of	Exempt local	Exempt	-	-
1469-00000	134	4th St	Baraboo, City of	Exempt local	Exempt	-	-
1470-00000	130	4th St	Kendall Telephone Inc	Exempt local	Exempt	-	-

2024 BID Assessments Payable 2025

1471-00000	126	4th St	Ziegler Real Estate LLC	Commercial	Non-Exempt	402,400	588.88
1472-00000	114	4th St	Andrew L. Hager	Commercial	Non-Exempt	70,400	103.03
1473-00000	116	4th St	Hebron Properties LLC	Commercial	Non-Exempt	103,600	151.61
1474-00000	532	Oak St	Fritsch Corner Properties LLC	Commercial	Non-Exempt	307,800	450.44
1475-00000	522	Oak St	Fritsch Properties LLC	Commercial	Non-Exempt	365,200	534.44
1475-10000	0	0	Baraboo, City of	Exempt local	Exempt	-	-
1476-00000	516	Oak St	Jaddy Holdings LLC	Commercial	Non-Exempt	198,800	290.93
1477-00000	512	Oak St	Jaddy Holdings LLC	Commercial	Non-Exempt	198,800	290.93
1478-00000	506	Oak St	ID Investments LLC	Commercial	Non-Exempt	-	-
1479-00000	502	Oak St	ID Investments LLC	Commercial	Non-Exempt	1,774,100	2,596.22
1481-00000	113	3rd St	Cobaj Properties LLC	Commercial	Non-Exempt	142,000	207.81
1482-00000	115	3rd St	Gbd Enterprises LLC	Commercial	Non-Exempt	138,400	202.54
1483-00000	117	3rd St	Gbd Enterprises LLC	Commercial	Non-Exempt	337,600	494.05
1484-00000	127	3rd St	Peach Blossom LLC	Commercial	Non-Exempt	380,600	556.97
1485-00000	129	3rd St	Baraboo Music LLC/Andrew A. & Lisa J. Johnson	Commercial	Non-Exempt	260,700	381.51
1486-00000	135	3rd St	421 Properties LLC	Commercial	Non-Exempt	135,200	197.86
1487-00000	137	3rd St	Steffes Commercial Properties LLC	Commercial	Non-Exempt	305,500	447.07
1489-00000	143	3rd St	Robert H. Kurz	Commercial	Non-Exempt	199,200	291.51
1490-00000	147	3rd St	24 Brix Properties, LLC	Commercial	Non-Exempt	602,800	882.14
1493-00000	0	0	Sauk County	Exempt county	Exempt	-	-
1494-00000	515	Broadway	Kruse Motor Sales Real Estate LLC	Commercial	Non-Exempt	129,400	189.37
1495-00000	515	Broadway	Kruse Motor Sales Real Estate LLC	Commercial	Non-Exempt	188,100	275.27
1496-00000	513	Broadway	Sauk County	Exempt county	Exempt	-	-
1497-00000	213	4th Ave	Sauk County	Exempt county	Exempt	-	-
1497-10000	0	4th Ave	Baraboo, City of	Exempt local	Exempt	-	-
1498-00000	221	4th Ave	Baraboo, City of	Exempt local	Exempt	-	-
1499-00000	227	4th Ave	Baraboo, City of	Exempt local	Exempt	-	-
1500-00000	233	4th Ave	Cindy Kruse	Commercial	Non-Exempt	134,700	197.12
1501-00000	232	3rd Ave	Sauk County	Exempt county	Exempt	-	-
1502-00000	508	Birch St	Philip T. Smith	Commercial	Non-Exempt	97,000	141.95
1503-00000	226	3rd Ave	Sauk County	Exempt county	Exempt	-	-
1504-00000	222	3rd Ave	Sauk County	Exempt county	Exempt	-	-
1505-00000	505	Broadway	Sauk County	Exempt county	Exempt	-	-
1553-00000	201	3rd Ave	Peach Blossom LLC	Commercial	Non-Exempt	489,800	716.78
1554-00000	215	3rd Ave	Peach Blossom LLC	Commercial	Non-Exempt	86,300	126.30
1554-10000	221	3rd Ave	Mercer & Maffei Real Estate PRTSHP	Commercial	Non-Exempt	403,700	590.78

2024 BID Assessments Payable 2025

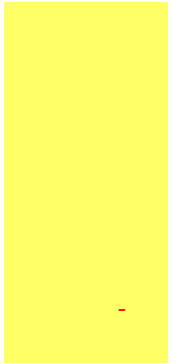
1555-00000	207	3rd Ave	Peach Blossom LLC	Commercial	Non-Exempt	266,900	390.59
1556-00000	223	3rd Ave	Am Investment Group LLC	Commercial	Non-Exempt	115,500	169.03
1557-00000	227	3rd Ave	Baraboo, City of	Exempt local	Exempt	-	-
1567-10000	401	Broadway	Wis Dept of Transportation	Exempt local	Exempt	-	-
1567-01000	401	Broadway	Schwarz Baraboo Properties LLC	Commercial	Non-Exempt	179,100	262.10
1568-00000	409	Broadway	A EDWARDS PROPERTIES LLC LC	Commercial	Non-Exempt	176,600	258.44
1569-00000	101	3rd Ave	Baraboo State Bank	Commercial	Non-Exempt	2,439,100	3,569.38
1571-00000	113	3rd Ave	BARABOO STATE BANK	Commercial	Non-Exempt	138,000	201.95
1572-00000	115	3rd Ave	Endless LLC	Commercial	Non-Exempt	228,800	334.83
1573-00000	119	3rd Ave	Tin Roof Dairy Inc	Commercial	Non-Exempt	105,300	154.10
1574-00000	123	3rd Ave	A & C Rental Properties LLC	Commercial	Non-Exempt	211,900	310.10
1575-00000	129	3rd Ave	The Fair 2.0 LLC	Commercial	Non-Exempt	320,700	469.32
1576-00000	133	3rd Ave	Barrel Aged LLC	Commercial	Non-Exempt	123,700	181.03
1577-00000	135	3rd Ave	Eric and Anna Cooke	Commercial	Non-Exempt	110,000	160.98
1578-00000	137	3rd Ave	Pacjets Financial Ltd	Commercial	Non-Exempt	247,600	362.34
1579-10000	141	3rd Ave	Wis Dept of Transportation	Exempt Local	Exempt	-	-
1579-01000	141	3rd Ave	Pacjets Financial Ltd	Commercial	Non-Exempt	728,800	1,066.53
1580-00000	406	Broadway	Timothy D. & Kathleen M. Borota	Commercial	Non-Exempt	97,000	141.95
1581-1000	402	Broadway	Wis Dept of Transportation	Exempt local	Exempt	-	-
1581-01000	402	Broadway	William S. Johnsen LC	Commercial	Non-Exempt	210,300	307.76
1582-00000	124	2nd Ave	Patrick E. Weiland	Commercial	Non-Exempt	188,600	276.00
1585-00000	108	2nd Ave	Tr Masonic Lodge # 34	Exempt local	Exempt	-	-
1586-00000	407	Oak St	MCCLOSKEY HOLDINGS LLC	Commercial	Non-Exempt	200,900	294.00
1587-00000	0	Oak St	The Fair 2.0 LLC	Commercial	Non-Exempt	4,200	6.15
1588-00000	411	Oak St	Richard D. Brescia	Commercial	Non-Exempt	142,700	208.83
1589-00000	413	Oak St	413 Oak Street Baraboo LLC	Commercial	Non-Exempt	135,500	198.30
1590-00000	150	3rd St	Holmen Properties LLC	Commercial	Non-Exempt	195,500	286.10
1591-00000	148	3rd St	Robert & Karen Byxbe Living Trust	Commercial	Non-Exempt	120,400	176.20
1592-00000	144	3rd St	TDG Properties LLC	Commercial	Non-Exempt	195,600	286.25
1593-00000	415	Ash St	John M. & Sherri A. Donahue	Commercial	Non-Exempt	86,500	126.59
1594-00000	142	3rd St	Adam & Robin Klitzke	Commercial	Non-Exempt	192,500	281.71
1595-00000	138	3rd St	421 Properties LLC	Commercial	Non-Exempt	175,200	256.39
1595-10000	136	3rd St	Opening Doors Properties LLC	Commercial	Non-Exempt	182,300	266.78
1596-00000	132	3rd St	109 Properties LLC	Commercial	Non-Exempt	180,500	264.15
1597-00000	130	3rd St	John L. Banks	Commercial	Non-Exempt	204,200	298.83
1598-00000	126	3rd St	AIM HIGH PROPERTIES LLC	Commercial	Non-Exempt	166,700	243.95
1599-00000	124	3rd St	AIM HIGH PROPERTIES LLC	Commercial	Non-Exempt	184,100	269.42

2024 BID Assessments Payable 2025

1600-00000	120	3rd St	120 3rd Street LLC	Commercial	Non-Exempt	320,800	469.46
1601-00000	116	3rd St	Ten Thirteen LLC	Commercial	Non-Exempt	169,300	247.76
1602-00000	112	3rd St	George and Anna Mueller	Commercial	Non-Exempt	200,900	294.00
1603-00000	110	3rd St	Roeder Real Estate LLC	Commercial	Non-Exempt	166,100	243.08
1604-00000	108	3rd St	Vandy LLC	Commercial	Non-Exempt	191,200	279.81
1605-00000	100	3rd St	BOOH PROPERTIES, LLC	Commercial	Non-Exempt	154,600	226.25
1606-00000	424	Oak St	Neat-O's Holdings LLC LC	Commercial	Non-Exempt	133,800	195.81
1607-00000	420	Oak St	Neat-O's Holdings LLC LC	Commercial	Non-Exempt	161,000	235.61
1608-00000	416	Oak St	SAFAY LLC	Commercial	Non-Exempt	134,300	196.54
1609-00000	412	Oak St	Axe Cap LLC	Commercial	Non-Exempt	207,200	303.22
1610-00000	410	Oak St	Vodak Enterprises LLC	Commercial	Non-Exempt	131,300	192.15
1611-00000	408	Oak St	Vodak Enterprises LLC	Commercial	Non-Exempt	202,600	296.49
1612-00000	111	2nd St	Vodak Enterprises LLC	Commercial	Non-Exempt	269,000	393.66
1613-00000	404	Oak St	Vodak Enterprises LLC	Commercial	Non-Exempt	288,900	422.78
1614-00000	400	Oak St	Vodak Enterprises LLC	Commercial	Non-Exempt	152,600	223.32
1615-00000	0	0	Baraboo American Legion Bldg Co	Exempt local	Exempt	-	-
1615-10000	0	0	Baraboo Foreign Serv Vet	Exempt local	Exempt	-	-
1616-00000	123	2nd St	WEGNER CPAS LLP	Commercial	Non-Exempt	943,100	1,380.14
1617-00000	0	2nd St	Baraboo, City of	Exempt local	Exempt	-	-
1623-00000	210	3rd St	Of Baraboo First Presbyterian Church	Exempt local	Exempt	-	-
1624-00000	416	Ash St	Presbyterian Church	Exempt local	Exempt	-	-
1627-00000	402	Ash St	Dale & Kathleen Petelinsek	Commercial	Non-Exempt	115,900	169.61
1628-00000	406	Ash St	Dale & Kathleen Petelinsek	Commercial	Non-Exempt	221,700	324.44
1642-00000	322	Ash St	Smith Exempt Qtip Marital Trust	Commercial	Non-Exempt	116,700	170.78
1643-00000	314	Ash St	Thome Properties LLC	Commercial	Non-Exempt	148,700	217.61
1646-00000	219	1st St	Marchhare Bakery LLC	Commercial	Non-Exempt	87,500	128.05
1650-00000	0	0	Baraboo, City of	Exempt local	Exempt	-	-
1652-00000	113	2nd Ave	Baraboo State Bank	Commercial	Non-Exempt	229,600	336.00
1653-10000	314	Broadway	Wis Dept of Transportation	Exempt Local	Exempt	-	-
1653-01000	314	Broadway	Chris Hause	Commercial	Non-Exempt	233,700	342.00
1654-00000	304	Broadway	Jc's Broadway Diner LLC	Commercial	Non-Exempt	372,000	544.39
1660-00000	313	Oak St	DL LEWISON LLC/EB LEWISON LLC	Commercial	Non-Exempt	387,300	566.78
1662-00000	315	Broadway	Pemberton & Englund Ventures LLP	Commercial	Non-Exempt	543,200	794.92
1663-00000	315	Broadway	Pemberton & Englund Ventures LLP	Commercial	Non-Exempt	66,800	97.42
1671-00000	303	Broadway	Ray & Kathryn Eckstein Trust	Commercial	Non-Exempt	373,300	545.96
Total						32,048,700	46,900.00

2024 BID Assessments Payable 2025

2025 BID Budget:	46,900.00
2024 Rate per \$1000:	1.4633979



The City of Baraboo, Wisconsin

BACKGROUND: For many years, the Baraboo River Runners Snowmobile Club has used a snowmobile trail that runs through private property and on the shared bike/pedestrian trail within the east ROW of CTH DL, which were recently annexed by the City. However, with the annexation of this property, the prohibition in Sec. 7.16(3) against operating snowmobiles upon any public ROW or any other public or private property within the City would prohibit the continued use of said snowmobile trail, unless authorized by a duly adopted resolution of the Common Council. In order for the snowmobile club to continue its use of the trail, it is necessary for the Common Council to adopt this resolution as an exception to the prohibition in Sec. 7.16(3) of the Municipal Code of the City of Baraboo.

Fiscal Note: (check one) [] Not Required [] Budgeted Expenditure [] Not Budgeted
Comments:

WHEREAS, the Baraboo River Runners Snowmobile Club has requested permission from the City of Baraboo for the continued operation of snowmobiles upon a snowmobile trail located within tax parcel numbers 206-3640-00000, 206-3641-00000, 206-3642-00000, 206-3643-00000, 206-1153-54100, 206-1153-54200, and 206-1154-41000, and on the shared bike/pedestrian trail within the east ROW of CTH DL within the City, as depicted on the map attached as Exhibit A (the "Trail").

NOW, THEREFORE, IT IS HEREBY RESOLVED, that pursuant to Section 7.16(3) of the Municipal Code of the City of Baraboo and pursuant to Chapter 350 of the Wisconsin Statutes, the Baraboo River Runners Snowmobile Club is hereby authorized to operate snowmobiles upon the Trail. The use of this Trail shall be subject to all terms and provisions of Chapter 350 of the Wisconsin Statutes for snowmobile operation.

BE IT FURTHER RESOLVED that the use of this property is subject to an agreement that the Baraboo River Runners Club will repair all damages occurring to the land identified by the City Engineer including landscaping and seeding.

Offered By: Public Safety

Approved: _____
 Mayor

Motion: _____

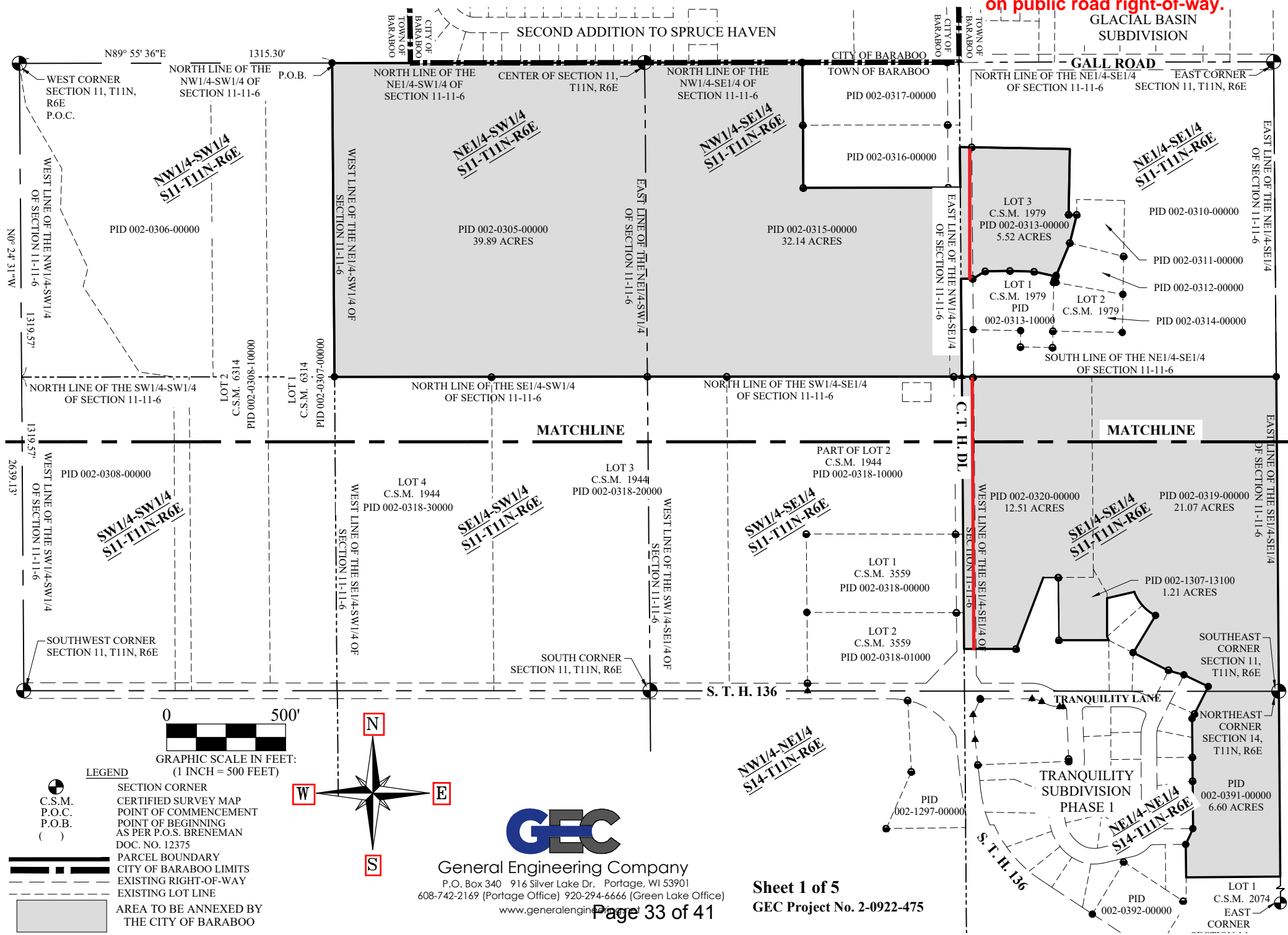
Attest: _____
 City Clerk

Second: _____

TOTAL AREA TO BE ANNEXED BY
THE CITY OF BARABOO: 118.94 ACRES

ANNEXATION MAP

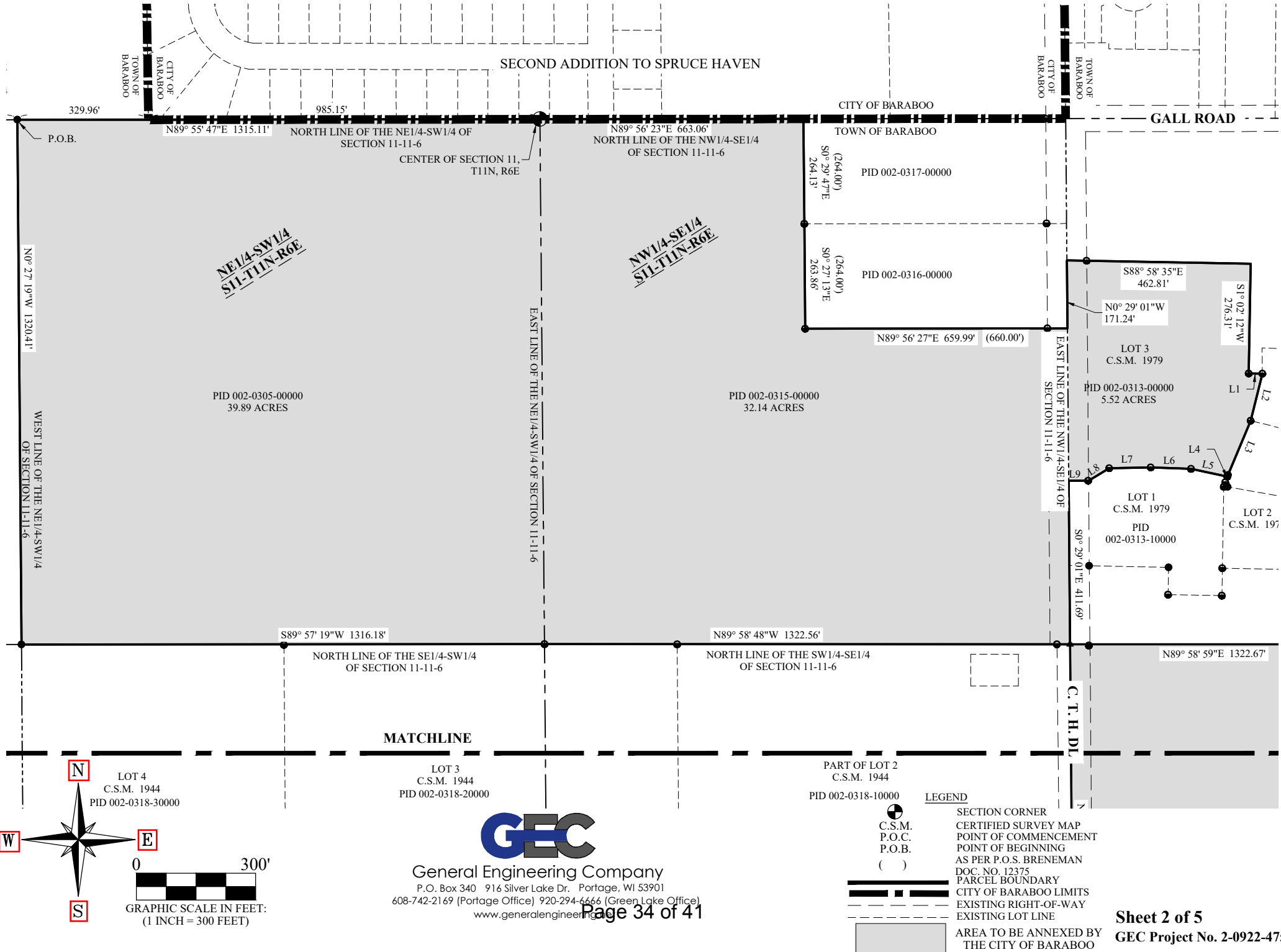
Existing Sauk County Snowmobile
Trails located in the City of Baraboo
on public road right-of-way.



GEC
General Engineering Company
P.O. Box 340 916 Silver Lake Dr. Portage, WI 53901
608-742-2169 (Portage Office) 920-294-6666 (Green Lake Office)
www.generalengineering.com

Sheet 1 of 5
GEC Project No. 2-0922-475

ANNEXATION MAP



ANNEXATION MAP

1 LINE OF THE SE1/4-SW1/4
OF SECTION 11-11-6

NORTH LINE OF THE SW1/4-SE1/4
OF SECTION 11-11-6

N89° 58' 59"E 1322.67'

MATCHLINE

MATCHLINE

LOT 3
C.S.M. 1944
PID 002-0318-20000

PART OF LOT 2
C.S.M. 1944
PID 002-0318-10000

PID 002-0320-00000
12.51 ACRES

PID 002-0319-00000
21.07 ACRES

SW1/4-SE1/4
S11-T11N-R6E

SE1/4-SE1/4
S11-T11N-R6E

WEST LINE OF THE SW1/4-SE1/4 OF
SECTION 11-11-6

LOT 1
C.S.M. 3559
PID 002-0318-00000

LOT 2
C.S.M. 3559
PID 002-0318-01000

SOUTH CORNER
SECTION 11, T11N, R6E

S. T. H. 136

C. T. H. DL
N0° 29' 03"W 1144.92'
WEST LINE OF THE SE1/4-SE1/4
OF SECTION 11-11-6

EAST LINE OF THE SE1/4-SE1/4
OF SECTION 11-11-6

S0° 28' 11"E
1323.98'

SOUTHEAST CORNER
SECTION 11, T11N, R6E

NORTHEAST CORNER
SECTION 14, T11N, R6E

S0° 27' 32"E 779.34'

EAST LINE OF THE NE1/4
OF SECTION 14-11-6

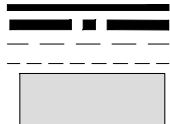
S89° 32' 27"W
396.12'

LOT 1
C.S.M. 2074
EAST CORNER
SECTION 14, T11N, R6E

LEGEND

SECTION CORNER
C.S.M.
P.O.C.
P.O.B.
()

CERTIFIED SURVEY MAP
POINT OF COMMENCEMENT
POINT OF BEGINNING
AS PER P.O.S. BRENNEMAN
DOC. NO. 12375
PARCEL BOUNDARY
CITY OF BARABOO LIMITS
EXISTING RIGHT-OF-WAY
EXISTING LOT LINE
AREA TO BE ANNEXED BY
THE CITY OF BARABOO



0 300'
GRAPHIC SCALE IN FEET:
(1 INCH = 300 FEET)

NW1/4-NE1/4
S14-T11N-R6E

PID 002-1297-00000

TRANQUILITY LANE

TRANQUILITY
SUBDIVISION
PHASE 1

NE1/4-NE1/4
S14-T11N-R6E

PID 002-0392-00000



General Engineering Company

P.O. Box 340 916 Silver Lake Dr. Portage, WI 53901
608-742-2169 (Portage Office) 920-294-6666 (Green Lake Office)
www.generalengineeringinc.com

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Sheet 3 of 5

GEC Project No. 2-0922-475

ANNEXATION MAP

CURVE TABLE

CURVE	RADIUS	ARC	DELTA	CHORD BEARING & DISTANCE
C1	183.39'	136.66'	42°41'41"	N41°53'39.5"W, 133.52'

LINE TABLE

LINE	BEARING	DISTANCE
L1	S89°16'32"E	34.32'
L2	S13°56'39"W	121.86'
L3	S22°44'39"W	148.14'
L4	S21°40'53"W	4.39'
L5	N78°05'16"W	93.35'
L6	N87°51'04"W	101.45'
L7	S88°56'18"W	104.43'
L8	S58°42'59"W	60.83'
L9	S89°59'30"W	49.99'
L10	N00°30'39"W	139.00'
L11	N24°30'19"E	72.83'
L12	N26°48'13"E	151.81'
L13	N64°14'57"W	113.63'
L14	N74°55'52"W	67.39'
L15	N63°03'06"W	166.87'
L16	N31°10'06"E	182.51'
L17	S77°08'49"W	118.33'
L18	S00°02'09"W	161.75'
L19	S25°52'04"E	16.92'
L20	N89°56'22"W	209.70'
L21	N00°28'52"W	263.63'
L22	S89°45'08"W	63.58'
L23	S20°46'55"W	321.01'
L24	N89°57'34"W	168.84'
L25	N89°57'34"W	50.22'



ANNEXATION MAP

ANNEXATION DESCRIPTION

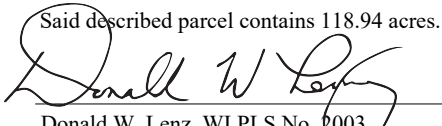
Located in parts of the NE1/4-SW1/4, NW1/4-SE1/4, NE1/4-SE1/4, SE1/4-SE1/4 of Section 11 and the NE1/4-NE1/4 of Section 14, all in Township 11 N, Range 6 East, Town of Baraboo, Sauk County, Wisconsin.

Commencing at the West quarter corner of said Section 11; thence N89°55'36"E along the North line of the NW1/4-SW1/4 of said Section 11, 1315.30 feet to the Northwest corner of the NE1/4-SW1/4 of said Section 11 and being the Point of Beginning of lands herein described; thence N89°55'47"E, 1315.11 feet along the North line of the NE1/4-SW1/4 of said Section 11 to the Center of said Section 11; thence N89°56'23"E along the North line of the NW1/4-SE1/4 of said Section 11, 663.06 feet; thence S00°29'47"E, 264.13 feet; thence S00°27'13"E, 263.86 feet; thence N89°56'27"E, 659.99 feet to the East line of the NW1/4-SE1/4 of said Section 11; thence N00°29'01"W along the East line of the NW1/4-SE1/4 of said Section 11, 171.24 feet to the Northwest corner of Lot 3 of Certified Survey Map No. 1979, recorded in the Sauk County Register of Deeds Office in Volume 8 on Page 1979 as Document No. 512114; thence continuing along the boundary line of said Certified Survey Map No. 1979 for the following eleven (11) courses; S88°58'35"E, 462.81 feet; thence S01°02'12"W, 276.31 feet; thence S89°16'32"E, 34.32 feet; thence S13°56'39"W, 121.86 feet; thence S22°44'39"W, 148.14 feet; thence S21°40'53"W, 4.39 feet; thence N78°05'16"W, 93.35 feet; thence N87°51'04"W, 101.45 feet; thence S88°56'18"W, 104.43 feet; thence S58°42'59"W, 60.83 feet; thence S89°59'30"W, 49.99 feet to the East line of the NW1/4-SE1/4 of said Section 11; thence S00°29'01"E along the East line of the NW1/4-SE1/4 of said Section 11, 411.69 feet to the Northwest corner of the SE1/4-SE1/4 of said Section 11; thence N89°58'59"E along the North line of the SE1/4-SE1/4 of said Section 11, 1322.67 feet to the Northeast corner of the SE1/4-SE1/4 of said Section 11; thence S00°28'11"E feet along the East line of the SE1/4-SE1/4 of said Section 11, 1323.98 feet to the Northeast corner of the NE1/4-NE1/4 of said Section 14; thence S00°27'32"E along the East line of the NE1/4-NE1/4 of said Section 14, 779.34 feet to the Northeast corner of Lot 1 of Certified Survey Map No. 2074, recorded in the Sauk County Register of Deeds Office in Volume 8 on Page 2074 as Document No. 521930; thence S89°32'27"W, 396.12 feet along the North line of said Certified Survey Map No. 2074 to the East line of Lot 10 of Tranquility Subdivision Phase 1, recorded in the Sauk County Register of Deeds Office in Volume D of plats on Page 251-A as Document No. 893269; thence continuing along the East and Northeast boundary line of said Tranquility Subdivision Phase 1 for the following ten (10) courses; N00°30'39"W, 139.00 feet; thence N24°30'19"E, 72.83 feet; thence N00°29'49"W, 462.03 feet; thence N26°48'13"E, 151.81 feet; thence N64°14'57"W, 113.63 feet; thence N74°55'52"W, 67.39 feet; thence N63°03'06"W, 166.87 feet; thence N31°10'06"E, 182.51 feet; thence 136.66 feet along a curve to the right, said curve having a radius of 183.39 feet, a chord bearing of N41°53'39.5"W and a chord length of 133.52 feet; thence S77°08'49"W, 118.33 feet to the East line of Outlot 1 of said Tranquility Subdivision Phase 1; thence S00°02'09"W along the East line of said Outlot 1, 161.75 feet; thence S25°52'04"E, 16.92 feet to the Northwest corner of Lot 29 of said Tranquility Subdivision Phase 1; thence N89°56'22"W along a Northern boundary line of said Lot 30 of said Tranquility Subdivision Phase 1, 209.70 feet; thence continuing along the Northern boundary line of said Lot 30 of Tranquility Subdivision Phase 1 for the following four (4) courses; N00°28'52"W, 263.63 feet; thence S89°45'08"W, 63.58 feet; thence S20°46'55"W, 321.01 feet; thence N89°57'34"W, 168.84 feet to a point on the East right-of-way line of County Trunk Highway DL; thence continue N89°57'34"W, 50.22 feet to the West line of the SE1/4-SE1/4 of said Section 11; thence N00°29'03"W, 1144.92 feet to the Northwest corner of the SE1/4-SE1/4 of said Section 11; thence N89°58'48"W along the South line of the NW1/4-SE1/4 of said Section 11, 1322.56 feet to the Southeast corner of the NE1/4-SW1/4 of said Section 11; thence S89°57'19"W along the South line of the NE1/4-SW1/4 of said Section 11, 1316.18 feet to the Southwest corner of the NE1/4-SW1/4 of said Section 11; thence N00°27'19"W along the West line of the NE1/4-SW1/4 of said Section 11, 1320.41 feet to the Point of Beginning.

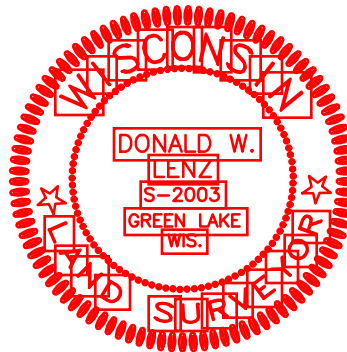
SURVEYOR'S CERTIFICATE:

I Donald W. Lenz certify that such survey is a correct representation of all exterior boundaries of the land surveyed and that I have fully complied with the provisions of Section 236.34 of the Wisconsin State Statutes in surveying and mapping the same, to the best of my knowledge and belief.

Said described parcel contains 118.94 acres.



Donald W. Lenz, WI PLS No. 2003
Dated this 9th day of November, 2022
Revised 1-24-2023



General Engineering Company
P.O. Box 340 916 Silver Lake Dr. Portage, WI 53901
608-742-2169 (Portage Office) 920-294-6666 (Green Lake Office)
www.generalengineering.net

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13.1

The City of Baraboo, Wisconsin

BACKGROUND: This is an ordinance to amend Section 7.16(6) of the Municipal Code of the City of Baraboo, Sauk County, Wisconsin, to permit the continued use of snowmobiles upon the snowmobile trail located on the shared bike/pedestrian trail within the east ROW of CTH DL, which was recently partially annexed by the City. For many years the Baraboo River Runners Snowmobile Club has used a snowmobile trail located on the shared bike/pedestrian trail within the east ROW of CTH DL; however, due to the City's annexation, the prohibition in Sec. 7.16(6) against operating snowmobiles on sidewalks, pedestrian ways or malls within the City would prevent the continued operation of snowmobiles on this trail. This Ordinance amends Section 7.16(6) to add an exception to allow the continued operation of snowmobiles upon the portions of the snowmobile trail located on the shared bike/pedestrian trail within the east ROW of CTH DL.

Fiscal Note: (check one) ☐ Not Required ☐ Budgeted Expenditure ☐ Not Budgeted
Comments:

THE COMMON COUNCIL OF THE CITY OF BARABOO, WISCONSIN, DO ORDAIN AS FOLLOWS:

1. Sec. 7.16(6) of the Baraboo Municipal Code shall be and is hereby amended to read as follows:
 - (6) No person shall operate a snowmobile on any sidewalk, pedestrian way or mall within the City, except:
 - (a) Sidewalks may be crossed at a right angle to gain access to property where operation is permitted under this section.
 - (b) Upon the snowmobile trail located on the shared bike/pedestrian trail within the east ROW of CTH DL within the City.
2. This ordinance shall take effect upon passage and publication as provided by law.

Mayor's Approval: _____

Clerk's Certification: _____

I hereby certify that the foregoing Ordinance was duly passed by the Common Council of the City of Baraboo on the _____ day of _____ recorded on page ____ of volume _____. A summary of this Ordinance was published in the local newspaper on the _____.

City Clerk: _____

Finance/Personnel Committee Meeting Minutes

September 24, 2024, 5:30 p.m.
City Hall, Committee Room #205
101 South Blvd., Baraboo, WI 53913

Members Present: Sloan, Kent, Kierzek
Others Present: Mayor Nelson, Clerk Zeman, W. Peterson, J. Ostrander, J. Young, P. Cannon, L. Laux, B. Topham, C. Johnson, D. Olson and Harry Allen (Ehler's).

1. Call Meeting to Order

Chairman Sloan called the meeting to order at 5:30pm

1.a Roll Call of Membership

1.b Note Compliance with Open Meeting Law

1.c Approve Minutes of September 10, 2024

Moved by: Kent

Seconded by: Kierzek

CARRIED (3 to 0)

1.d Approve Agenda

Moved by: Kierzek

Seconded by: Kent

CARRIED (3 to 0)

2. Action Items

2.a Accounts Payable

Moved by: Kent

Seconded by: Kierzek

Recommend paying \$2,637,756.99 of Accounts Payable.

CARRIED (3 to 0)

2.b Baraboo Area Fire & EMS 2022 Benefit Accrual

J. Ostrander explained that this is for the two fire employees that were on the city's books prior to the transfer to the Fire & EMS District. The funds to cover this payment will come out of the segregated funds for employee resignations.

Moved by: Kent

Seconded by: Kierzek

Approve the payment of \$68,813.95 to the Baraboo Area Fire & EMS District for staff accrued leave balances as of December 31, 2022.

CARRIED (3 to 0)

2.c Alma Waite Funds

J. Ostrander noted that we have an actual balance of \$36,312. Three applications were received for 2025: The Children's Museum for \$6,000, Concerts on the Square for \$10,000, and the Baraboo Parks & Recreation Giraffe Walkway for \$5,000.

Moved by: Kent

Seconded by: Kierzek

Recommend Council approve the 2025 Alma Waite Requests as follows: Children's Museum for \$6,000, Concerts on the Square for \$10,000, and the Baraboo Parks & Recreation Giraffe Walkway for \$5,000.

CARRIED (3 to 0)

2.d West Baraboo Memorandum of Understanding, Shared Ride Taxi Service

Mayor Nelson noted that the Village of West Baraboo has agreed to the terms of a 2-year Memorandum of Understanding, with the option to renew each year thereafter, in which they contribute \$10,000 per year towards the taxi service. If the City's share is less than \$20,000, the village will contribute 50% of the city's share. We have removed the \$1.50 per person additional fare for West Baraboo from the 2025 procurement.

Moved by: Kent

Seconded by: Kierzek

Recommend the Common Council authorize the Mayor and City Clerk to enter into a Memorandum of Understanding (MOU) with the Village of West Baraboo for improved Shared Ride Taxi service.

CARRIED (3 to 0)

2.e 2024 Sidewalk, Curb and Gutter Special Assessments

W. Peterson noted that these are the two significant street projects for 2024. Waldo Street will need both sidewalk and curb and gutter, Sauk Avenue will need curb and gutter of unimproved areas. The property owners have all been notified as they are responsible for these costs. An informational meeting was held, three residents attended looking for clarification on the payment options.

Moved by: Kierzek

Seconded by: Kent

Recommend Common Council approve a final resolution for levying sidewalk and curb and gutter special assessments for properties on Waldo Street (between Parkside Dr and Haeger St) and curb and gutter special assessments for Sauk Avenue (between Hitchcock St. and Moore St).

CARRIED (3 to 0)

2.f General Obligation Promissory Notes, Series 2024A

Harry Allen with Ehlers explained the presale report. He noted that the resolution includes \$3.2M, however, the intention is to borrow a little less. This gives us flexibility if we find an unexpected project. This borrowing includes the city's contribution to the Fire & EMS District for a new ambulance, and also for street projects, Hwy 33, street lighting, sand/salt storage building, and public works equipment storage building. The state recently extended the repayment term of GO Notes from 10 years to 20 years giving us flexibility to reallocate projects. There are requirements in state statutes as to what projects can be borrowed for with a GO Bond; GO Notes does not have this requirement and you do not have to borrow with purpose. For GO Notes, if there are project savings along the way the City will be able to add additional projects, flexibility that was not allowed with Bonds. Because these are General Obligation (GO), we are pledging the property tax of the City to pay this debt service, in addition to some street lights fees. We are limited to a GO Debt limit of 5% of the total Equalized Value of the City. The City is currently using 20% of this limit, with this borrowing we will be at 22% leaving approximately \$56M of debt capacity remaining. We are taking the full 20-year term to repay this debt, it will be outstanding through 2044. This debt does include a call feature which will allow us to either refinance or pre-pay this debt in 2034. With this debt we are currently going through the rating process. Given the size of this borrowing, we will see the best interest rates by selling this competitively. Bids will be received for the financing and we will select whoever gives us the best price. Ehler's is taking a slightly different approach and selling these on a parameters type basis which does not require a final resolution on sale day; tonight's resolution includes certain matrix that if these are met on sale day, they are designated official to the City and can award the sale on behalf of Council. this allows Council to only take one action and allows more flexibility in putting your sale to market on a day with less paper in the market. For example, putting your sale to market on a Thursday vs a Tuesday it might increase the number of bids received and we could experience downward pressure on the rates we get. Ehler's has capped the fee for the underwriter to purchase the debt, the maximum that someone can bid, and the maximum interest rates. H. Allen presented the financial schedules showing the debt levy for 2025 approximately the same as 2024, no real impact to the 2025 budget.

Moved by: Kent

Seconded by: Kierzek

Recommend Common Council approve a Resolution Authorizing the Issuance and Establishing Parameters for the Sale of Not to Exceed \$3,200,000 General Obligation Promissory Notes, Series 2024A.

CARRIED (3 to 0)

3. Discussion Items

Fee Schedule

Ald. Kent requested that the City's Fee Schedule be reviewed and updated as needed. It was noted

that in addition to updating the Fee Schedule, we will need an attorney to review the codebook to ensure that the payments are required per the City's Codebook.

Shared Ride Taxi

J. Ostrander noted that the Request for Proposals (RFP) is posted, proposals are due October 14th. J. Ostrander will follow up with how to proceed with requiring the taxi vehicles be stored at one location, no longer taken home by the drivers.

4. Adjournment

Moved by: Kent

Seconded by: Kierzek

That the meeting adjourn at 6:32pm.

CARRIED (3 to 0)

Brenda M. Zeman, City Clerk