



CITY OF BARABOO COMMON COUNCIL AGENDA

Tuesday, July 23, 2024, 7:00 p.m.

Council Chambers, 101 South Blvd., Baraboo, Wisconsin

	Pages
1. CALL TO ORDER	
2. ROLL CALL AND PLEDGE OF ALLEGIANCE	
3. APPROVAL OF PREVIOUS MINUTES (Voice Vote) July 9, 2024	3
4. APPROVAL OF AGENDA (Voice Vote)	
5. COMPLIANCE WITH OPEN MEETING LAW NOTED	
6. PRESENTATIONS <i>None.</i>	
7. PUBLIC HEARINGS <i>None.</i>	
8. PUBLIC INVITED TO SPEAK <i>(Any citizen has the right to speak on any item of business that is on the agenda for Council action if recognized by the presiding officer.)</i>	
9. MAYOR'S BUSINESS	
• In-Person Absentee Voting for the August 13, 2024 Partisan Primary will begin on Tuesday, July 30th. Hours for In-Person Absentee Voting are 8:00am to 4:30pm, Monday through Friday. The deadline to request an absentee ballot be mailed to you is Thursday, August 8th at 5:00pm. Please contact the City Clerk's office for additional information.	
• The Mayor would like to congratulate Brad Philabaum on his 10th anniversary with the Community Development Authority. Congratulations Brad!	
10. CONSENT AGENDA <i>(Roll Call)</i>	
10.1 Accounts Payable	13
Approve the Accounts Payable to be paid in the amount of \$	
10.2 Budget Amendments	14
Approve the 1st and 2nd Qtr. 2024 Budget Amendments.	
10.3 Appointments	17
Approve the re-appointment of Roy Franzen and the appointment of Kimberly Brueggeman to the Park & Recreation Commission.	
11. ORDINANCES ON 2nd READING	
11.1 Amend §17.18(4)(d), Planned Unit Development	18

	Consider amending §17.18(4)(d) amending the General Development Plan & Specific Implementation Plan for Convenience Store Investments, 604 8th Street	
11.2	Amend § 2.04(16), Common Council Consider amending § 2.04(16) to allow for public comment on any item of business that is on the meeting agenda.	28
12.	NEW BUSINESS- RESOLUTIONS	
12.1	Street Reconstruction Projects Consider awarding a contract to the lowest qualified bidder for the 2024 Street Reconstruction Projects. (Pinion)	29
12.2	Line of Credit, TID #11 Consider approving a draw of \$173,502.68 from the Line of Credit with Community First Bank for TID #11. (Ostrander)	30
12.3	Water Debt Service Account Consider approving the creation of a new Water Debt Service Checking account. (Ostrander)	32
13.	NEW BUSINESS ORDINANCES <i>None.</i>	
14.	COMMITTEE OF THE WHOLE Moved by _____, seconded by _____, to enter Committee of the Whole to discuss the following: <ul style="list-style-type: none">• November Referendum Moved by _____, seconded by _____, to rise and report from Committee of the Whole and return to regular session. <i>(Roll Call)</i>	
15.	ADMINISTRATOR AND COUNCIL COMMENTS <i>(Comments are limited to recognition of City residents and employees, memorials, and non-political community events; discussion of matters related to government business is prohibited.)</i>	
16.	REPORTS, PETITIONS, AND CORRESPONDENCE The City acknowledges receipt and distribution of the following: Reports: June, 2024 Building Inspection & Treasurer <u>Copies of the meeting minutes included in this packet:</u> Finance.....6-25-2024 <u>Copies of the Meeting minutes in the City Clerks files:</u> Plan Commission.....11/21/2023, 1/16/2024, 2/20/2024, 3/19/2024, 4/16/2024 Police Commission....11/20/2023, 11/22/2023, 1/18/2024, 2/19/2024, 3/18/2024, 4/15/2024, 5/20/2024	33
17.	ADJOURNMENT (Voice Vote)	

Common Council Meeting Minutes**July 9, 2024, 7:00 p.m.****Council Chambers, 101 South Blvd., Baraboo, Wisconsin**

Members Present: Olson, Hause, Hazard, Kent, Lombard, Ellington, Sloan, Kierzek, Thurow
Others Present: Chief Sinden, City Administrator J. Young, Clerk Zeman, J. Ostrander, T. Pinion, P. Cannon, Brian Simmert (Sauk County Planning & Zoning), members of the press and others.

1. CALL TO ORDER

Mayor Nelson called the meeting to order at 7:00pm.

2. ROLL CALL AND PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was given.

3. APPROVAL OF PREVIOUS MINUTES

Moved by: Ellington

Seconded by: Hause

Motion: CARRIED

4. APPROVAL OF AGENDA

Moved by: Lombard

Seconded by: Hazard

Motion: CARRIED

5. COMPLIANCE WITH OPEN MEETING LAW NOTED**6. PRESENTATIONS**

Brian Simmert, Sauk County Planning & Zoning, presented the proposed master plan for the Great Sauk State Trail.

7. PUBLIC HEARINGS

The Mayor announced that this is the published date and time to hear public comment regarding:

- An Amended General Development Plan/Specific Implementation Plan for Convenience Stores Investment to expand the existing Kwik Trip building and modify the site 604 8th Street, located in the NE ¼ of the SW ¼ of Section 36, Town 12 North, Range 6 East, City of Baraboo, Sauk County, Wisconsin

Patty Lintl, S3065B E. Fox Hill Rd, Baraboo, District Leader for Kwik Trips in the Baraboo area spoke in favor of this. Approving this would allow them to better serve the community by allowing additional products within the store.

No one else spoke and the Mayor closed the Public Hearing.

8. PUBLIC INVITED TO SPEAK

No one spoke.

9. MAYOR'S BUSINESS

- Welcome City Administrator John Young!
- The Mayor congratulated John Statz on his 5th anniversary with the Baraboo Police Department. Congratulations John!
- The Mayor read the July Parks & Recreation Proclamation

10. CONSENT AGENDA

Moved by: Sloan

Seconded by: Ellington

Motion: CARRIED (9 to 0)

10.1 Accounts Payable**Resolution No: 2024-105**

THAT the Accounts Payable, in the amount of \$548,629.50 as recommended for payment by the Finance/Personnel Committee, be allowed and ordered paid.

11. ORDINANCES ON 2nd READING11.1 Revise §7.02(2)(b)2, the Official Traffic Map

Moved by: Thurow

Seconded by: Sloan

Motion to approve the 2nd reading of **Ordinance No. 2636** revising §7.02(2)(b)2, the Official Traffic Map to provide for one parking stall to be used by persons with a disability that limits or impairs the ability to walk in front of East Elementary School at 815 6th Street.

Motion: CARRIED (9 to 0)

11.2 Specific Implementation Plan for Pewit's Landing

Moved by: Ellington

Seconded by: Sloan

Motion to approve the 2nd reading of **Ordinance No. 2637** amending Section 17.18(4)(d) of the City Code of Ordinances approving the Specific Implementation Plan for Phase 2 of the Pewit's Landing development as part of the Planned Unit Development.

Motion: CARRIED (9 to 0)

12. NEW BUSINESS- RESOLUTIONS12.1 Liquor License Renewal**Resolution No: 2024-106**

Moved by: Kent

Seconded by: Lombard

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

THAT the City Clerk be authorized to issue the following Liquor Licenses:

CLASS "B" FERMENTED MALT BEVERAGE AND "CLASS C" WINE

Ben's Mama Mia's, 113 Third Street

Motion: CARRIED (9 to 0)

13. NEW BUSINESS ORDINANCES13.1 Amend §17.18(4)(d), Planned Unit Development

Moved by: Hazard

Seconded by: Thurow

Motion to approve the 1st reading of **Ordinance No. 2638** amending Section 17.18(4)(d) as follows:

1. Section 17.18(4)(d), Code of Ordinances, is amended as follows:

17.18 ESTABLISHMENT OF DISTRICTS AND INCORPORATION OF ZONING DISTRICT MAP

- (4) DISTRICT BOUNDARIES AND MAP AMENDMENTS.

(d) Planned Unit Development. The following Planned Unit Development is approved and incorporated into the zoning map: 2024-02.

2. The attached Amended General Development Plan/Specific Implementation Plan for Convenience Store Investments is approved as part of Planned Unit Development 2024-01.

This Ordinance shall take effect upon passage and publication as provided by law.

Motion: CARRIED (9 to 0)**13.2 Amend § 2.04(16), Common Council**

Moved by: Sloan

Seconded by: Ellington

Motion to amend the proposed changes to §2.04(16) in the Municipal Code of the City of Baraboo by replacing both references of "citizen" to be "member of the public".

Motion: CARRIED (9 to 0)

Moved by: Ellington

Seconded by: Kent

Motion to approve the amended 1st reading of **Ordinance No. 2639** amending §2.04(16) in the Municipal Code of the City of Baraboo, relating to public comment at Council meetings. THE COMMON COUNCIL OF THE CITY OF BARABOO, WISCONSIN, DO ORDAIN AS FOLLOWS:

SECTION 1. CHAPTER 2 – COMMON COUNCIL, Sec. 2.04(16) of the code of ordinances, City of Baraboo, Wisconsin is hereby amended to read as follows:

2.04 (16) ~~CITIZENS'~~ **PUBLIC RIGHTS TO ADDRESS COUNCIL**. (a) Any ~~citizen member of the public~~ shall have the right to speak on any item of business that is on the ~~meeting agenda for Council action~~ if ~~he is~~ recognized by the presiding officer. Speakers may be limited in length of address by majority vote of the Council; otherwise, the presiding officer shall determine the length of time that a citizen may speak ~~on a question and may limit the total length of the public comment period~~. No ~~citizen member of the public~~ shall be permitted to speak on petitions, communications and reports when first introduced before the Council and which are scheduled to be referred to and reported back at a later meeting or which will be taken up at a later time in the regular meeting

SECTION 2. CONFLICT AND SEVERABILITY. If any section, subsection, sentence, clause, paragraph or phrase of this ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, or other applicable administrative or governing body, such decision shall not affect the validity of any other section, subsection, sentence, clause, paragraph or phrase thereof irrespective of the fact that any one or more sections, subsections, sentences, clauses, paragraphs, or phrases may be declared invalid or unconstitutional.

SECTION 3. EFFECTIVE DATE. This ordinance shall take effect upon passage and publication as provided by law.

Motion: CARRIED (9 to 0)**14. COMMITTEE OF THE WHOLE**

Moved by Kent, seconded by Lombard, and carried unanimously to enter Committee of the Whole to discuss the Great Sauk State Trail.

Because of the interest in this project from our residents, Mayor Nelson has brought this to Council as an opportunity to react and if requested, make a statement to the County. Tonight's presentation showed us where the route is going to go, and also provided information on the possibility of spurs that will bring people from the trail into Baraboo; we may have more options creating the spur vs being part of the actual trail.

Ald. Sloan noted that this still serves a great purpose for the City and if people want to come into Baraboo, they still can. The City's current financial restrictions would not allow us to participate at this time.

Ald. Olson expressed dissatisfaction that this route is not coming through Baraboo. Every organization we've heard from wants this to go through the City. He's concerned that maybe the City has not put enough effort into this and bypassing the City is now the result.

Mayor Nelson noted that he is disappointed that this is not coming through the City but still feels that the County will continue to work with us to find something that works.

Ald. Thurow noted that the County has definitely spent time doing the research to determine the best route and we can look at our options now, and move ahead.

Ald. Hazard noted that we should look into promoting the City to bring people to Downtown.

Ald. Hause noted that to put it through the City at this point would hold up the entire project, slowing everything down.

Moved by Ellington, seconded by Sloan, and carried unanimously to rise and report from Committee of the Whole and return to regular session.

15. ADMINISTRATOR AND COUNCIL COMMENTS

City Administrator John Young introduced himself and noted that he is very excited to be here and looking forward to working with Council members, staff, and the citizens of Baraboo. He is looking forward to being part of the Baraboo community.

16. REPORTS, PETITIONS, AND CORRESPONDENCE

The City officially acknowledges receipt and distribution of the following:
Copies of the meeting minutes included in this packet:

Finance/Personnel Committee Meeting Minutes

June 11, 2024, 5:30 p.m.

City Hall, Committee Room #205

101 South Blvd., Baraboo, WI 53913

Members Present:	Sloan, Kierzek
Members Absent:	Kent
Others Present:	Mayor Nelson, Interim City Administrator P. Cannon, Clerk Zeman, J. Ostrander, L. Laux, D. Olson, Brett Topham

1. Call Meeting to Order

Chairman Sloan called the meeting to order at 5:30pm.

1.a Roll Call of Membership

1.b Note Compliance with Open Meeting Law

1.c Approve Minutes of May 28, 2024

Moved by: Sloan

Seconded by: Kierzek

CARRIED (2 to 0)

1.d Approve Agenda

Moved by: Kierzek

Seconded by: Sloan

CARRIED (2 to 0)

2. Action Items

2.a Accounts Payable

Moved by: Kierzek

Seconded by: Sloan

Recommend to Common Council to pay \$575,190.22 in Accounts Payable.

CARRIED (2 to 0)

3. Discussion Items

3.a Referendum Scope & Timeline

We have received the proposal from Mueller Communications for approximately \$50,000. Staff has contacted Ehler's and they are willing to assist the City in reviewing the financials for the referendum, an estimated cost of \$6,000. P. Cannon presented budget numbers estimating future growth, expenses, revenues and the financial outcomes with various referendum amounts. The numbers presented are "status quo", no addition, or removal, of staff and/or services. Based on a \$500,000 referendum, staff is approximating a cost to taxpayers of \$40 per \$100,000 assessed value. If the agreement with Ehlers is approved, they will review and finalize these projections; this information will be presented to Council at a later date. The committee also discussed the timeline for providing information to the residents.

3.b Salaries of Co-Interim City Administrators P. Cannon and T. Pinion

P. Cannon noted that there will be a lot of time spent working with John Young to get him up to date on the current projects, including the referendum. It will be included on the next agenda to extend the salary increases for both Co-Interim City Administrators P. Cannon and T. Pinion.

3.c Shared Ride Transit Funding

J. Ostrander presented the 2024 estimated local share of \$13,834 for the Shared Ride Taxi. These projections could vary based on ridership for the year. It was noted that this is our last contracted year with Abby Vans; staff will be working on reviewing the procurement requirements.

3.d Separation Fund

The committee reviewed reports showing what is owed to employees for accrued leave time balances as of December 31, 2023. Employees hired prior to September 1, 2012 are paid out for all accrued leave time; employees hired after this date receive a percentage of their sick time based on number of years worked. Any employee that retires from the City is paid out for all accrued leave time. If there is a vacancy, money is only taken out of the separation fund if the vacancy does not cover the employee payout. This information will be provided to Ehlers to ensure money is available to fund this. The handbook will be reviewed at a later date.

3.e Creation of TIF policy

Staff is currently reviewing different policies; this will be brought back to the next meeting.

4. Adjournment

Moved by: Kierzek

Seconded by: Sloan

That the meeting adjourn at 6:47pm.

CARRIED (2 to 0)

CITY OF BARABOO ADMINISTRATIVE MEETING

Meeting Minutes

June 4, 2024, 8:00 a.m.

City Hall, Committee Room #205

101 South Blvd., Baraboo, WI 53913

Members Present: Thurow, Hazard, Lombard

Others Present: Co-Administrator - Pat Cannon, City Clerk- Brenda Zeman, Police Chief - Rob Sinden, Mayor Rob Nelson, Finance Director - Julie Ostrander

1. CALL TO ORDER

1.a ROLL CALL OF MEMBERS

1.b NOTE COMPLIANCE WITH OPEN MEETING LAW

1.c APPROVE MINUTES, May 7, 2024

Moved by: Hazard

Seconded by: Thurow

Approve May 7, 2024 minutes.

Motion:CARRIED

1.d APPROVE AGENDA

Moved by: Lombard

Seconded by: Hazard

Approve June 4, 2024 agenda.

Motion:CARRIED

2. ACTION ITEM(S)

2.a Amend Chapter 14, Subchapter 1 - Building Code

Mayor spoke to discussion at Plan meeting.

Moved by: Hazard

Seconded by: Lombard

Approval and recommendation to the Common Council a proposed Amendment to Chapter 14, Subchapter 1 - Building Code to creation Section 14.17 Storage Containers and Buildings.

Motion:CARRIED

2.b Liquor License Renewal Applications

2.b.1 Class "B" Fermented Malt Beverage, 6-month license

Brenda stated these are conditional approvals waiting on Fire inspections and internal staff review.

Moved by: Lombard

Seconded by: Hazard

Approval and recommendation to Council Class "B" Fermented Malt Beverage 6-month license, Hotdog King LLC, d/b/a Frannie's Franks, 950 Walnut St. (Pierce Park)

Motion: CARRIED

2.b.2 Class "A" Fermented Malt Beverage

Brenda stated these are conditional approvals waiting on Fire inspections and internal staff review.

Moved by: Hazard

Seconded by: Lombard

Approval and recommendation to Council the following Class "A" Fermented Malt Beverage licenses:

- a. Emma's Mexican Market LLC d/b/a Emma's Mexican Market, 507 S. Boulevard
- b. Las Milpas LLC, d/b/a Las Milpas, 603 8th Avenue
- c. MK Stores LLC, d/b/a Snak Atak #43, 801 S. Boulevard

Motion: CARRIED

2.b.3 Class "B" Fermented Malt Beverage

Brenda stated these are conditional approvals waiting on Fire inspections and internal staff review.

Moved by: Lombard

Seconded by: Hazard

Approval and recommendation to Council the following Class "B" Fermented Malt Beverage licenses:

- a. 608 Axe throwing LLC, d/b/a 608 Axe Throwing, 713 Broadway St.
- b. Hong Yan, LLC, d/b/a Peking Buffet, 1204 8th St.
- c. Sauk County Agricultural Society, 700 Washington Ave.

Motion: CARRIED

2.b.4 Class "B" Fermented Malt Beverage & "Class C" Wine

Brenda stated these are conditional approvals waiting on Fire inspections and internal staff review.

Moved by: Hazard

Seconded by: Lombard

Approval and recommendation to Council the following Class "B" Fermented Malt Beverage & Class "C" Wine Licenses:

- a. Four Star Family Restaurant d/b/a Four Star Family Restaurant, 1011 8th St.
- b. Gordon & Hollie Ringelstetter Log Cabin Family Restaurant & Bakery, 1215 8th St.
- c. Juliart Ventures LLC, d/b/a Ringling House Bed & Breakfast, 201 8th St.
- d. TB's Broadway Diner LLC, d/b/a Broadway Diner, 304 Broadway St.

Motion: CARRIED

2.b.5 "Class A" Liquor & "Class C" Wine License

Brenda stated these are conditional approvals waiting on Fire inspections and internal staff review. Due to changes made by the state, only restaurants can apply for this license. The class "A" and "C" combination is not allowed. She is allowed to sell bottles of wine but will not be allowed to serve by the glass.

Moved by: Hazard

Seconded by: Lombard

Approval and recommendation to Council the following Class "A" Liquor without the Class "C" Wine License:

- a. Bekah Kate's LLC, d/b/a Bekah Kate's, 117 3rd St.

Motion: CARRIED

2.b.6 "Class A" Combination Liquor & Fermented Malt Beverage

Brenda stated these are conditional approvals waiting on Fire inspections and internal staff review. Police found no issues or concerns with the KWIK Trip East two year old prior offense. The offense has been closed out.

Moved by: Hazard

Seconded by: Lombard

Approval and recommendation to Council the following Class "A" Combination Liquor & Fermented Malt Beverage licenses:

- a. Barabrew Liquor LLC, d/b/a Barabrew Wine & Spirits, 315 S. Boulevard
- b. BWP Express Inc, d/b/a Pierce's Express Market, 935 8th St.
- c. Get N Go LLC, d/b/a Get N Go, 325 S Boulevard
- d. Kwik Trip Inc, d/b/a Kwik Trip #657, 604 8th St.
- e. Kwik Trip Inc, d/b/a Kwik Trip #855, 1330 S Boulevard
- f. Turner Oil Co. Inc, d/b/a Turner BP, 413 State Rd, 136
- g. Wal-Mart Stores East, LP, d/b/a Wal-Mart #1396, 920 State Rd.

Motion: CARRIED

2.b.7 "Class B" Combination Liquor & Fermented Malt Beverage

Brenda stated these are conditional approvals waiting on Fire inspections and internal staff review. Noted there were not outstanding bills owed to the city.

Moved by: Lombard

Seconded by: Hazard

Approval and recommendation to Council the following Class "B" Combination Liquor & Fermented Malt Beverage licenses:

- a. Baraboo Arts LLC, d/b/a Baraboo Arts, 202 East St.
- b. Baraboo BPO Elks Lodge 688 Inc, d/b/a Baraboo Elks Club #688, 401 Oak St
- c. Baraboo Burgers Inc, d/b/a Baraboo Burger Company, 116 4th Ave.
- d. Con Amici LLC, d/b/a Con Amici Craft Bar, 126 3rd St.
- e. Downtowner Inc, d/b/a Downtowner Bar & Grill, 130 3rd St.
- f. Fitty's Bar & Grill LLC, d/b/a Bump's Bar, 109 Walnut St.
- g. G & G Mgt LLC, d/b/a Brothers On Oak, 412 Oak St.
- h. Little Village Cafe, d/b/a Little Village Cafe, 146 4th Ave.
- i. Old Baraboo Inn LLC, d/b/a Old Baraboo Inn, 135 Walnut St.
- j. Poor Richards Bar LLC, d/b/a Poor Richards Bar, 411 Oak St.
- k. Quindt's Towne Lounge Restaurant & Eating House LLC, d/b/a Quindt's Towne Lounge Restaurant & Eating House, 441 S. Boulevard
- l. Red Zone Bar & Grill Inc, d/b/a Gem City Saloon & Eatery, 124 Ash St.
- m. Square Tavern LLC, d/b/a Square Tavern, 124 4th Ave.
- n. Tenaj LLC, d/b/a Thunderbird Lanes, 1117 8th St.
- o. Ziegler, Zachery, d/b/a Zach's Bar, 126 4th St.

Motion: CARRIED

2.b.8 "Class B" Reserve Combination Liquor & Fermented Malt Beverage

Brenda stated these are conditional approvals waiting on Fire inspections and internal staff review. There were outstanding bills for CDA loans and Personal Property but were paid or are being addressed. There will be a special meeting to review and address outstanding license applications.

Moved by: Hazard

Seconded by: Lombard

Approval and recommendation to Council the following Class "B" Reserve Combination Liquor & Fermented Malt Beverage licenses contingent on outstanding bills being paid in full:

- a. Al. Ringling Brewery Co., d/b/a Al Ringling Brewery Co., 623 Broadway St.
- b. Las Milpas LLC, d/b/a Las Milpas Restaurant, 603 8th Ave, Suite A
- c. The Relish Tray Bistro LLC, d/b/a The Relish Tray Bistro & Speakeasy, 106 4th Ave.
- d. Wiscocktail Group LLC, d/b/a Wiscocktail Lounge, 132 3rd St.

Motion: CARRIED

3. INFORMATIONAL ITEM(S)

3.a Date and time of next regular meeting: July 2, 2024

Special meeting will be called next week to address outstanding license applications.

4. ADJOURNMENT (Voice Vote)

Adjourn at 8:33 am

Moved by: Hazard

Seconded by: Lombard

Approve adjournment of the June 4, 2024 meeting.

Motion: CARRIED

CITY OF BARABOO ADMINISTRATIVE MEETING

Meeting Minutes

June 21, 2024, 8:00 a.m.

City Hall, Committee Room #205

101 South Blvd., Baraboo, WI 53913

Members Present:

Thurrow, Lombard

Members Absent:

Hazard

Others Present:

Chief Sinden, Clerk Zeman, PJ Kruschel

1. CALL TO ORDER

1.a ROLL CALL OF MEMBERS

1.b NOTE COMPLIANCE WITH OPEN MEETING LAW

1.c APPROVE MINUTES, June 4, 2024

Moved by: Lombard

Seconded by: Thurrow

Motion: CARRIED

- 1.d APPROVE AGENDA
Moved by: Lombard
Seconded by: Thurow
Motion: CARRIED

2. **ACTION ITEM(S)**

- 2.a Temporary Liquor License
No concerns with this request.
Moved by: Lombard
Seconded by: Thurow
Recommend to the Common Council to approve the Class "B" Fermented Malt Beverage Temporary Liquor License for Baraboo Fireworks Inc, Baraboo Fireworks Festival, 07-04-2024.
Motion: CARRIED (2 to 0)
- 2.b Liquor License New Application
The bowling alley is under new ownership; this is the application for their liquor license. No concerns with this application.
Moved by: Lombard
Seconded by: Thurow
Recommend to the Common Council to approve the following "Class B" Combination Liquor & Fermented Malt Beverage Liquor License Application:
 - Baraboo Bowling Inc., d/b/a Thunderbird Lanes, 1117 8th StreetMotion: CARRIED (2 to 0)
- 2.c Liquor License Renewal Applications
These are renewals for 2024/2025, there are no concerns with these applications.
Moved by: Lombard
Seconded by: Thurow
Recommend to the Common Council to approve the following "Class B" Combination Liquor & Fermented Malt Beverage Liquor License Renewal Applications:
 - Baraboo Country Club Inc., d/b/a Fore Seasons Restaurant and Bar, 401 Mine Street
 - Jose's Authentic Mexican Restaurant d/b/a Jose's Authentic Mexican Restaurant, 825 8th StreetMotion: CARRIED (2 to 0)
3. **INFORMATIONAL ITEM(S)**
- 3.a Date and time of next meeting, July 2, 2024
4. **ADJOURNMENT (Voice Vote)**
Moved by: Lombard
Seconded by: Thurow
That the meeting adjourn at 8:07am.
Motion: CARRIED (2 to 0)

Minutes of the Public Safety Committee Meeting – May 6, 2024

Members Present: Steve Hause, David Olson, and John Ellington. **Others Present:** Chief Sinden, Tom Pinion, Utility Superintendent Wade Peterson, and Street Superintendent Tony Gilman.

Call to Order – Chairman John Ellington called the meeting to order at 1:00. Compliance with the Open Meeting Law was noted. It was moved by Hause, seconded by Olson to approve the agenda, motion carried unanimously. Ellington had one correction to the March 25, 2024 minutes being in Item g, a person born on or after January 1, 1988 should be 1988. It was moved by Olson, seconded by Hause to approve the minutes of March 25, 224 as corrected. Motion carried unanimously.

Action Items

- a. Review and approve Change Order No. 1 for the Sewer Utility's 2024 CIPP Lining Project – Peterson said this is part of the Highway 33 project, replacing all the sanitary sewer mains and manholes along the entire stretch. He said that all of run with the highway except one piece that we need to cross the highway over by Prevail Bank. He said that with the terrain it would be a massive change order if A-1 was to replace the pipe so they looked at an alternative of putting a sleeve in the pipe, they are looking to change to not replace the pipe and just put a liner in it. He said that this revision would be added to the existing project that is scheduled for 2024 for lining at the cost of \$25,004, and this would be monies that would come out of the Highway 33 Project. Hause moved, Olson seconded to approve the \$25,004 for the Sewer Utility's 2024 CIPP Lining Project as presented. Motion carried unanimously.

- b. Review and approve Water Well Solutions' Proposal for rehabilitation of Well #6 – Peterson said that Well #6 is at Sauk Avenue and Moore. Peterson said that this well has been known to have manganese troubles with this well and it has continued to get worse and could create a health hazard. He said the pump was pulled and cleaned up at nine years and Tom Goethel of CTW tried a couple of things that we were hoping to help reduce the manganese level in the groundwater at that location but it did not. He said at this time Well #6 is only being run once per week so the water does not become stagnant. He said it would be his suggestion to go through Water Well Solutions with their equipment and techniques to try to bring the well back up to as years past. Peterson said that this is an unfunded project, but the money would come from the \$700,000 that to paint the Oak Street Reservoir, but the results came back that it was not needed to be done. It was moved by Hause, seconded by Olson to recommend approval of the Water Well Solutions proposal for the rehabilitation of Well #6 as presented. Motion carried unanimously.
- c. Consider a request for two street lights on Lisa Court – Pinion presented the background to the Committee. He one streetlight would be at the intersection of Lisa Court and Carpenter and the other at the bottom end of the cul-de-sac. Pinion said that the charge is approximately \$500.00 per light, but that goes on to the streetlight special charge so does not affect the budget. It was moved by Olson, seconded by Hause to approve the request for two street lights on Lisa Court as presented. Motion carried unanimously.
- d. Review a Special Event License application that includes an alley closure for an event at Spa Serenity at 137 3rd Street – Pinion presented the background for this request to the Committee. She said this is a new request and that is why it comes to the Committee. It was moved by Hause, seconded by Olson to approve the Special Event License application for Spa Serenity as presented. Motion carried unanimously.
- e. An Ordinance amending §7.09(3)(e) relating to parking restriction on the north side of 4th Avenue from Birch Street to Broadway – Pinion said this is in front of the library and with the new construction there, the old signage does not fit anymore with the handicap and regular stalls. He said that this is more housekeeping that reassigns the stalls. It was moved by Hause, seconded by Olson to recommend an ordinance amending §7.09(3)(e) relating to parking restriction on the north side of 4th Avenue from Birch Street to Broadway as presented. Motion carried unanimously.
- f. An Ordinance revising §7.02(2)(b)2, the Official Traffic Map, to provide for two parking stalls to be used by persons with a disability that limits or impairs the ability to walk in front of the Carnegie-Schadde Memorial Public Library at 230 4th Avenue – Pinion said that this is designating the official handicap stall along the east side of the library. It was moved by Hause, seconded by Olson to recommend revising §7.02(2)(b)2, the Official Traffic Map as presented. Motion carried unanimously.
- g. Review and approval of monthly Billing Adjustments/Credits for Sewer and Water Customers for April 2024 – Peterson said that this month a significant billing error was found in the Al Ringling Manor and once the codes were changed in the system, we now need to credit them back for what they have been overcharged for the past four years. It was moved by Olson, seconded by Hause to approve the monthly billing adjustments/credits for April as presented. Motion carried unanimously.

Reports

- a. Utility Superintendent's Report
 - i. Staffing Updates – Peterson said that one employee will be going for a medical procedure and will be gone for 10 weeks, so a past employee may be brought back part-time to help fill some of the hours during the busy time of year.
 - ii. Project Updates – Peterson said the large CIPP project that was done on Water Street did a wonderful job, it knocked out 100,000 gallons of clear water a day, but some of that water found in the homeowners laterals and started pouring in through the homeowners laterals to us, so a company came in last week and fixed eight services.
- b. Street Superintendent's Report
 - i. Staffing Updates – Gilman said that staffing remains the same, except leaf collection crew was scheduled for "4-10's", Monday through Thursday.
 - ii. Monthly Activity Report – Gilman said the 2024 sidewalk replacement has been completed with turf restoration ongoing. He said that the focus was District 5, which primarily encompasses 1st Street, from Ash Street to Barker Street, although we did not have enough funding to complete the entire section, we were able to complete a good share minus 1st Street, Barker Street, and East Street. He said those areas will be completed in 2025 and then move into District 6. Gilman said that the department has been involved in the Veteran's Honor Roll restoration with the removal and replacement of the concrete walkway, turf restoration and monogrammed paver installation. He said all material costs are covered by the Veteran's organization fundraising, with the City contributing labor to the project. He said the dedication has been pushed by to June 29. He said the Veteran's organization fundraising has hit their goal and they will be doing additional improvements that they were hoping to do in the future.
 - iii. Equipment Report – The sale of the refuse/recycling equipment sale to Peterson has been agreed upon. He said that from his experiences and feedback from Peterson Sanitation the changeover has been quieter than expected. Citizens with a second cart dilemma was discussed. Gilman said that most citizens have been pretty receptive to it and some have returned their second carts for a 50% refund. Gilman said the biggest hurdle has been the expected collection times, because Peterson has the ability to pick from both sides of an alley and they are earlier than the citizens are accustomed to, but Peterson has been very receptive to working with the residents to make sure their carts get emptied. Olson asked the website to be updated.

c. Police Chief's Report

- i. Staffing Updates – Sinden said that Officer Amanda Sabol resigned from the Department after 14 years, that did create a vacancy within the police department, and the department does have an active eligibility list that it is place. He said that they have already hired the No. 1 applicant from the list, the No. 2 applicant from the list accepted a job as jailer with the Sauk County Sheriff's Department; however, was very interested in working for the City of Baraboo and is now in the midst of all the testing so it is a conditional offer, if all tests are passed he would be hired as a pre-academy hire.
- ii. Case/Response Update – Sinden said the call levels to date in 2023 was 2643 and this year is 2129, and as he told the Committee last month and it will hold true through the entire year is a big reason for that are truancies at the middle school. He said that school administration had stopped reporting truancies and we have now reverted back to the way he would like it to be, where they report truancies. Ellington asked what goes into a drug raid. Sinden said that the department is part of the Sauk County Drug Task Force and is very active in those types of warrants. He said that the department is also becoming active in the internet crimes against children Olson asked if the vicious dog incident has been settled and Sinden answered in the affirmative. Olson asked if the police department was trained in using a sedative as a police tactic, Sinden said that the only medication that the department is trained to give is Narcan.

Information Items

- a. Section 2.05(b) – Public Safety Committee – Pinion said that this Section was printed in the background memo.
- b. STH 33 Reconstruction Project – Status Report – Pinion said that there is less than one month to go in the current phase. He said the east side is about two weeks ahead of scheduled, so weather permitting from Jefferson to Lincoln should be open May 21, and that same day the asphalt from Jefferson to Elizabeth will be milled. He said that it took a significant amount of time coordinating the change in schedule with the school district, specifically East School. The schedule change will be posted on the project website. He said the other piece of the next phase is from Draper to Summit, which will not start until school is out. Olson asked if the sign on the northeast corner of Washington and 4th could be moved back approximately one foot. Hause said that he received a call from Don Mortenson, 109 Maple Street about some trees that are concerning on the treebank. Gilman said that he would inform the forestry department.

AJOURNMENT – There being no further business, Ellington declared the meeting adjourned at 2:06 p.m.

17. CLOSED SESSION

Moved by Sloan, seconded by Kent, and carried unanimously to go into Closed Session. The Mayor announced that the Council will consider moving into Closed Session pursuant to §19.85(1)(g), Wis. Stat., confer with legal counsel who is rendering oral or written advice concerning strategy to be adopted with respect to litigation in which the governmental body is likely to become involved, specifically relating to performance issues with the Spirit Lake Roadway and Utilities project.

Council Members Present: Olson, Hause, Hazard, Kent, Lombard, Ellington, Sloan, Kierzek, Thurow

Others Present: Mayor Nelson, Clerk Zeman, T. Pinion, P. Cannon, J. Ostrander

18. OPEN SESSION

Moved by Sloan, seconded by Hause, and carried unanimously to return to Open Session. The Mayor announced that the Council will return to Open Session as per §19.85(2), Wis. Stats., to address any business that may be the result of discussions conducted in Closed Session.

Motion by Hazard, seconded by Sloan, and carried unanimously to Authorize City Engineer Tom Pinion and Legal Counsel to pursue the Bond for work at Spirit Lake Roadway and Utilities Project.

19. ADJOURNMENT

Moved by: Lombard

Seconded by: Sloan

That the meeting adjourn at 8:33pm.

Motion: CARRIED

Brenda M. Zeman, City Clerk

10.1

RESOLUTION NO. 2024 -

Dated: July 23, 2024

The City of Baraboo, Wisconsin

<i>Background:</i>
Fiscal Note: (Check one) <input type="checkbox"/> Not Required <input type="checkbox"/> Budgeted Expenditure <input type="checkbox"/> Not Budgeted
<i>Comments</i>

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

THAT the Accounts Payable, in the amount of \$ _____ as recommended for payment by the Finance/Personnel Committee, be allowed and ordered paid.

Offered By: Consent
Motion:
Second:

Approved by Mayor: _____
Certified by City Clerk: _____

The City of Baraboo, Wisconsin

Background:

City Ordinance 3.05, Changes in Budget states, "The amount of the tax to be levied or certified, the amounts of the various appropriations, and the purpose thereof shall not be changed after approval of the budget except by a 2/3 vote of the entire membership of the Council pursuant to §65.90(5), Wis. Stats. Notice of such transfer shall be given by publication within 10 days thereafter in the official City newspaper."

Therefore, the city is required to notify the citizenry through publication in the City's official newspaper about the supplemental budget amendments. The State Statute requires publication to happen within ten (10) days upon Council approval of said amendments.

The City's publication process is to identify budget amendments in the fiscal commentary section of resolutions when spending authorizations are granted. Therefore, the City Council could approve budget transfers as often as every meeting. The City satisfies the legal requirement of publication, by publishing budget amendments after the Finance Committee and Common Council approves the listing.

Fiscal Note: (check one) [] Not Required [X] Budgeted Expenditure [X] Not Budgeted

Comments: Budget amendments, that are budgetary transfers, are budgeted expenditures. Budget amendments, that are supplemental, are not budgeted. The 2024 City Budget provides for publishing amendments.

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

That the following budget amendments are authorized:

- 1st Quarter, 2024 City-Wide Supplemental budget Amendments for \$19,438.00
- 1st Quarter, 2024 City-Wide Budgetary Transfers \$586,367.00
- 2nd Quarter, 2024 City-Wide Supplemental budget Amendments for \$284,236.00
- 2nd Quarter, 2024 City-Wide Budgetary Transfers \$23,570.00

See attached amendment schedules.

Offered by: Finance/Personnel Committee

Approved by: _____
Mayor

Motion:

Second:

Certified by: _____
City Clerk

City of Baraboo 2024 1st Quarter Budget Amendment Common Council approved the following Budget Amendments at their July 23, 2024 meeting:						
Account Number	Department	Account	Original Budget	Debit/(Credit)	New Appropriations (Only)	Amended Budget
100-52-56110-250-000	General Fund - Forestry - Parks	Repair & Maint Serv-Equipment	800.00	(550.00)		250.00
100-52-56110-252-000	General Fund - Forestry - Parks	Software service and support	-	550.00		550.00
	PK-Repair/Maint Equip to Software serv/supp					
100-31-53350-350-000	General Fund - Snow & Ice - Street Department	Repair & Maint Materials	7,000.00	(7,000.00)		-
100-31-53350-361-000	General Fund - Snow & Ice - Street Department	Blades & Plow Materials	7,000.00	7,000.00		14,000.00
	PW-Snow/Ice Repair/Maint Mtrl to Blades/Plow Mtrls					
100-52-55200-821-000	General Fund - Parks - Parks	Land or Land Improvements	-	5,228.00	-	5,228.00
100-10-49300-000	General Fund - General Government	Fund Balance Applied	(280,378.00)	(5,228.00)	5,228.00	(285,606.00)
870-52-55200-821-000	Park Segregated - Parks - Parks	Land or Land Improvements	12,000.00	354,400.00	-	366,400.00
870-52-49300-000	Park Segregated - Parks	Fund Balance Applied	(13,660.00)	(354,400.00)	11,856.00	(368,060.00)
426-52-55200-821-000	Park Amenities Capital Fund - Parks/Rec - Parks - Parks	Land Improvements	22,000.00	235,751.00	-	257,751.00
426-52-49300-000	Park Amenities Capital Fund - Parks/Rec - Parks	Fund Balance Applied	-	(235,751.00)	2,354.00	(235,751.00)
	Appropriate funds for Open 2023 Pos					
870-52-55130-822-000	Park Segregated - Parks - Civic Center	Building Improvements	-	1,676.00	-	1,676.00
870-52-49300-000	Park Segregated - Parks	Fund Balance Applied	(13,660.00)	(1,676.00)	-	(15,336.00)
	Appropriate doantion for elevator handrail					
390-69-56700-300-971	BID - Community Development - BID	Appearances/Banners	19,000.00	1,200.00	-	20,200.00
390-69-49300-000	BID - BID	Fund Balance Applied	-	(1,200.00)	-	(1,200.00)
	Appropriate reserves for Welcome sign painting					
Net impact on all city-wide funds' budgets				586,367.00	19,438.00	
Published by the authority of the City of Baraboo				605,805.00		
Julie Ostrander, Finance Director				Budgetary Transfers	19,438.00	

City of Baraboo
2024 2nd Quarter Budget Amendment
Common Council approved the following Budget Amendments at their July 23, 2024 meeting:

Account Number	Department	Account	Original Budget	Debit/(Credit)	New Appropriations (Only)	Amended Budget
100-20-52110-120-000	General Fund - Police Department - Police	Wages	106,363.00	(1,600.00)		104,763.00
100-20-52110-216-000	General Fund - Police Department - Police	Employment Testing & Lab	700.00	1,600.00		2,300.00
	Police Wages to Employment Testing					
100-31-53270-250-000	General Fund - City Services Facility - Street Department	Repair & Maint Serv-Equipment	15,000.00	(7,000.00)		8,000.00
100-31-53270-260-000	General Fund - City Services Facility - Street Department	Repair & Maint Serv-Buildings	20,000.00	(7,000.00)		13,000.00
100-31-53270-822-000	General Fund - City Services Facility - Street Department	Building Improvements	-	14,000.00		14,000.00
	City Services Equip Repair to Building Impro					
100-31-53635-350-000	General Fund - Recycling - Street Department	Repair & Maint Materials	24,000.00	(400.00)		23,600.00
100-31-53635-210-000	General Fund - Recycling - Street Department	Publishing	-	400.00		400.00
	Recycling Repair maint materials to publishing					
100-52-55410-340-000	General Fund - Zoo - Parks	Operating Supplies	5,000.00	(370.00)		4,630.00
100-52-55410-392-000	General Fund - Zoo - Parks	Small Equipment Purchase	-	370.00		370.00
	ZOO Office Supplies to Small Equip Purchase					
100-31-53240-361-000	General Fund - Machinery & Equipment - Street Department	Blades & Plow Materials	3,000.00	(2,600.00)		400.00
100-31-53240-350-000	General Fund - Machinery & Equipment - Street Department	Repair & Maint Materials	35,000.00	(800.00)		34,200.00
100-31-53350-361-000	General Fund - Snow & Ice - Street Department	Blades & Plow Materials	14,000.00	3,400.00		17,400.00
	St Dept Mach/Equip Materials to Snow & Ice					
100-31-53300-364-000	General Fund - Street Maintenance - Street Department	Signs & Materials	7,000.00	(800.00)		6,200.00
100-31-53300-366-000	General Fund - Street Maintenance - Street Department	Barricades & Lights	-	800.00		800.00
	St Dept Signs & Maintenance to Barricades & Lights					
950-36-81000-250-000	Stormwater Utility - Sewer Street Cleaning - Stormwater -	Repair & Maint Serv-Equipment	3,000.00	(3,000.00)		-
950-36-81000-350-000	Stormwater Utility - Sewer Street Cleaning - Stormwater -	Repair & Maint Materials	10,000.00	3,000.00		13,000.00
	Storm Swr repair/maint Equip to repair/maint mtrls					
423-31-53240-810-000	PW Capital Equipment Fund - Public Works - Public Works	Vehicle Purchase	570,000.00	148,000.00	148,000.00	718,000.00
423-31-49300-000	PW Capital Equipment Fund - Public Works - Public Works	Fund Balance Applied		(148,000.00)		(148,000.00)
	Approp FB for remainder of 2023 truck purchases					
100-10-51100-390-000	General Fund - Council - General Government	Other Supplies & Expense	400.00	56,423.00	56,423.00	56,823.00
100-10-49300-000	General Fund - General Government	Fund Balance Applied	(335,606.00)	(56,423.00)		(392,029.00)
	Approp FB to prepare/market referendum for ballot					
100-21-52210-530-000	General Fund - Hydrant Rental - Fire	Rents and Leases	78,113.00	79,813.00	79,813.00	157,926.00
100-10-49300-000	General Fund - General Government	Fund Balance Applied	(392,029.00)	(79,813.00)		(471,842.00)
	Approp FB-delay fire protection to utility/PSC cost					
Net impact on all city-wide funds' budgets				23,570.00	284,236.00	
Published by the authority of the City of Baraboo				Net impact on City's Fund Family only	307,806.00	
Julie Ostrander, Finance Director				Budgetary Transfers	284,236.00	

RESOLUTION NO. 2024 -

Dated: July 23, 2024

The City of Baraboo, Wisconsin*Background:*

Fiscal Note: (Check one) ☒ Not Required ☐ Budgeted Expenditure ☐ Not Budgeted
Comments

Resolved, by the Common Council of the City of Baraboo, confirms the Mayor's appointments as follows:

THAT, Roy Franzen be re-appointed and Kimberly Brueggeman be appointed to the Park & Recreation Commission, serving until July 31, 2027.

Offered By: Consent
Motion:
Second:

Approved by Mayor: _____
Certified by City Clerk: _____

11.1
The City of Baraboo, Wisconsin

Background: Convenience Stores Inc, the owner of the Kwik Trip store at 604 8th Street, is planning to expand their existing facility. They are proposing a small addition on each end of the building and reconfiguring their existing driveways. This property was zoned with a Planned Unit Development Overlay and the GDP for the property was approved in February 2002. Since the proposed additions were not part of that original GDP, they need to Amend both the GDP and SIP for the property.

The Plan Commission reviewed this matter at their June 18th meeting and forwarded this matter to the City Council for the requisite public hearing with a unanimous recommendation to approve the Amended GDP/SIP for Convenience Stores Investments.

Fiscal Note: (check one) ☒ Not Required ☐ Budgeted Expenditure ☐ Not Budgeted

Comments:

THE COMMON COUNCIL OF THE CITY OF BARABOO, WISCONSIN, DO
ORDAIN AS FOLLOWS:

1. Section 17.18(4)(d), Code of Ordinances, is amended as follows:

**17.18 ESTABLISHMENT OF DISTRICTS AND INCORPORATION OF
ZONING DISTRICT MAP**

(4) DISTRICT BOUNDARIES AND MAP AMENDMENTS.

- (d) Planned Unit Development. The following Planned Unit Development is approved and incorporated into the zoning map: 2024-02.

2. The attached Amended General Development Plan/Specific Implementation Plan for Convenience Store Investments is approved as part of Planned Unit Development 2024-01.

This Ordinance shall take effect upon passage and publication as provided by law.

Mayor's Approval: _____

Clerk's Certification: _____

I hereby certify that the foregoing Ordinance was duly passed by the Common Council of the City of Baraboo on the ____ day of July, 2024 and is recorded on page ____ of volume _____. A summary of this Ordinance was published in the local newspaper on the ____ day of _____, 2024.

City Clerk: _____

AMENDED GENERAL DEVELOPMENT PLAN (GDP)/SPECIFIC IMPLEMENTATION PLAN (SIP) TO EXPAND THE EXISTING KWIK TRIP STORE AND MODIFY THE SITE AT 604 8TH STREET BETWEEN ELIZABETH AND CAMP STREETS, IN THE NE ¼ OF THE SW ¼ OF SECTION 36 T12N, R6E, CITY OF BARABOO, SAUK COUNTY, WISCONSIN FOR CONVENIENCE STORE INVESTMENTS.

CONVENIENCE STORE INVESTMENTS is requesting to Amend their existing GDP/SIP to allow two small additions to the existing building, one on each end, to expand the existing kitchen space and cooler space on their 0.85-acre site on the southeast corner of Elizabeth Street and 8th Street (STH 33) as a Planned Unit Development (PUD) under the City of Baraboo's Zoning Code upon the following General Development Plan submitted for approval pursuant to 17.36B(7), of the Baraboo Code of Ordinances:

1. The real property involved in this Amended General Development Plan (GDP) consists of that property located on the south side of 8th Street (STH 33) between Elizabeth and Camp Streets and north of the alleyway being part of the NE1/4 of the SW1/4 of Section 36, T12N, R6E, City of Baraboo, Sauk County Wisconsin more particularly described as follows:

Commencing at the SE corner of the SW1/4 of said Section 36; thence N89°35'16"W along the South line of said SW1/4, a distance of 992.18 feet to the Southerly extension of the west right-of-way line of Camp Street; thence N00°03'37" East along said Southerly extension, a distance of 2,471.57 feet to the point of beginning; thence continuing N00°03'37" East along said West Line, a distance of 132.00 feet to the South right-of-way of STH 33; thence South 89°55'04" West along said South line, a distance of 280.50 feet to the East right of way line of Elizabeth Street; thence S00°03'37" West along said East line, a distance of 132.00 feet to the North line of a 25.4 foot wide public alley; thence N89°55'04" East, a distance of 250 feet to the point of beginning and containing 0.850 acres (37,026 square feet), more or less.

2. The property was redeveloped with a Kwik Trip store in 2002.
3. The property is presently zoned with a Planned Development Overlay pursuant to the General Development Plan Convenience Store Investments in February 2002. The specific intention of the property developer is to Amend the GDP for Convenience Store Investments to construct an addition on each end of the existing building and modify the site to eliminate two of the four driveway openings on 8th Street and relocate the driveway opening on Elizabeth Street as shown on the attached plans.
4. The property is specifically approved for a 3,847 sq foot convenience store with 24 parking stalls and six fuel islands under an 80' x 26' canopy. The use of the property and the improvements shall not be changed without the modification of this Amended GDP and subsequent approval by the City's Common Council.
5. Signs upon the property shall be allowed pursuant to the Baraboo Sign Ordinance, §17.80, Code of Ordinances.
6. The terms of this GDP shall be covenants running with the land, and applicable not only to the petitioner, but to any and all subsequent owners as well.

	PROPOSED SPOT ELEVATIONS (FLOW LINE OF CURB UNLESS OTHERWISE SPECIFIED)		EXISTING CONIFEROUS TREE
	EXISTING GRADE SPOT ELEVATIONS		EXISTING SHRUB
	PROPOSED SPOT ELEVATIONS (REFERENCE R-WALL DETAIL)		EXISTING STUMP
	BG-FINISHED SURFACE GRADE AT BACK OF WALL FG-FINISHED SURFACE GRADE AT FRONT OF WALL		SOIL BORING
	PROPOSED SPOT ELEVATIONS (TOP OF CURB, FLOWLINE OF CURB)		EXISTING WELL
			PROPOSED WELL
	PROPOSED SPOT ELEVATIONS (TOP OF WALK, BOTTOM OF WALK @ FLOWLINE)		PROPOSED LIGHT POLE
			EXISTING LIGHT POLE
	EXISTING WATER VALVE IN BOX		PROPOSED SIGN
	PROPOSED WATER VALVE IN BOX		EXISTING SIGN
	EXISTING WATER VALVE IN MANHOLE		CENTER LINE
	EXISTING WATER SERVICE VALVE		EXISTING HANDICAP PARKING
	EXISTING TELEPHONE MANHOLE		PROPOSED HANDICAP PARKING
	EXISTING STORM CATCH BASIN		EXISTING GAS VALVE
	PROPOSED STORM CATCH BASIN - ST CB		EXISTING WOODED AREA
	PROPOSED STORM FIELD INLET - ST FI		EXISTING HEDGE
	EXISTING SQUARE CATCH BASIN		EXISTING CHAINLINK FENCE
	EXISTING STORM CURB INLET		EXISTING WOOD FENCE
	PROPOSED STORM CURB INLET - ST CI		EXISTING BARBED WIRE FENCE
	EXISTING UTILITY POLE		PROPOSED UTILITY LINE
	EXISTING UTILITY POLE WITH GUY WIRE		EXISTING GUARD RAIL
	EXISTING STREET LIGHT		EXISTING STORM SEWER
	EXISTING TELEPHONE PEDESTAL		PROPOSED STORM SEWER
	EXISTING ELECTRIC PEDESTAL		EXISTING SANITARY SEWER
	EXISTING ELECTRIC BOX		PROPOSED SANITARY SEWER
	EXISTING CABLE TV PEDESTAL		EXISTING WATER LINE
	PROPOSED DRAINAGE FLOW		PROPOSED WATER LINE
	1-1/4" REBAR SET WEIGHING 4.30 LB/FT.		EXISTING OVERHEAD UTILITY
	3/4" REBAR SET WEIGHING 1.50 LB/FT.		EXISTING UNDERGROUND FIRE
	1-1/4" REBAR FOUND		EXISTING UNDERGROUND ELECTRIC
	3/4" REBAR FOUND		EXISTING UNDERGROUND TELEPHONE
	2" IRON PIPE FOUND		EXISTING UNDERGROUND GAS
	1" IRON PIPE FOUND		PROPOSED CURB AND GUTTER
	EXISTING FLOOD LIGHT		EXISTING CURB AND GUTTER
	SECTION CORNER		GRADING/SEEDING LIMITS
	PROPOSED APRON END SECTION		RIGHT-OF-WAY LINE
	EXISTING MARSH AREA		INTERIOR PROPERTY LINE
	EXISTING DECIDUOUS TREE WITH TRUNK DIAMETER		RAILROAD TRACKS
	EROSION MATTING		EXISTING GROUND CONTOUR
	PROPOSED INLET PROTECTION		PROPOSED GROUND CONTOUR

E. DESIGN MIXES SHALL BE IN ACCORDANCE WITH ASTM C94

- 1. STRENGTH TO BE MINIMUM OF 4,500 PSI AT 28 DAYS FOR EXTERIOR CONCRETE.
- 2. MAXIMUM WATER/CEMENT RATIO SHALL BE 0.45.
- 3. SLUMP SHALL NOT EXCEED 4" FOR EXTERIOR CONCRETE PLACING WORK.
- 4. SLUMP SHALL BE 2"5" OR LESS FOR SLUMP-FORMED CURB AND GUTTER.
- 5. SLUMP SHALL BE BETWEEN 1"5" TO 3" FOR NON-SLUMP-FORMED CURB AND GUTTER.
- 6. ALL EXTERIOR CONCRETE SHALL BE AIR ENTRAINED WITH 4% TO 7% AIR CONTENT. NO OTHER ADmixTURES SHALL BE USED WITHOUT APPROVAL OF EXCEL.
- 7. ALL CONCRETE SHALL BE CALCULATED TO BE 28 DAYS CURED.
- 8. MAXIMUM AGGREGATE SIZE FOR ALL EXTERIOR CONCRETE SHALL BE 0.75 INCHES.
- 9. VERY FIRM EQUIPMENT CONCRETE PAD SIZES WITH CONCRETEATOR REQUIRING PAD. PADS SHALL HAVE FIBERREIN 300 FIBERS AT A RATE OF 1.5 LB/SQ. YD. OR 6.0 POUNDS PER CUBIC YARD. ALL FIBERREIN SHALL BE 5.5 INCHES THICK WITH 1 INCH CHAMFER UNLESS SPECIFIED OTHERWISE.
- 10. COORDINATE ADDITIONAL PAD REQUIREMENTS WITH RESPECTIVE CONTRACTOR.
- 11. ALL CONCRETE PLANT WORK SURFACES AND CONCRETE CURB FLOWLINES SHALL BE CONSTRUCTED TO WITHIN 0.05" OF DESIGN SURFACE UNLESS FLOWING GRADE.
- 12. ASSUMING POSITIVE DRAINAGE IS MAINTAINED IN ACCORDANCE WITH SPECIFICATIONS.
- 13. CONCRETE PLANT WORK SHALL HAVE CONSTRUCTION JOINTS OR SAW CUT JOINTS PLACED AS INDICATED ON THE PLANS OR PER THIS SPECIFICATION. PLACEMENT SHALL BE DONE AS SOON AS POSSIBLE, BUT NO LATER THAN 24 HOURS AFTER CONCRETE IS PLACED. CONCRETE CURB AND GUTTER JOINTING SHALL BE SAW CUT JOINTS TO BE DONE AS SOON AS POSSIBLE, BUT NO LATER THAN 24 HOURS AFTER CONCRETE IS PLACED. CONCRETE SHALL HAVE A LATE BROOK FRESH UNLESS UNLESS OTHERWISE. A UNIFORM COAT OF A HIGH SOLIDS CURING COMPOUND MEETING ASTM C930 SHALL BE APPLIED TO ALL EXPOSED CONCRETE SURFACES IMMEDIATELY AFTER CURING. CONCRETE SHALL BE CURED FOR 7 DAYS. ALL CONCRETE SHALL BE CONTINUOUS 0.5 INCH BINDER EXTERIOR JOINT AND/OR 0.25 INCH BINDER EXTERIOR JOINT AT DECORATIVE MASONRY UNITS.
- 14. ALL REINFORCING BARS SHALL BE ASTM A618 #6 OR 40. THICKNESS OF CONCRETE COVER OVER REINFORCEMENT SHALL BE NOT LESS THAN 3" WHERE COVER IS REQUIRED TO BE MAINTAINED. REINFORCING BARS SHALL BE PLACED IN ACCORDANCE WITH THE PLANS AND SHALL BE PLACED IN ALL OTHER LOCATIONS. ALL REINFORCING SHALL BE LAPPED 48 INCHES FOR UP TO 16 BARS, 62 INCHES FOR 17 TO 49 BARS, 68 INCHES FOR 50 BARS OR 34" FOR 50 BARS OR MORE. ALL REINFORCING SHALL BE PLACED AND TIED TOGETHER IN ACCORDANCE WITH THE PLANS AND SHALL BE PLACED IN ALL OTHER LOCATIONS. ALL REINFORCING SHALL BE LAPPED 48 INCHES FOR UP TO 16 BARS, 62 INCHES FOR 17 TO 49 BARS, 68 INCHES FOR 50 BARS OR 34" FOR 50 BARS OR MORE. ALL REINFORCING SHALL BE PLACED AND TIED TOGETHER IN ACCORDANCE WITH THE PLANS AND SHALL BE PLACED IN ALL OTHER LOCATIONS. ALL REINFORCING SHALL BE LAPPED 48 INCHES FOR UP TO 16 BARS, 62 INCHES FOR 17 TO 49 BARS, 68 INCHES FOR 50 BARS OR 34" FOR 50 BARS OR MORE. 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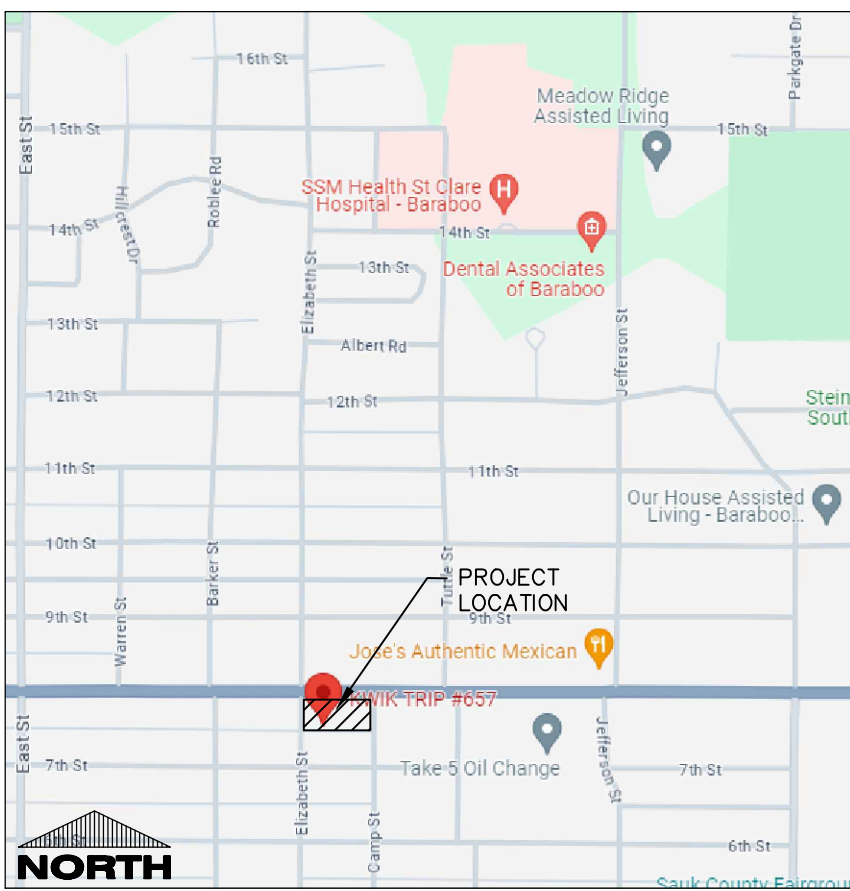
**KWIK
TRIP**

**KWIK
STAR**

PROPOSED ADDITION & ALTERATION FOR:
KWIK TRIP STORE #657
604 8TH STREET • BARABOO, WISCONSIN 53913

COO

ITEM NO.	SHEET TITLE
1	CIVIL COVER AND SPECIFICATION SHEET
2	EXISTING SITE AND DEMOLITION PLAN
3	SITE PLAN
4	GRADING AND EROSION CONTROL PLAN
5	UTILITY PLAN
6	DETAILS
7	LANDSCAPE AND RESTORATION PLAN
8	SITE PHOTOMETRIC PLAN & DETAILS



Utility	Material	Pipe Code	Fitting Code	Joint Code
Sanitary Sewer	SDR 35 PVC	ASTM D1785, ASTM D2665, ASTM D3034, ASTM F891	ASTM F1336	PurEla
Storm Sewer	SDR 35 PVC	ASTM D1785, ASTM D2665, ASTM D3034, ASTM F891	ASTM F1336	PurEla

CONSTRUCTION STAKING SHALL BE COMPLETED BY EXCEL ENGINEERING AS REQUESTED BY THE CONTRACTOR AT THE CONTRACTOR'S EXPENSE. CONTRACTOR TO CONTACT RYAN WILGREEN AT 920-926-9800 OR RYAN.W@EXCELENGINEER.COM TO GET STAKING PRICE TO INCLUDE IN BID TO OWNER. PAYMENT OF STAKING COSTS ABOVE AND BEYOND THE BASE PRICE DUE TO RESTAKING WILL BE THE RESPONSIBILITY OF THE CONTRACTOR, NOT THE OWNER. CAD DRAWING FILES AND SURVEY CONTROL WILL NOT BE PROVIDED FOR STAKING PURPOSES.

1. ALL DRIVEWAYS AND CURB CUTS TO BE CONSTRUCTED ACCORDING TO LOCAL ORDINANCES. CONTRACTOR TO OBTAIN ALL NECESSARY PERMITS.
2. THE CONTRACTOR IS RESPONSIBLE FOR OBTAINING ALL WORK IN ROW PERMITS.

CALL DIGGERS HOTLINE
1-800-242-8511

TOLL FREE
TELEFAX (414) 259-0947
TDD (FOR THE HEARING IMPAIRED) 1-800 542-2289

WISCONSIN STATUTE 182.0175 (1974)
REQUIRES MINIMUM OF 3 WORK DAYS
NOTICE BEFORE YOU EXCAVATE

OWNER	CIVIL
KWIK TRIP, INC. P.O. BOX 2107 LA CROSSE, WI 54602-2107 CONTACT: SCOTT ZIETLOW P: (608) 793-5933 SJZietlow@kwiktrip.com	EXCEL ENGINEERING 100 CAMELOT DRIVE FOND DU LAC, WISCONSIN 54935 EOR: ERIC DRAZKOWSKI, P.E. CONTACT: ALEX MUHL P: (920) 926-9800 F: (920) 926-9801 alex.muhl@excelengineer.com

CIVIL COVER AND SPECIFICATION SHEET



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Fond du Lac, WI 54935
920-926-9800
excelengineer.com

LABORATION

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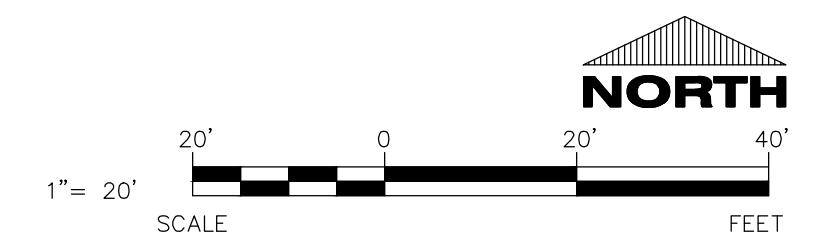
KWIK TRIP STORE #657
604 8TH STREET • BARABOO, WISCONSIN 53913

E 11, 2024
 E 21, 2024
 E 27, 2024

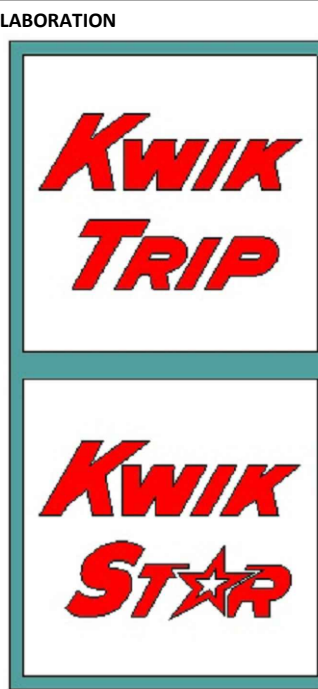
NOT FOR CONSTRUCTION

0091200

2020



Page 21 of 42



PROJECT INFORMATION

PROPOSED ADDITION & ALTERATION FOR:
KWIK TRIP STORE #657
604 8TH STREET • BARABOO, WISCONSIN 53913

PROFESSIONAL SEAL

PRELIMINARY DATES

MAY 13, 2024
MAY 14, 2024
JUNE 11, 2024
JUNE 21, 2024
JUNE 27, 2024

JOB NUMBER

240091200

SHEET NUMBER

C100

SPECIFICATION NOTE:
SEE SHEET C001 FOR PLAN
SPECIFICATIONS AND REQUIREMENTS

SITE INFORMATION:

PARCEL NO. 0475 AND 0476

TOTAL PROPERTY AREA: 37,026 S.F. (0.85 ACRES).

EXISTING ZONING: PUD

PROPOSED ZONING: PUD

EXISTING USE: GAS STATION WITH CONVENIENCE STORE

PROPOSED USE: GAS STATION WITH CONVENIENCE STORE

MAX. HEIGHT ALLOWED: 35'

PARKING REQUIRED: 1 STALL PER 150 S.F. OF RETAIL FLOOR SPACE (1,020 S.F. OF RETAIL FLOOR SPACE=7 STALLS REQ.)

PARKING PROVIDED: 24 STALLS (1 H.C. ACCESSIBLE)

HANDICAP STALLS REQUIRED: 1, HANDICAP STALLS PROVIDED: 1

LANDSCAPE REQUIREMENTS: MAXIMUM LOT COVERAGE — BUILDING ONLY: 40%

EXISTING SITE DATA (PARCEL NO. 0475 AND 0476)

	AREA (AC)	AREA (SF)	RATIO
PROJECT SITE	0.85	37,026	
BUILDING FLOOR AREA	0.06	2,734	7.4%
PAVEMENT (ASP. & CONC.)	0.63	27,343	73.8%
TOTAL IMPERVIOUS	0.69	30,077	81.2%
LANDSCAPE/ OPEN SPACE	0.16	6,949	18.8%

PROPOSED SITE DATA (PARCEL NO. 0475 AND 0476)

	AREA (AC)	AREA (SF)	RATIO
PROJECT SITE	0.85	37,026	
BUILDING FLOOR AREA	0.09	3,963	10.7%
PAVEMENT (ASP. & CONC.)	0.58	25,197	68.1%
TOTAL IMPERVIOUS	0.67	29,160	78.8%
LANDSCAPE/ OPEN SPACE	0.18	7,866	21.2%

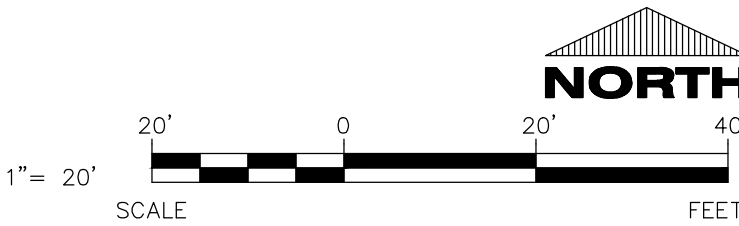
SITE PLAN KEYNOTES

- 1 CITY OF BARABOO ROW ASPHALT (REPLACE IN KIND)
- 8 CONCRETE STOOP (TYP.) SEE ARCH. PLANS FOR DETAILS.
- 9 RAISED WALK (TYP.)
- 10 FLUSH WALK (TYP.)
- 11 TAPER WALK 0" TO 6" IN 12'
- 14 18" CURB & GUTTER (TYP.)
- 15 6" CURB HEAD (TYP.)
- 16 CURB TAPER (TYP.)
- 17 CURB CUT (TYP.)
- 18 RETAINING WALL WITH RAILING (SEE ARCH PLANS FOR RAILING DETAIL AND STRUCTURAL PLANS FOR WALL DETAIL)
- 19 RETAINING WALL (SEE STRUCTURAL PLANS FOR DETAIL)
- 23 DUMPSTER ENCLOSURE (SEE ARCH PLANS FOR DETAIL)
- 24 6" CONCRETE BOLLARDS
- 30 PAINT STRIPING (TYP). COLOR TO MATCH PARKING STALL STRIPING.

(X(X)) IDENTIFICATION: KEYNOTE ITEM(QUANTITY) — IF NO () = QUANTITY IS 1

PAVEMENT HATCH KEY:

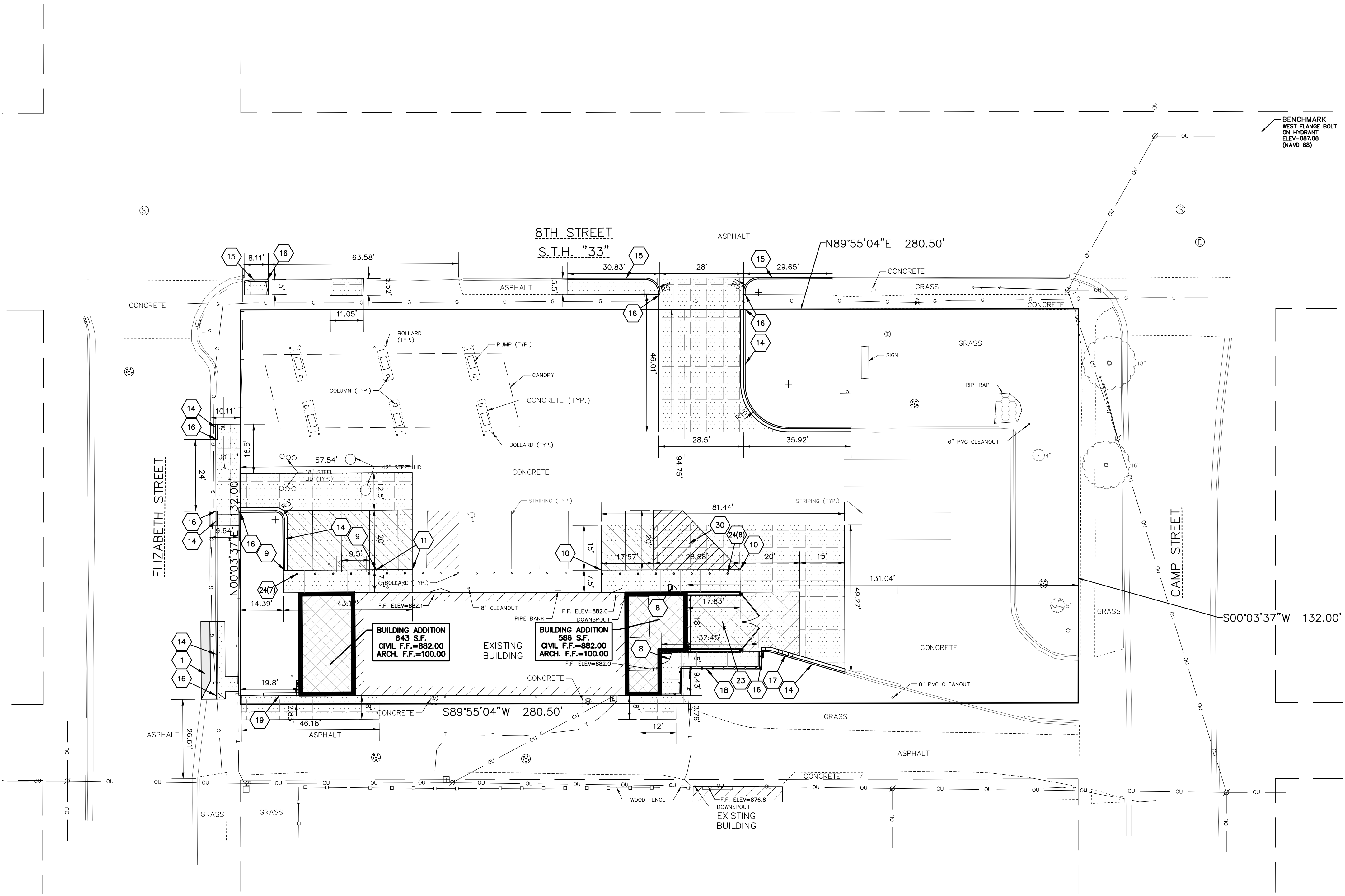
- SIDEWALK CONCRETE
- LIGHT DUTY CONCRETE
- HEAVY DUTY CONCRETE
- DUMPSTER PAD CONCRETE

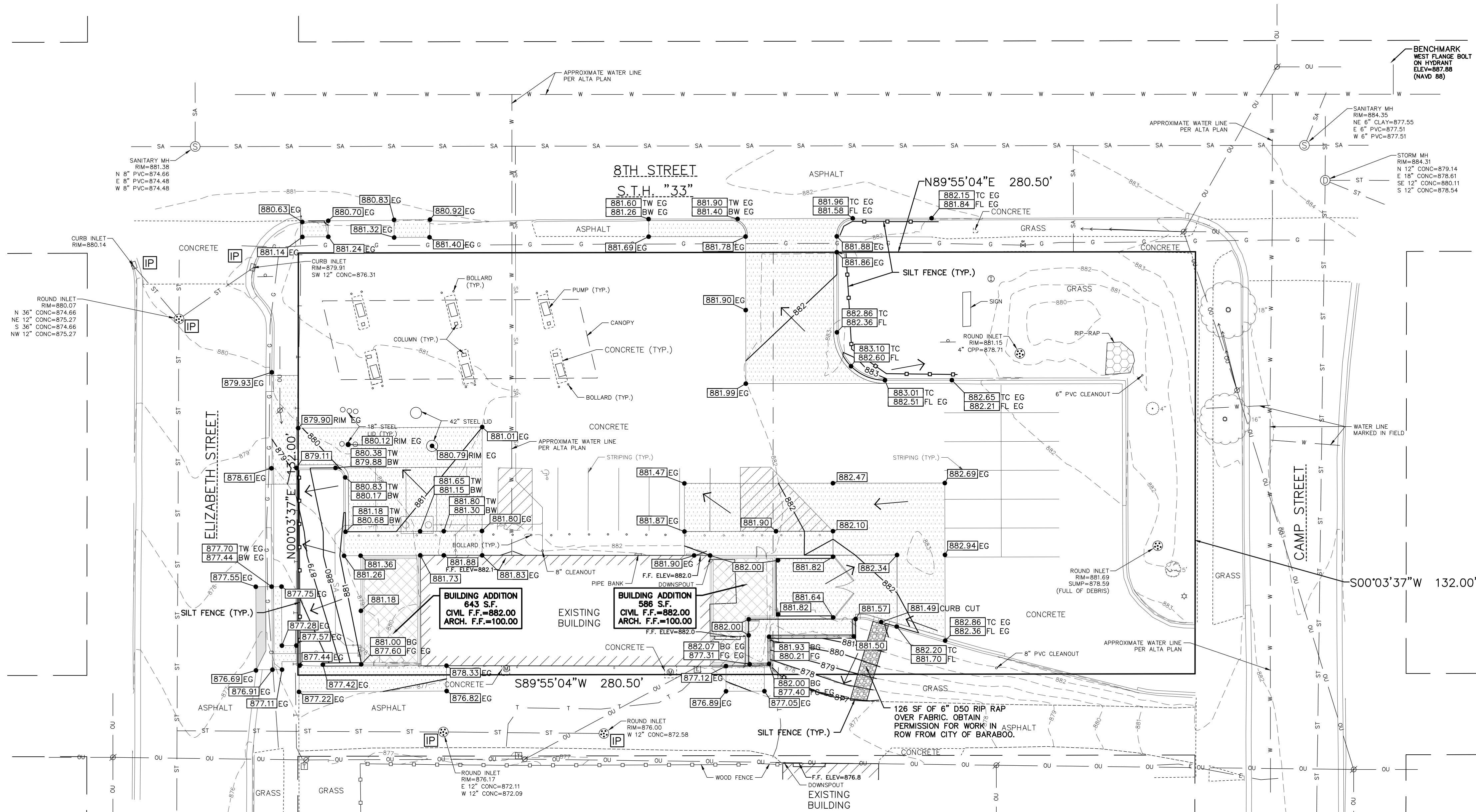


CIVIL SITE PLAN

GENERAL PROJECT NOTES

1. ALL DRIVEWAYS AND CURB CUTS TO BE CONSTRUCTED ACCORDING TO LOCAL ORDINANCES. CONTRACTOR TO OBTAIN ALL NECESSARY PERMITS.
2. THE CONTRACTOR IS RESPONSIBLE FOR OBTAINING ALL WORK IN ROW PERMITS.





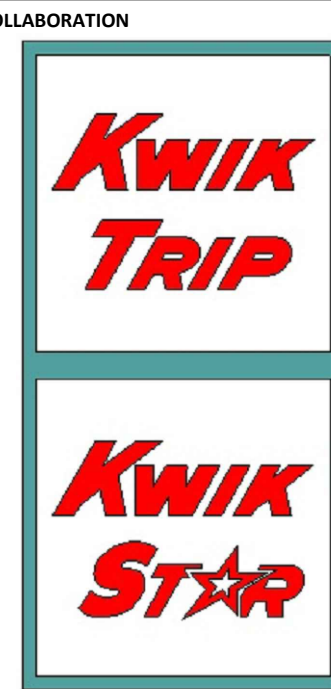
SPECIFICATION NOTE:
SEE SHEET C001 FOR PLAN
SPECIFICATIONS AND REQUIREMENTS

- NOTES:
- HANDICAP STALL AND ACCESS AISLES SHALL NOT EXCEED A SLOPE OF 1.50% IN ANY DIRECTION. HANDICAP STALL & ACCESS AISLES SHALL CONFORM TO ADA REQUIREMENTS (CURRENT EDITION)
 - ALL SIDEWALKS SHALL NOT EXCEED A MAXIMUM CROSS SLOPE OF 1.50% AND RUNNING SLOPE OF 4.50% UNLESS OTHERWISE SPECIFIED.

INLET PROTECTION NOTE:
CONTRACTOR SHALL PROVIDE TEMPORARY INLET PROTECTION FOR ALL CURB INLETS & CATCH BASINS ONSITE & OFFSITE IMMEDIATELY DOWNSTREAM OF THE PROJECT SITE PER LOCAL CODE.

STABILIZED CONSTRUCTION ENTRANCE NOTE:
CONTRACTOR SHALL PROVIDE STABILIZED CONSTRUCTION ENTRANCE AT CONSTRUCTION ENTRANCE FOR PROPOSED IMPROVEMENTS AS REQUIRED PER CODE.

CONCRETE WASHOUT NOTE:
CONTRACTOR SHALL PROVIDE CONCRETE WASHOUT AS REQUIRED PER CODE. FINAL LOCATION TBD BY CONTRACTOR.



PROJECT INFORMATION

PROPOSED ADDITION & ALTERATION FOR:
KWIK TRIP STORE #657
604 8TH STREET • BARABOO, WISCONSIN 53913

PROFESSIONAL SEAL

PRELIMINARY DATES

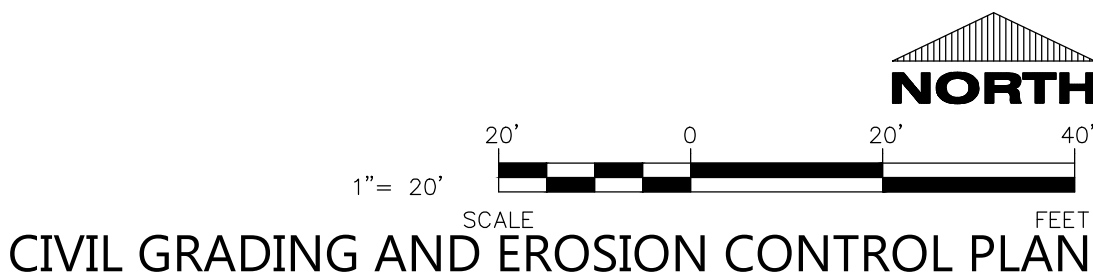
JUNE 11, 2024
JUNE 21, 2024

JOB NUMBER

240091200

SHEET NUMBER

C200



SPECIFICATION NOTE:
SEE SHEET C001 FOR PLAN
SPECIFICATIONS AND REQUIREMENTS

DOWNSPOUT NOTE:

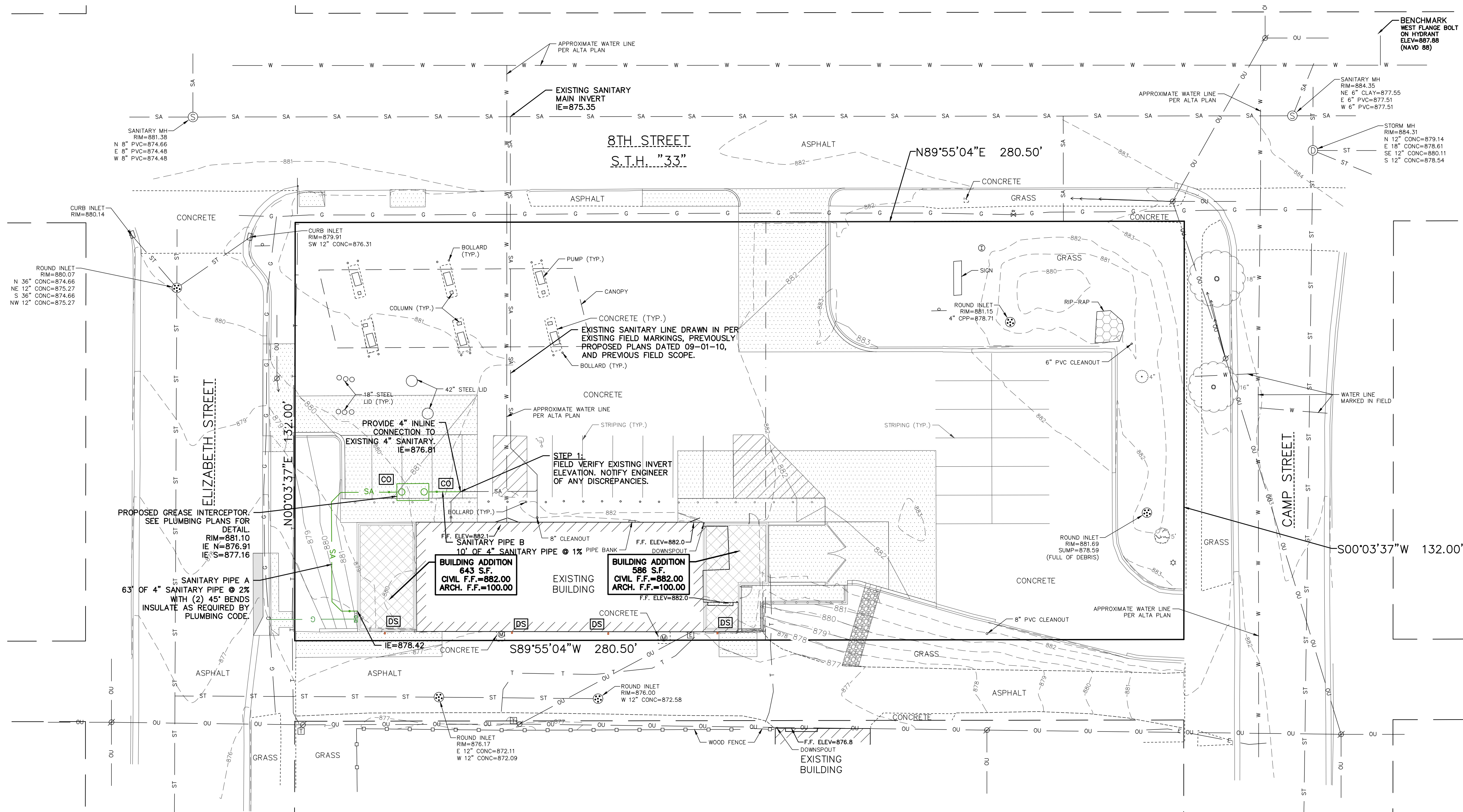
DS

= DENOTES DOWNSPOUT TO
GRADE LOCATIONS. PROVIDE SPLASH BLOCKS AT
ALL DS TO GRADE LOCATIONS. SEE ARCH PLANS
FOR FINAL LOCATIONS.

CLEANOUT NOTE:

CO

= DENOTES LOCATIONS WHERE
CONTRACTOR SHALL INSTALL CLEANOUTS, SEE
C0.1 FOR SPECIFICATION.



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excelengineer.com

COLLABORATION



PROJECT INFORMATION

PROPOSED ADDITION & ALTERATION FOR:
KWIK TRIP STORE #657
604 8TH STREET • BARABOO, WISCONSIN 53913

PROFESSIONAL SEAL

PRELIMINARY DATES

MAY 14, 2024
JUNE 11, 2024
JUNE 21, 2024

JOB NUMBER

240091200

SHEET NUMBER

C400

NOT FOR CONSTRUCTION



1" = 20'
SCALE
20' 0 20' 40'
FEET
CIVIL UTILITY PLAN

SPECIFICATION NOTE:
SEE SHEET C001 FOR PLAN
SPECIFICATIONS AND REQUIREMENTS



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COLLABORATION

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TRIP**

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PROJECT INFORMATION

PROPOSED ADDITION & ALTERATION FOR:
KWIK TRIP STORE #657
604 8TH STREET • BARABOO, WISCONSIN 53913

PROFESSIONAL SEAL

PRELIMINARY DATES

JUNE 11, 2024
JUNE 21, 2024

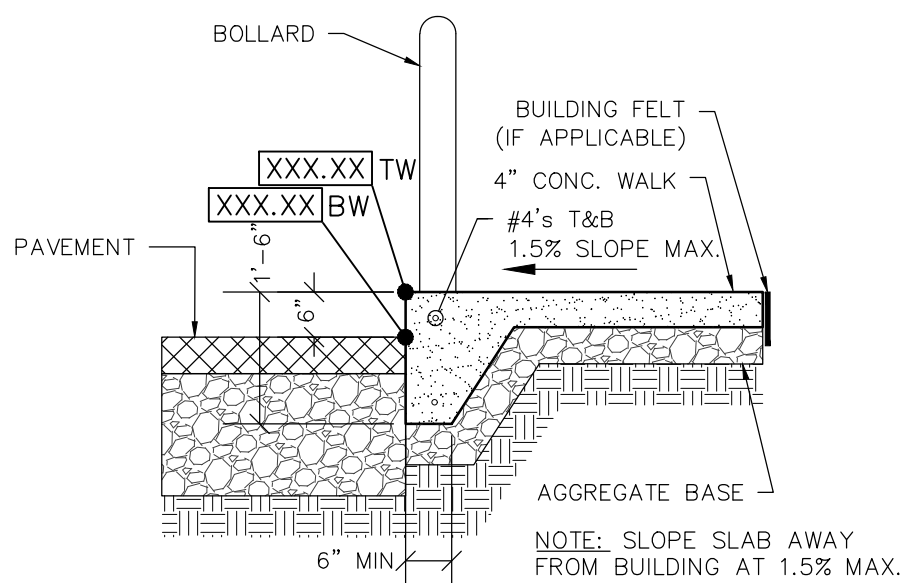
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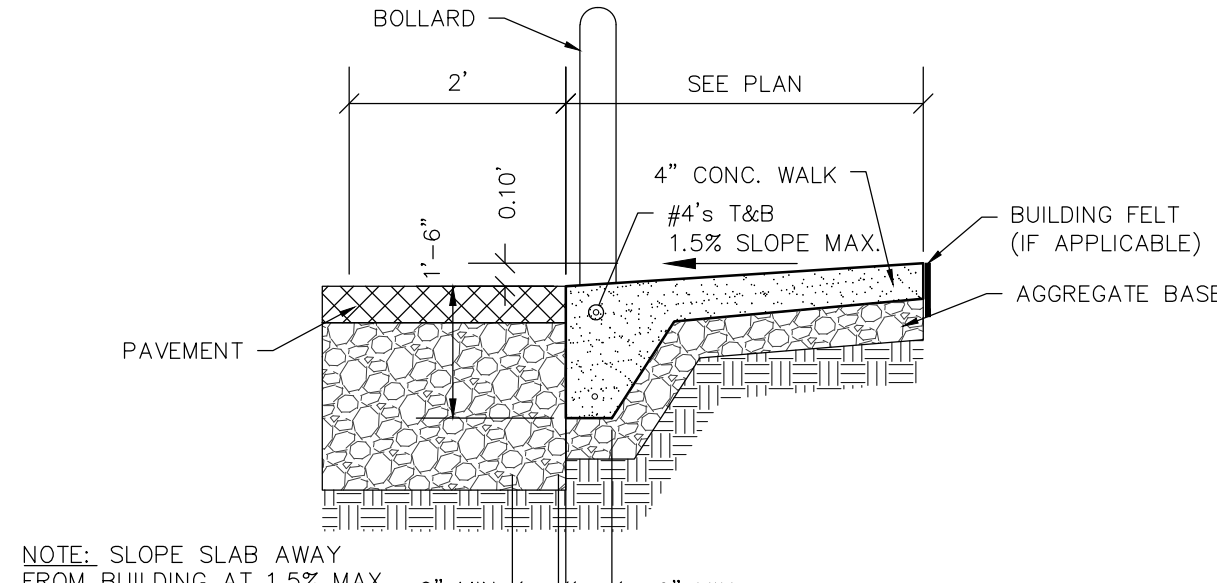
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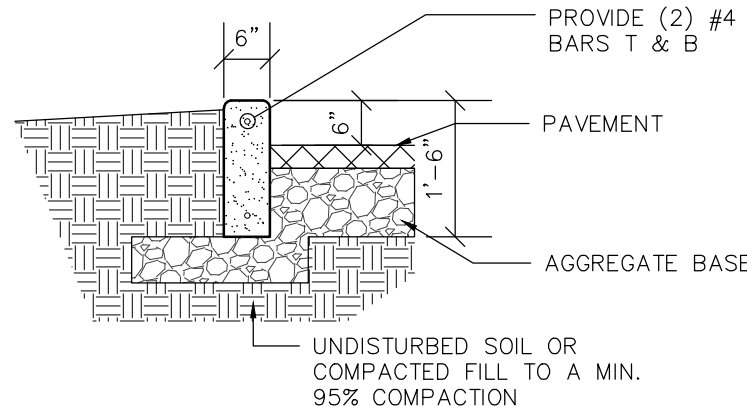
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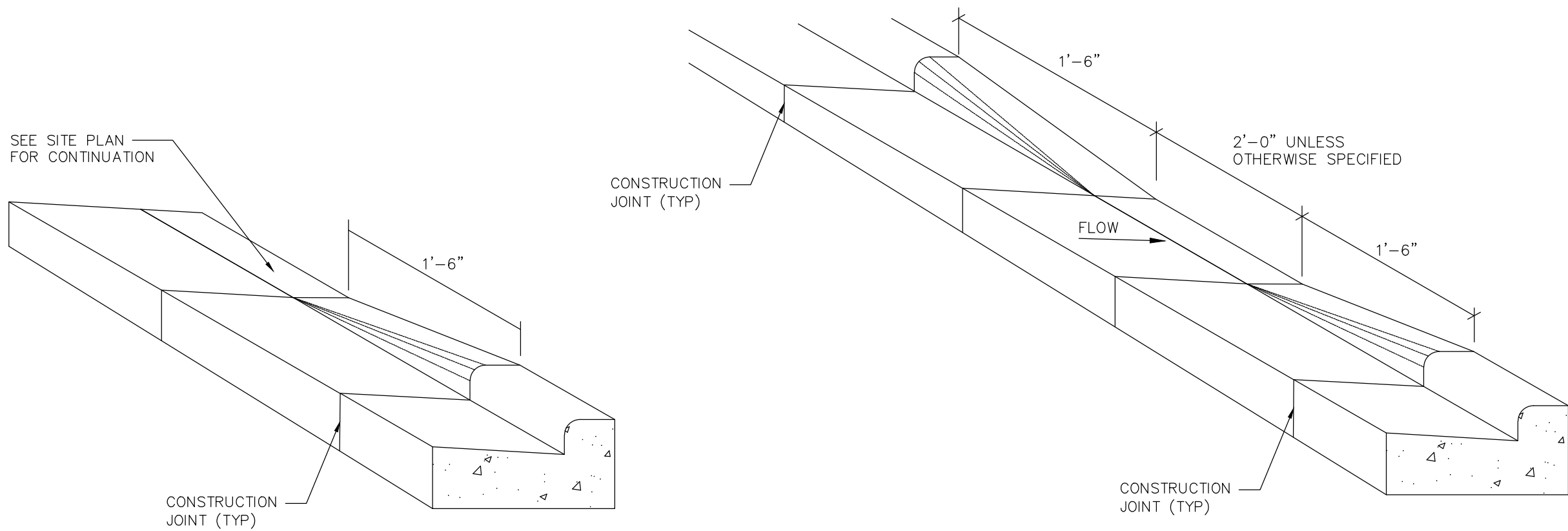
RAISED WALK DETAIL
NO SCALE



FLUSH WALK DETAIL
NO SCALE

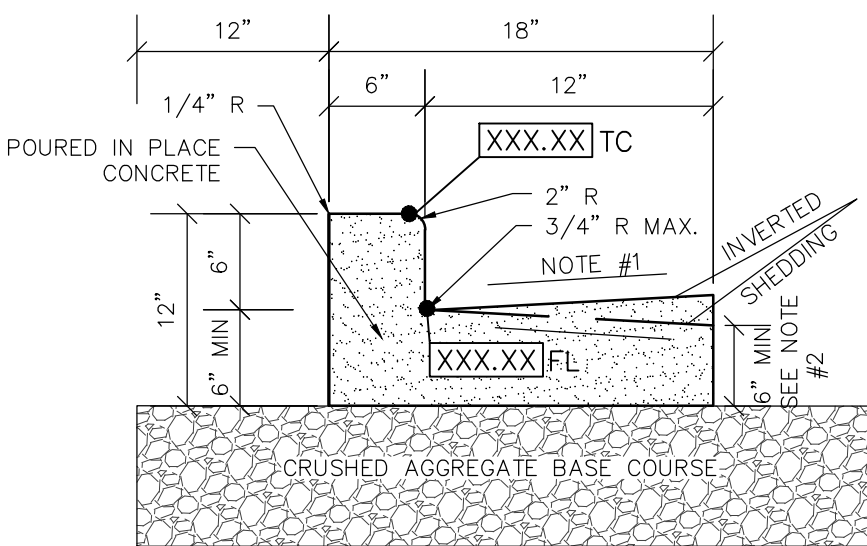


6" CURB HEAD DETAIL
NO SCALE

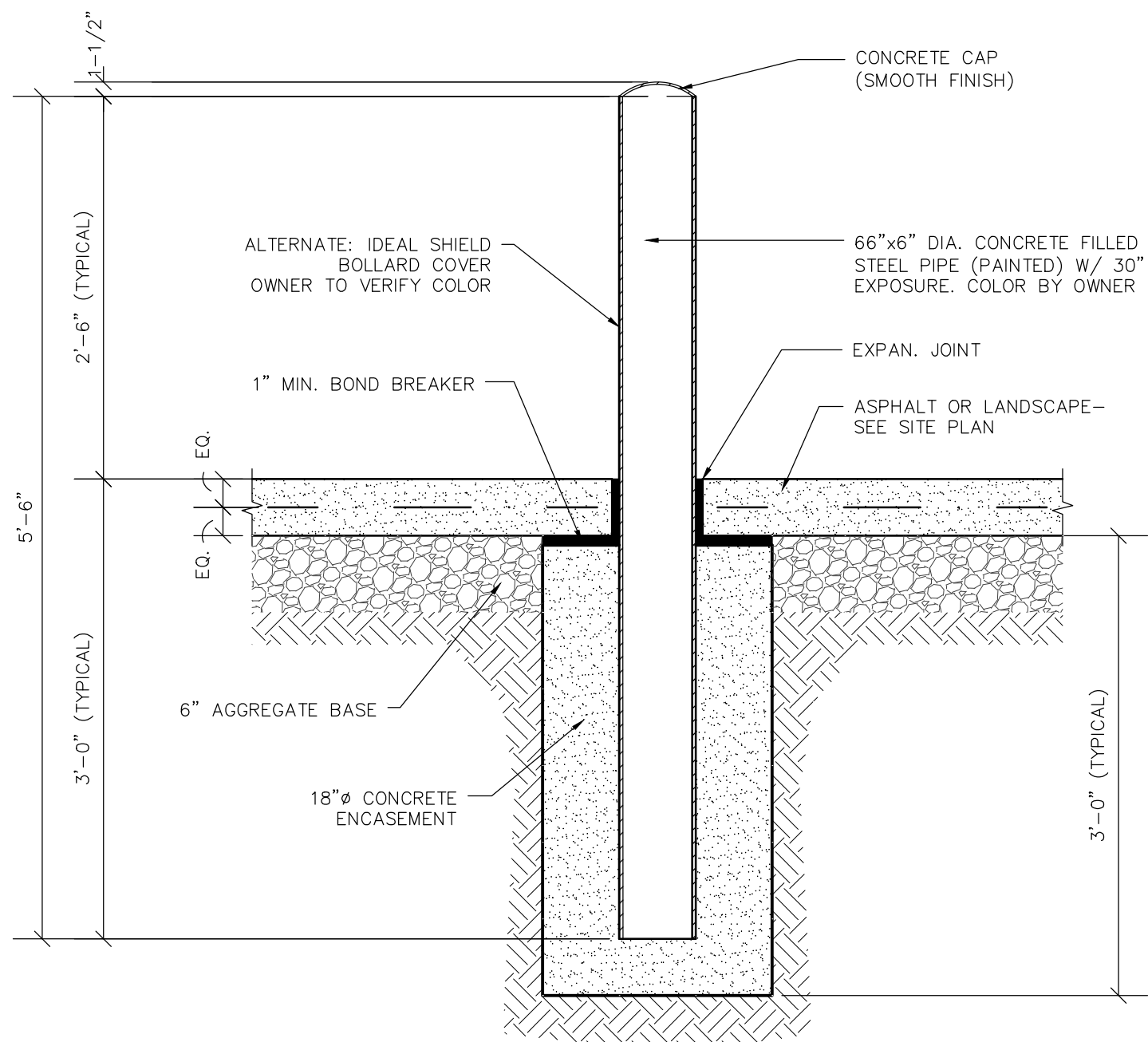


CURB TAPER DETAIL
NO SCALE

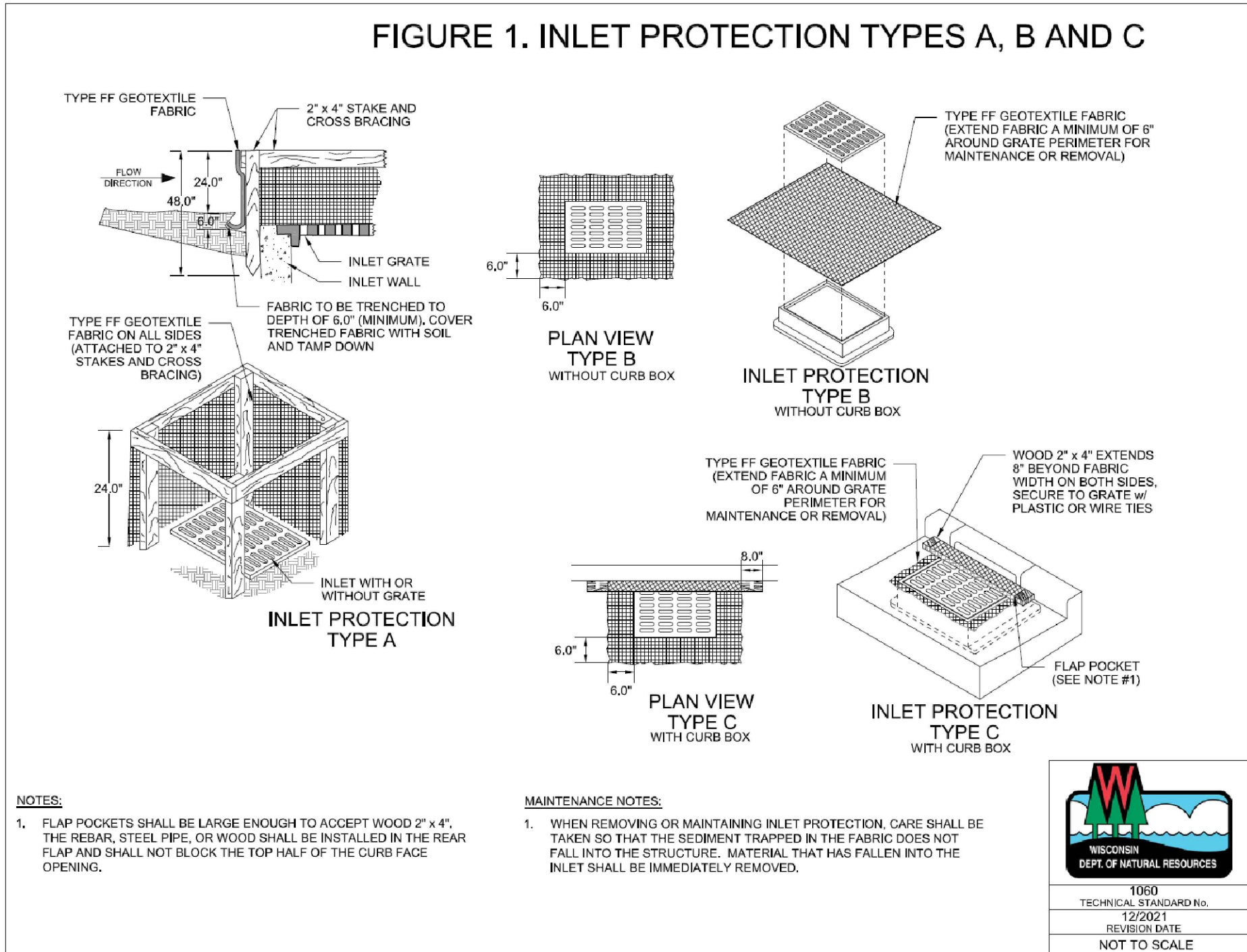
CURB CUT DETAIL
NO SCALE



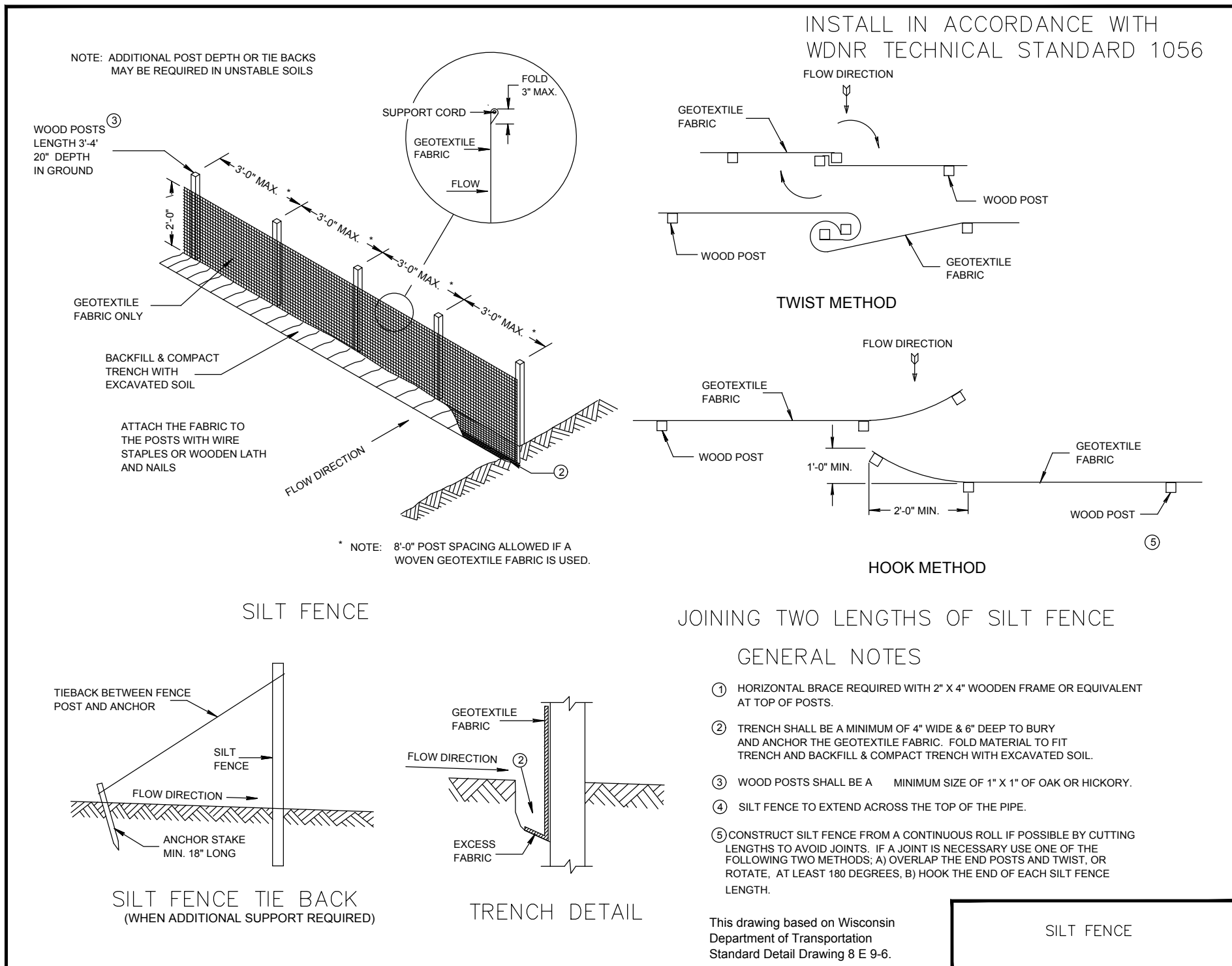
18" CONCRETE CURB & GUTTER DETAIL
NO SCALE



6" PIPE BOLLARD DETAIL
NO SCALE



INLET PROTECTION DETAIL
NO SCALE






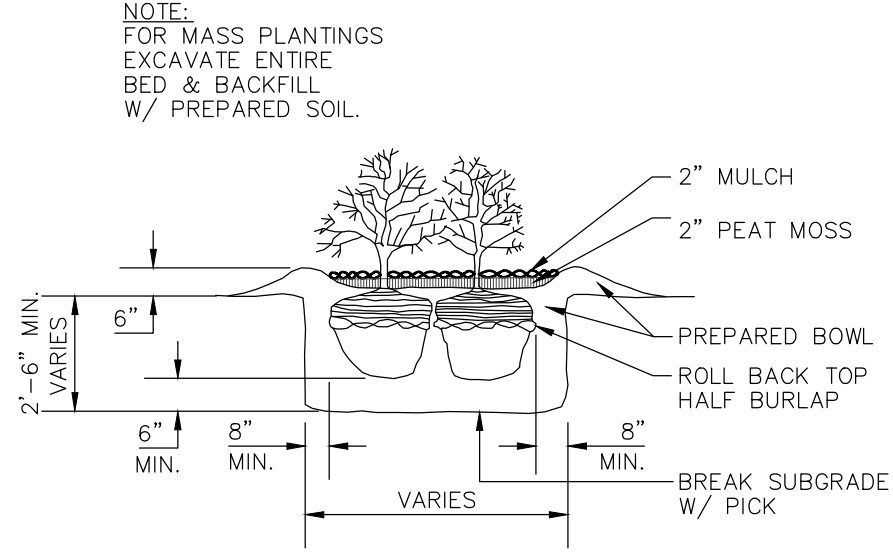
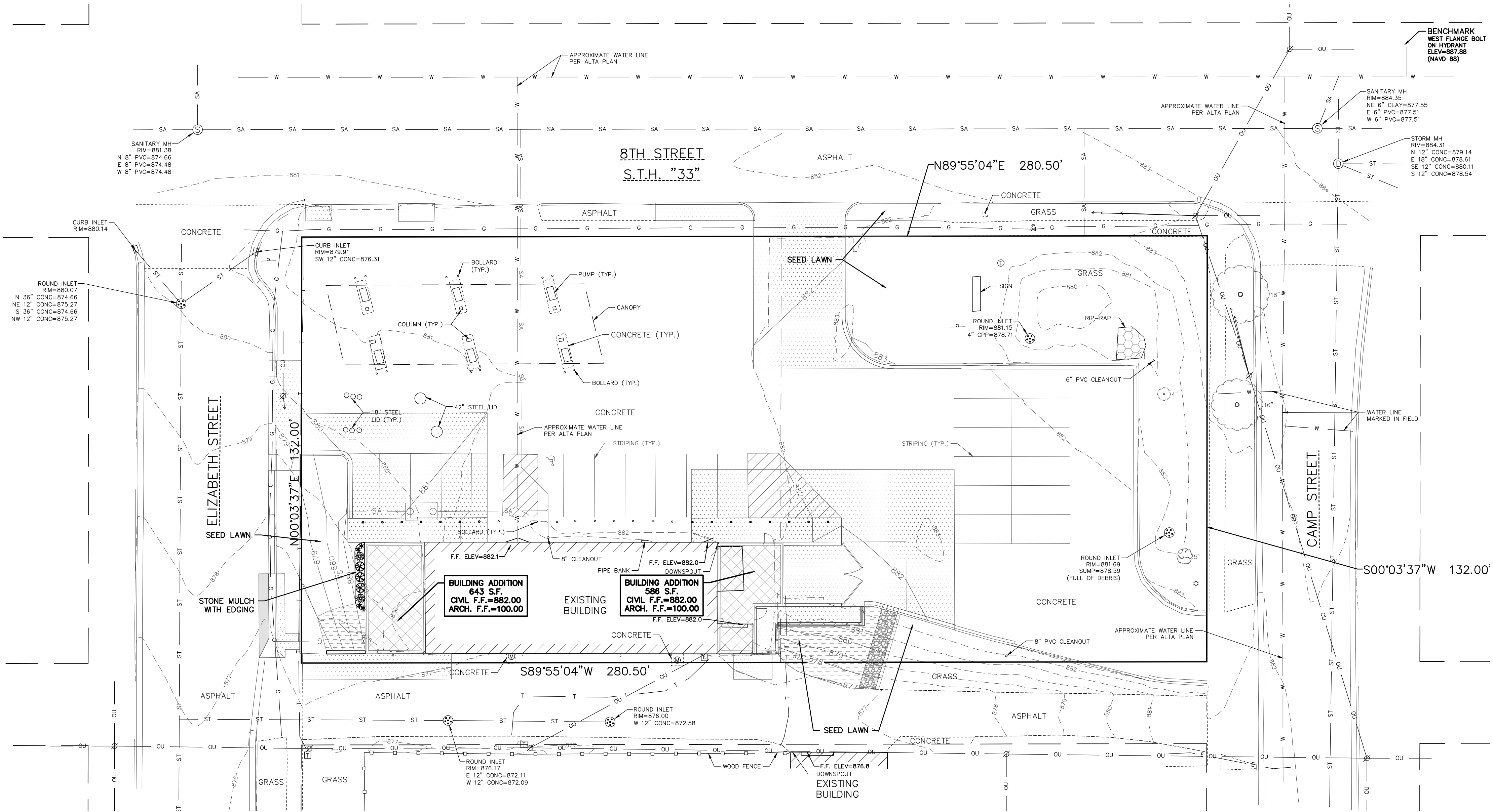
SILT FENCE - INSTALLATION DETAIL
NO SCALE

CIVIL DETAILS

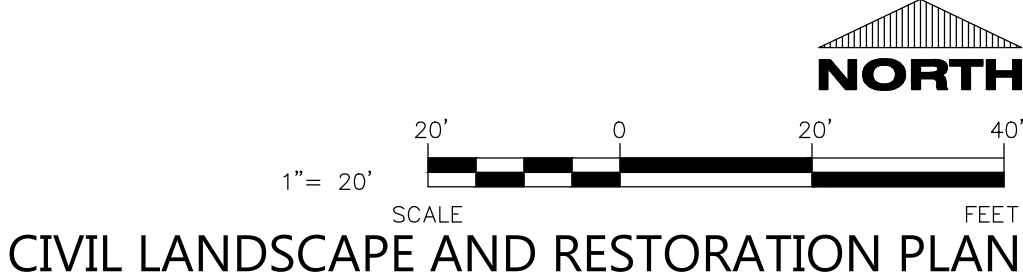
SPECIFICATION NOTE:
SEE SHEET C001 FOR PLAN
SPECIFICATIONS AND REQUIREMENTS

EROSION MATTING LOCATION

LANDSCAPING PLANTING SCHEDULE				
SYMBOL	COMMON NAME	BOTANICAL NAME	PLANTED SIZE	QUANTITY
DECIDUOUS SHRUBS				
	Goldmound Spirea	Spiraea x bumalda 'Goldmound'	15"-18"	2
EVERGREEN SHRUBS				
	Taunton Yew	Tauntonii	24"	3
PERENNIALS				
	Karl Foerster Reed Grass	Clamagrostis x acutiflora 'Karl Foerster'	1 gal pot	4



SHRUB PLANTING DETAIL
NO SCALE



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excelengineer.com

COLLABORATION

Kwik Trip

Kwik Star

PROJECT INFORMATION

PROPOSED ADDITION & ALTERATION FOR:
KWIK TRIP STORE #657
604 8TH STREET • BARABOO, WISCONSIN 53913

PROFESSIONAL SEAL

PRELIMINARY DATES

JUNE 11, 2024
JUNE 21, 2024

JOB NUMBER

240091200

SHEET NUMBER

C700

NOT FOR CONSTRUCTION



Contractor Select™
TWS LED
Mini Wall Pack
Adjustable+Switchable+Photocell

Our new "traditional style" LED luminaires offer the shapes you've grown accustomed to coupled with the flexibility to customizable the light output best suited for the job site. This fixture was designed to fit seamlessly – eliminating unwanted markings from the removal of older fixtures. Replace one or replace them all, either case, with energy savings of up to 80%. Lithonia has you covered.

FEATURES:

- (ALD) Adjustable Lumen Output (1,000 / 1,700 / 2,400)
- (SWW) Switchable Color Temperatures (3000K, 4000K, 5000K)
- Replaces up to 100W Metal Halide/70W HPS, saves 80% energy
- Traditional form factor, and payback within two years
- Switchable on/off Photocell for dusk to dawn operation



Catalog Number	Adjustable Lumen Output ALD	Switchable CCT SWW	Dusk-to-Dawn Operation PD	Input Voltage	CRI
TWS LED ALD SWW2 MVOLT PE DDB	1,000 LUMENS 1,700 LUMENS 2,400 LUMENS	Switchable 3000K, 4000K, 5000K	Included Standard, Selectable On/Off	120-277V	80/CR1

* Default out of the box settings

TWS LED Stock Configurations

Catalog Number	UPC	Q Code	Number of fixtures per pallet	Traditional Replacement
TWS LED ALD SWW2 MVOLT PE DDB M2	0019018403322	*280387	108	70W-100W HID

CONTRACTOR SELECT™ TWS LED ALD SWW

Page 1 of 2



Mirada Small Area (MRS)
Outdoor LED Area Light



OVERVIEW	
Lumen Package	6,000 - 30,000
Wattage Range	39 - 209
Efficacy Range (LPW)	112 - 163
Weight (lbs/kg)	20 (9/1)
Control Options	IMSBT, ALB, ALS, 7-Pin, PCI

QUICK LINKS

Ordering Guide Performance Photometrics Dimensions

FEATURES & SPECIFICATIONS

Construction

- Rugged die-cast aluminum housing contains factory prewired driver and optical unit. Cast aluminum wiring access door located underneath.
- Fixtures are finished with LSI's DuraGrip® polyester powder coat finishing process. The DuraGrip finish withstands extreme weather changes without cracking or peeling. Other standard LSI finishes available. Consult factory.
- Shipping weight: 27 lbs in carton.

Optical System

- State-of-the-Art one piece silicone optic sheet delivers industry leading optical control with an integrated gasket to provide IP66 rated seal.
- Proprietary silicone refractor optics provide exceptional coverage and uniformity in distribution types 2, 3, 4, 5W, FT, and LC/RC.
- Silicone optical material does not yellow or crack with age and provides a typical light transmittance of 93-95%.
- Zero uplift.
- Available in 5000K, 4000K, and 3000K color temperatures per ANSI C78.377
- Minimum CRI of 70.

Electrical

- High-performance driver features over-voltage, under-voltage, short-circuit and over temperature protection.

- 0-10V dimming (10% - 100%) standard.
- Standard Universal Voltage (120-277 VAC) Input 50/60 Hz or optional High Voltage (347-480 VAC).
- L70 Calculated Life: >60k Hours
- Total harmonic distortion: <20%
- Operating temperature: -40°C to +50°C (-40°F to +122°F). 30L lumen packages rated to +40°C.
- Power factor: >90
- Input power stays constant over life.
- Field replaceable 10kV surge protection device meets a minimum Category C Low operation (per ANSI/IEEE C62.41.2).
- High-efficacy LEDs mounted to metal-core circuit board to maximize heat dissipation
- Driver is fully encased in potting material for moisture resistance and complies with FCC standards. Driver and key electronic components can easily be accessed.

Controls

- Optional integral passive infrared Bluetooth™ motion and photocell sensor. Fixtures operate independently and can be commissioned via iOS or Android configuration app.
- LSI's AirLink™ wireless control system options reduce energy and maintenance costs while optimizing light quality 24/7.

Installation

- Designed to mount to square or round poles.
- A single fastener secures the hinged door,

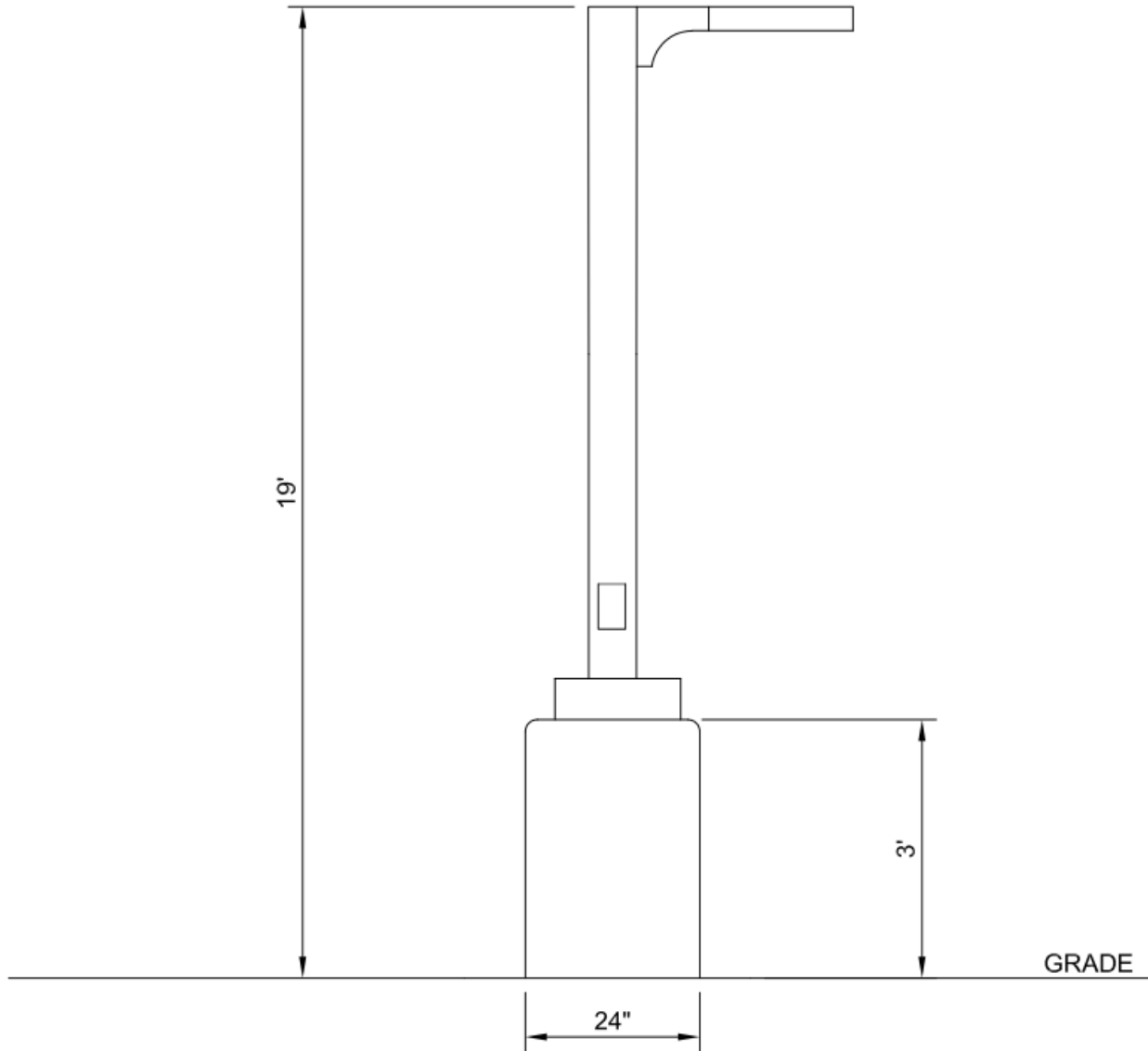
- underneath the housing and provides quick & easy access to the electrical compartment.
- Included terminal block accepts up to 12 ga. wire.
- Utilizes LSI's traditional B3 drill pattern.

Warranty

- LSI luminaires carry a 5-year limited warranty. Refer to <https://www.lscorp.com/resources/terms-conditions-warranty/> for more information.



Listings

- Listed to UL 1598 and UL 8750.
- Meets Buy American Act requirements.
- IDA compliant; with 3000K color temperature selection.
- Title 24 Compliant; see local ordinance for qualification information.
- RoHS compliant
- Suitable for wet locations.
- IP66 rated Luminaires per IEC 60598-1.
- 30 rated for ANSI C136.31 high vibration applications are qualified.
- IK08 rated luminaire per IEC 66262 mechanical impact code
- DesignLights Consortium™ (DLC) qualified product. Not all versions of this product may be DLC qualified. Please check the DLC Qualified Products List at www.designlights.org/QPL/ to confirm which versions are qualified.

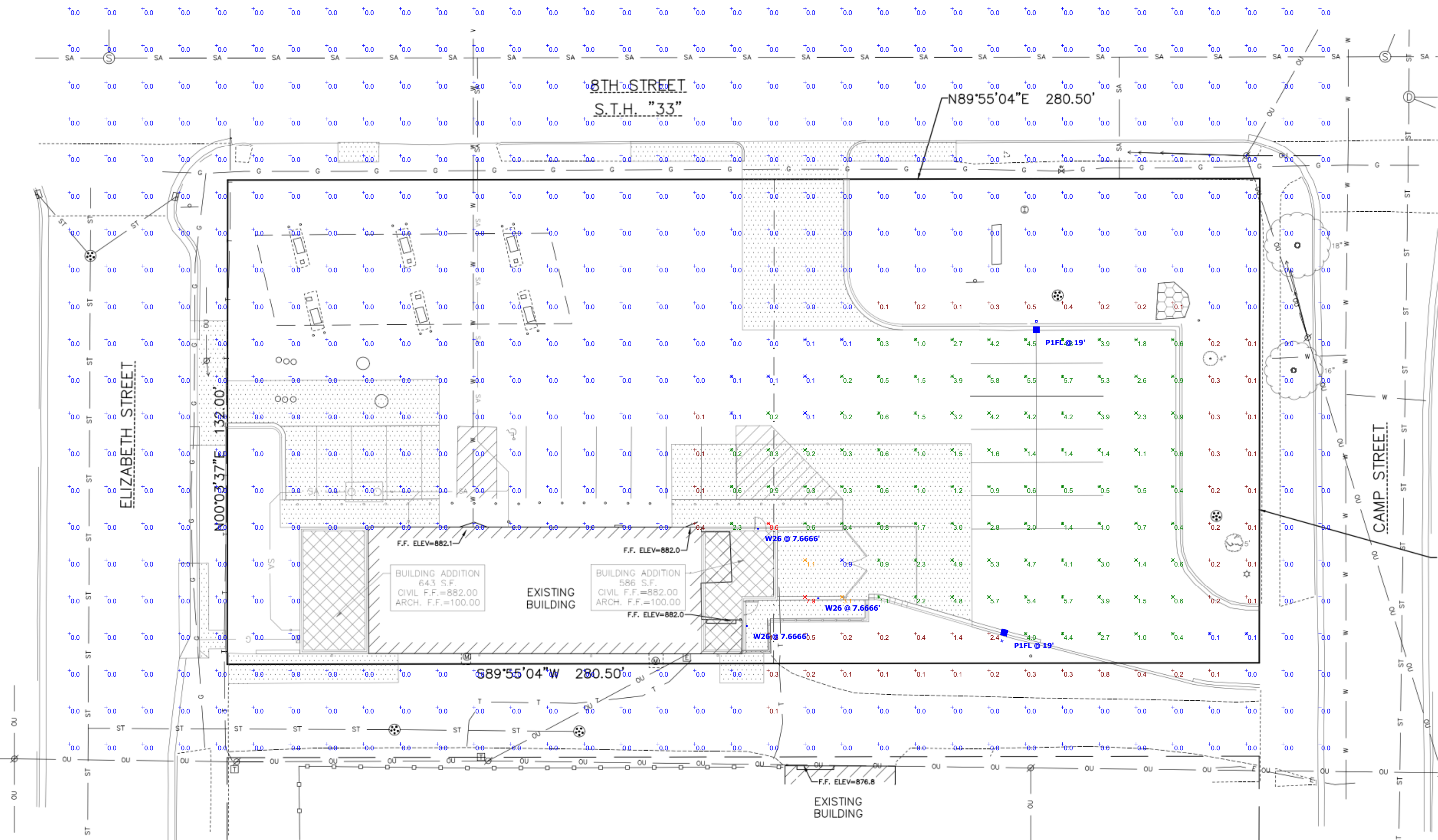


LIGHT POLE DETAIL

NO SCALE

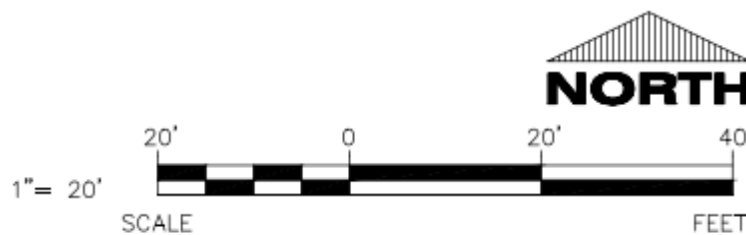
Schedule							
Symbol	Label	Quantity	Manufacturer	Catalog Number	Number Lamps	Lumens Per Lamp	Wattage
	W26	3	Lithonia Lighting	TWS LED P1 50K MVOLT PE DDB M4	1	2080	17.8
	P1FL	2	LSI INDUSTRIES, INC.	MRS-LED-18L-SIL-FT-50-70CRI-1L	1	10932	135

Statistics						
Description	Avg	Symbol	Max	Min	Max/Min	Avg/Min
SIDE OF STORE	2.0 fc	X	8.6 fc	0.1 fc	86.0:1	20.0:1
SITE	0.3 fc	+	8.6 fc	0.0 fc	N/A	N/A
DUMPSTER	3.3 fc	X	7.9 fc	0.9 fc	8.8:1	3.7:1



LSI Industries Inc. 10000 Alliance Rd. Cincinnati, OH 45242 • (513) 372-3200 • www.lscorp.com
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SPEC-1046-B-1122



CIVIL SITE PHOTOMETRIC PLAN & DETAILS



Always a Better Plan

100 Camelot Drive
Fond du Lac, WI 54935
920-926-9800
excelengineer.com

COLLABORATION



PROJECT INFORMATION

PROPOSED ADDITION & ALTERATION FOR:
KWIK TRIP STORE #657
604 8TH STREET • BARABOO, WISCONSIN 53913

PROFESSIONAL SEAL

PRELIMINARY DATES

JUNE 11, 2024
JUNE 21, 2024

NOT FOR CONSTRUCTION

JOB NUMBER

240091200

SHEET NUMBER

C800

11.2
The City of Baraboo, Wisconsin

Background: Current ordinance limits public comment at Council meetings to items that are on the agenda “for Council action.” This amendment would expand the topics allowed under public comment to include non-action items on the agenda; for example, items to be discussed as Committee of the Whole. Other changes to the ordinance expand the class of people who are allowed to speak from “citizens” to “members of the public” and allow the presiding officer to set a time limit for the public comment section of the meeting. The proposed changes were favorably reviewed by Attorney Eric Hagen on June 25, and were unanimously recommended for approval by the Administrative Committee at their July 2 meeting.

Note: (√one) [x] **Not Required** [] **Budgeted Expenditure** [] **Not Budgeted**
Comments:

An Ordinance amending §2.04(16) in the Municipal Code of the City of Baraboo, relating to public comment at Council meetings.

THE COMMON COUNCIL OF THE CITY OF BARABOO, WISCONSIN, DO ORDAIN AS FOLLOWS:

SECTION 1. CHAPTER 2 – COMMON COUNCIL, Sec. 2.04(16) of the code of ordinances, City of Baraboo, Wisconsin is hereby amended to read as follows:

2.04 (16) ~~CITIZENS' PUBLIC RIGHTS~~ TO ADDRESS COUNCIL. (a) Any ~~citizen~~ member of the public shall have the right to speak on any item of business that is on the meeting agenda ~~for Council action~~ if he-is recognized by the presiding officer. Speakers may be limited in length of address by majority vote of the Council; otherwise, the presiding officer shall determine the length of time that a citizen may speak ~~on a question and may limit the total length of the public comment period.~~ No ~~citizen member of the public~~ shall be permitted to speak on petitions, communications and reports when first introduced before the Council and which are scheduled to be referred to and reported back at a later meeting or which will be taken up at a later time in the regular meeting.

SECTION 2. CONFLICT AND SEVERABILITY. If any section, subsection, sentence, clause, paragraph or phrase of this ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, or other applicable administrative or governing body, such decision shall not affect the validity of any other section, subsection, sentence, clause, paragraph or phrase thereof irrespective of the fact that any one or more sections, subsections, sentences, clauses, paragraphs, or phrases may be declared invalid or unconstitutional.

SECTION 3. EFFECTIVE DATE. This ordinance shall take effect upon passage and publication as provided by law.

Mayor's Approval: _____

Clerk's Certification: _____

I hereby certify that the foregoing Ordinance was duly passed by the Common Council of the City of Baraboo on the ____ day of July, 2024 and is recorded on page ____ of volume _____. A summary of the Ordinance was published in the local newspaper on the ____ day of July, 2024.

City Clerk: _____

RESOLUTION NO. 2024 -

Dated: July 23, 2024

The City of Baraboo, Wisconsin

Background: Bids were received on July 19, 2024 for this year's scheduled Street Improvement projects. The following is the bid tabulation:

2024 Street Improvement Projects

H James & Sons, Inc \$ 1,016,384.48

The Public Safety Committee will review these bid results at their July 22rd meeting & the Finance Committee will review these bids at their July 24th meeting.

Fiscal Note: (check one) [] Not Required [x] Budgeted Expenditure [] Not Budgeted Comments

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

That the low bid of H James & Sons, Inc in the amount of \$1,016,384.48 for the 2024 Street Improvement Projects for:

- Waldo Street – Parkside Drive to Haeger Street
- 14th Avenue – Crawford Street to Birch Street
- Sauk Avenue – Moore Street to Hitchcock Street

is hereby accepted and that the Mayor and City Clerk are hereby authorized to execute the respective Contracts.

Offered by: Finance Comm.**Approved by Mayor:** _____**Motion:****Second:****Certified by City Clerk:** _____

RESOLUTION NO. 2024 -

Dated: July 23, 2024

The City of Baraboo, Wisconsin

Background

Whereas the City Council approved a line of credit be established with the Community First Bank as a \$4,600,000 Note Anticipation Note dated April 11, 2023. This Note provides interim financing for public purposes, including water, sanitary sewer, storm sewer, storm water management facilities, road, trail, curb, gutter, and sidewalk projects in TID #11 and water, sewer, and street improvement projects in TID# 12 (collectively, a "Project"). This Note is initially numbered R-1; bears interest at the rate of 4.5% per annum (but only on such amounts as shall have been drawn on the Note from the dates such amounts are drawn); and matures on April 11, 2028. Interest is payable semi-annually on April 11 and October 11 of each year, commencing on October 11, 2023. The borrowed money may be used only for the purposes for which it was borrowed.

Whereas a stipulation to this loan, Community First Bank requires an approved Council resolution indicating the amount for each draw.

Note: (✓one) [] Not Required [] Budgeted Expenditure [] Not Budgeted
Comments:

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

That the City resolves to draw #7 for \$173,502.68 from the line of credit with the Community First Bank on Wednesday July 24th, 2024, for TID #11.

Offered by: Finance/Personnel**Motion:****Second:****Approved by Mayor:**__________
Certified by City Clerk:

TIF #11 - COMMUNITY FIRST BANK - \$3.8 M

Project Total									
		Draw#1 5/23	Draw#2 6/17	Draw#3 9/15	Draw#4 10/10	Draw#5 11/14	Draw#6 1/9	Draw #7	Grand Total
Admin & Legal	Capital Newspapers	0.00	106.67	0.00	0.00	0.00	0.00	0.00	106.67
	Ehlers	25,000.00	0.00	0.00	0.00	0.00	0.00	1,700.00	26,700.00
	Wis Dept of Revenue	0.00	0.00	0.00	0.00	0.00	0.00	150.00	150.00
	VonBriesen & Roper	25,000.01	0.00	1,204.00	0.00	0.00	1,204.00	7,132.00	34,540.01
	City Staff Wages	0.00	0.00	1,141.44	0.00	0.00	0.00	3,459.67	4,601.11
	Clifton Larson	0.00	0.00	800.00	0.00	0.00	0.00	0.00	800.00
	Quales & Brady	0.00	0.00	12,880.00	0.00	0.00	0.00	0.00	12,880.00
	Pat Cannon	0.00	0.00	2,500.00	0.00	0.00	0.00	7,500.00	10,000.00
	Sauk County Reg of Deeds	0.00	0.00	0.00	0.00	0.00	0.00	60.00	60.00
Admin & Legal Total		50,000.01	106.67	18,525.44	0.00	0.00	1,204.00	20,001.67	89,837.79
Stormwater Imp	MSA - Spirit Lake	0.00	21,303.12	3,176.21	2,315.62	2,434.18	0.00	9,101.55	38,330.68
	County Materials	0.00	0.00	168,885.38	9,081.68	0.00	0.00	0.00	177,967.06
	Integrity Grading & Excavating	0.00	0.00	91,904.58	161,234.76	33,715.77	22,830.02	10,051.50	319,736.63
Stormwater Imp Total		0.00	21,303.12	263,966.17	172,632.06	36,149.95	22,830.02	19,153.05	536,034.37
Sewer Imp	MSA - Spirit Lake	0.00	21,303.12	3,176.21	2,315.62	2,434.18	0.00	9,101.55	38,330.68
	MSA - Spirit Lake - Sanitary Flow	0.00	952.50	0.00	1,417.21	0.00	0.00	1,729.08	4,098.79
	Core & Main	0.00	88,177.20	0.00	0.00	0.00	0.00	-1,922.00	86,255.20
	Integrity Grading & Excavating	0.00	0.00	114,205.56	214,025.27	8,976.75	145,624.68	73,167.32	555,999.58
Sewer Imp Total		0.00	110,432.82	117,381.77	217,758.10	11,410.93	145,624.68	82,075.95	684,684.25
Water Imp	MSA - Spirit Lake	0.00	21,303.12	3,176.20	2,315.62	2,434.18	0.00	9,101.55	38,330.67
	Core & Main	0.00	715,277.46	0.00	316.88	1,012.00	1,904.00	-63,578.51	654,931.83
	Integrity Grading & Excavating	0.00	0.00	58,913.93	102,722.55	127,559.63	174,178.08	4,375.00	467,749.19
	First Supply	0.00	0.00	0.00	0.00	0.00	32.00	0.00	32.00
	Baraboo Utiities Inventory	0.00	0.00	0.00	0.00	0.00	2,084.28	0.00	2,084.28
Water Imp Total		0.00	736,580.58	62,090.13	105,355.05	131,005.81	178,198.36	-50,101.96	1,163,127.97
Roadway Imp	MSA - Spirit Lake	0.00	21,303.14	3,176.22	2,315.64	2,434.19	0.00	9,101.54	38,330.73
	Integrity Grading & Excavating	0.00	0.00	95,523.80	35,865.94	222,502.96	270,732.11	73,272.43	697,897.24
Roadway Imp Total		0.00	21,303.14	98,700.02	38,181.58	224,937.15	270,732.11	82,373.97	736,227.97
Property Acquisitions	JDJE	0.00	0.00	0.00	0.00	0.00	0.00	10,000.00	10,000.00
	Devco	0.00	0.00	0.00	0.00	0.00	0.00	10,000.00	10,000.00
Property Acquisitions Total		0.00	0.00	0.00	0.00	0.00	0.00	20,000.00	20,000.00
Grand Total		50,000.01	889,726.33	560,663.53	533,926.79	403,503.84	618,589.17	173,502.68	3,229,912.35

The City of Baraboo, Wisconsin

Background: The issuance of an estimated \$3,000,000 City of Baraboo Safe Drinking Water Loan Program Revenue Bond, Series 2024, requires that the project funds be segregated from other funds under the authority of the Utility. To do so, a new checking account will be required for the duration of this project to hold reserve funds.

Fiscal Note: (Check one) ☒ **Not Required** ☐ **Budgeted Expenditure** ☐ **Not Budgeted**
Comments

Whereas, the City has issued a Safe Water Drinking Loan estimated at \$3,000,000;

Whereas, the City will use these funds for new Water System infrastructure on Hwy. 33/8th St;

Whereas, one of the requirements set forth is that a segregated checking account be established;

Whereas, it is the policy of the City of Baraboo to have all Checking Accounts formally established by the City Council;

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

THAT the City of Baraboo is authorized to establish a new Water Debt Service checking account at Baraboo State Bank for this project.

Offered By: Finance Comm.

Approved by Mayor: _____

Motion:

Second:

Certified by City Clerk: _____

REPORT OF BUILDING INSPECTION
Construction, Plumbing, Electrical, HVAC, Commercial
JUNE

PERMIT TYPE	2023						2024					
	ISSUED	YTD	EST COST	YTD	FEES	YTD	ISSUED	YTD	EST COST	YTD	FEES	YTD
Commercial, New	0	2	\$0.00	\$3,837,825.00	\$0.00	\$6,870.56	0	2	\$0.00	\$5,011,872.00	\$0.00	\$12,508.86
Commercial Addition	0	2	\$0.00	\$529,064.00	\$0.00	\$847.60	0	1	\$0.00	\$820,000.00	\$0.00	\$486.72
Commercial, Alterations	1	5	\$8,500.00	\$990,500.00	\$75.00	\$1,798.45	1	8	\$25,000.00	\$2,543,063.00	\$1,824.00	\$3,858.91
Commercial, Razing	0	1	\$0.00	\$0.00	\$0.00	\$30.00	0	0	\$0.00	\$0.00	\$0.00	\$0.00
Residential , New SF	1	10	\$365,000.00	\$3,116,000.00	\$854.69	\$8,319.46	1	7	\$365,000.00	\$2,255,000.00	\$929.06	\$6,133.95
Residential, New Duplex	2	8	\$1,076,000.00	\$4,423,230.00	\$3,039.52	\$10,623.87	0	2	\$0.00	\$1,015,000.00	\$0.00	\$2,796.58
Residential, Additions	1	4	\$200,000.00	\$312,000.00	\$235.00	\$645.90	0	2	\$0.00	\$55,000.00	\$0.00	\$200.00
Residential Remodel	2	25	\$36,000.00	\$771,334.00	\$150.00	\$3,543.79	5	22	\$101,000.00	\$1,394,445.00	\$495.10	\$3,530.80
Residential, Razing	0	0	\$0.00	\$0.00	\$0.00	\$0.00	0	0	\$0.00	\$0.00	\$0.00	\$0.00
Accessory Building Razing	0	0	\$0.00	\$0.00	\$0.00	\$0.00	0	0	\$0.00	\$0.00	\$0.00	\$0.00
Roofing/Siding/Windows	15	48	\$154,020.00	\$599,196.00	\$993.12	\$3,816.07	12	56	\$183,000.00	\$965,371.00	\$1,182.00	\$5,912.27
Garage/Sheds/Deck/Fence	11	48	\$53,600.00	\$346,242.00	\$660.00	\$3,225.00	12	39	\$77,950.00	\$245,860.00	\$720.00	\$2,550.00
Multi-Family Units	0	7	\$0.00	\$10,137,363.00	\$0.00	\$35,073.56	0	2	\$0.00	\$6,500,000.00	\$0.00	\$14,942.56
Plumbing Only	0	1	\$0.00	\$17,750.00	\$0.00	\$60.00	4	5	\$64,600.00	\$65,616.00	\$240.00	\$360.00
Electrical Only	4	9	\$6,200.00	\$26,230.00	\$240.00	\$540.00	4	12	\$10,121.00	\$35,399.00	\$240.00	\$780.00
HVAC Only	1	3	\$1,791,514.00	\$1,806,884.00	\$1,674.15	\$1,794.15	1	4	\$7,275.00	\$27,296.00	\$60.00	\$240.00
Sign Permits	2	8	\$21,530.00	\$74,300.00	\$300.00	\$900.00	1	13	\$2,000.00	\$61,227.00	\$60.00	\$1,620.00
Solar Install	0	6	\$0.00	\$97,600.00	\$0.00	\$360.00	0	1	\$0.00	\$35,594.00	\$0.00	\$60.00
Misc. Permits	0	8	\$0.00	\$24,100.00	\$0.00	\$610.00	1	8	\$1,000.00	\$106,000.00	\$60.00	\$620.00
TOTALS	40	195	\$3,712,364.00	\$27,109,618.00	\$8,221.48	\$79,058.41	42	184	\$836,946.00	\$21,136,743.00	\$5,810.16	\$56,600.65

Month		June		2024		City of Baraboo															Treasurer's Report										Investment 2024.xlsx		7/15/2024	
Bank Balance							Bank																											
BANK INVESTMENTS	Type	Fund	Account	Term	Maturity	Rate	BSB	LGIP	CFB	SUM	BWD	PDS	PVL	WCCU	CCF	BMO	FICA	SCHWAB	Grand Total															
Alma Waite Account	NOW account	820	104502957	Daily		0.50%	13,525.72	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	13,525.72															
Alma Waite Trust Fund	Cert of Deposit	820	7758002185	12 months	4/6/25	4.80%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	105,857.80	0.00	0.00	105,857.80														
			148901-106	22 months	7/9/24	2.96%	0.00	0.00	0.00	0.00	210,999.74	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	210,999.74														
			40062018	12 months	7/25/24	5.00%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	200,000.00	0.00	0.00	0.00	200,000.00														
			3902229	8 months	5/25/24	4.95%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00														
			54962-116	13 months	6/29/25	4.91%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	110,000.00	0.00	0.00	0.00	0.00	110,000.00														
	Investment Pool	820	856206-3	Daily		5.42%	0.00	96,333.86	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	96,333.86														
	Dana Investment	820	3694-7092	(blank)		3.75%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500,000.00	500,000.00														
CDA-Grant Accounts	Checking	220	1000934/114639	Daily		none	10.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10.00															
CDA-Loan Accounts	(blank)	983	(blank)	(blank)		(blank)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00															
Friends of the Library	Savings	940	103035891	Daily		0.15%	31,779.47	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	31,779.47															
General Cash Account	Checking / NOW	100	1000306/9830	Daily		10%/ 50%	505,462.43	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	505,462.43															
	Deposit Placeme	100	101066015	Daily		0.50%	0.01	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.01															
General Fund	Money Market	100	86190136	Daily		1.46%	0.00	0.00	925,280.01	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	925,280.01															
			163563	Daily		3.05%	0.00	0.00	0.00	0.00	135,895.46	0.00	0.00	0.00	0.00	0.00	0.00	0.00	135,895.46															
			471582	Daily		2.25%	0.00	0.00	0.00	0.00	0.00	444,087.39	0.00	0.00	0.00	0.00	0.00	0.00	444,087.39															
			10080968	Daily		2.75%	0.00	0.00	0.00	0.00	0.00	0.00	380,858.90	0.00	0.00	0.00	0.00	0.00	380,858.90															
			54962-07	Daily		2.45%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	229,939.44	0.00	0.00	0.00	0.00	229,939.44															
			20032292	Daily		5.54%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	386,099.77	0.00	0.00	0.00	386,099.77															
			2061232	Daily		1.75%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	129,157.23	0.00	0.00	129,157.23															
		Cert of Deposit	100	60000014	12 months	5/31/25	4.90%	0.00	0.00	0.00	0.00	0.00	0.00	200,000.00	0.00	0.00	0.00	0.00	0.00	200,000.00														
				3882053	25 months	7/27/24	2.00%	0.00	0.00	0.00	0.00	200,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	200,000.00														
				54962-102	22 months	11/18/24	4.21%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	200,000.00	0.00	0.00	0.00	0.00	200,000.00														
			1815294	13 months	10/22/23	4.65%	0.00	0.00	200,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	200,000.00															
			90905056	11 months	9/13/24	4.91%	0.00	0.00	0.00	0.00	0.00	0.00	204,953.75	0.00	0.00	0.00	0.00	0.00	204,953.75															
			54962-109	13 months	4/15/25	4.35%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	202,508.69	0.00	0.00	0.00	0.00	202,508.69															
			7758005084	9 months	1/23/24	4.95%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	200,000.00	0.00	0.00	200,000.00															
			54962-115	13 months	4/29/25	4.91%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	200,016.55	0.00	0.00	0.00	0.00	200,016.55															
			3917244	10 months	3/20/25	4.78%	0.00	0.00	0.00	0.00	0.00	200,000.00	0.00	0.00	0.00	0.00	0.00	0.00	200,000.00															
	Investment Pool		100	856206-1	Daily		5.42%	0.00	1,236,011.43	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,236,011.43														
	Deposit Placeme	100	104791111271	Daily		5.23%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,109,673.27	0.00	1,109,673.27															
		10090686	Daily		2.75%	0.00	0.00	1.00	0.00	0.00	0.00	0.00	1,233,991.57	0.00	0.00	0.00	0.00	0.00	1,233,991.57															
	Dana Investment	100	3694-7092	(blank)		3.75%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,200,000.00	1,200,000.00															
	General Fund-Bond Issue	Money Market	100	104557859	Daily		5.50%	438,098.36	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	438,098.36														
		Investment Pool	100	856206-2	Daily		5.42%	0.00	3,100.15	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,100.15														
		Deposit Placeme	100	10090686	Daily		2.75%	0.00	0.00	0.00	0.00	0.00	0.00	300,000.00	0.00	0.00	0.00	0.00	0.00	300,000.00														
Library Segregated Fund	NOW account	850	104551192	Daily		0.50%	180,560.68	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	180,560.68															
Park House Account	NOW account	890	101001035	Daily		0.50%	3,457.06	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,457.06															
Park Kuenzi Estate	Cert of Deposit	830	3882045	25 months	7/27/24	2.00%	0.00	0.00	0.00	0.00	10,403.54	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,403.54															
			54962-105	13 months	4/15/25	4.35%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12,473.10	0.00	0.00	0.00	0.00	12,473.10															
Park Segregated Fund	Cert of Deposit	870	90905064	11 months	9/13/24	4.91%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	52,216.01	0.00	0.00	0.00	0.00	52,216.01															
	NOW account	840/87	1000-888	Daily		0.50%	50,126.12	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	50,126.12															
Sewer Debt Service	NOW account	960	104506359	Daily		0.50%	25,498.73	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	25,498.73															
Sewer Depreciation Fund	Money Market	960	20083858	Daily		5.54%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	69,036.87	0.00	0.00	0.00	69,036.87															
Sewer Equipment Replac	Cert of Deposit	960	54962-111	15 months	8/30/24	4.94%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	262,537.20	0.00	0.00	0.00	262,537.20															
	NOW account	960	104522281	Daily		0.50%	113,505.09	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	113,505.09															
	Dana Investment	960	3694-7092	(blank)		3.75%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	650,000.00	650,000.00															
Sewer General	Cert of Deposit	960	148901-101	17 months	2/9/24	2.23%	0.00	0.00	0.00	205,180.99	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	205,180.99															
	Investment Pool	960	856206-7	Daily		5.42%	0.00	831,268.77	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	831,268.77															
	NOW account	960	104550099	Daily		0.50%	80,091.48	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	80,091.48															
	Dana Investment	960	3694-7092	(blank)		3.75%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	300,000.00	300,000.00															
Stormwater	Dana Investment	950	3694-7092	(blank)		3.75%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	200,000.00	200,000.00															
Stormwater Equip Replac	Money Market	950	104565819	Daily		0.50%	52,097.55	0.00	0.00	0.00	0.00																							

TREASURER'S INVESTMENT TRANSACTION REPORT FOR JUNE 2024

Average Rate of Return on Current Deposits:				Benchmarks:	
Avg Term					
Total Receipts:	189,884.00	General Funds:	7.4 M 3.77%	LGIP	5.42%
		Utility Funds:	158 M 4.54%		
Total Disbursements:	1,132,896.00	Segregated Funds:	17.4 M 3.76%	90-day T-bill:	5.38%
		Securities w/Dana	3.56 yrs 4.57%		
		All Funds:	11.0 M 4.02%	6M CD:	4.01%
		Liquid:	60%	12M CD:	4.41%
		Term:	40%	18M CD:	4.82%
Policy Objectives:					
Safety:	▪ \$3,500,000 has been invested in marketable securities with Dana Investments, these are not guaranteed.				
Liquidity:	▪ Reinvesting in CDs when funds are available				
Yield:	▪ The best CD rates are 18 months or less				

TRANSACTIONS											
#	Action	Type	Identification	Bank	Acct #	Note	Term	Maturity Date	Rate	Amount	Interest
(1)	NONE										

INVESTMENT ADVISOR TRANSACTIONS

#	Action	Type	Identification	Price	Rating	Note	Term/WAL	Maturity Date	Yield to Worst Yield - Maturity	Amount	Interest
	NONE										

Portfolio Summary

May 31, 2024 - June 28, 2024

PORTFOLIO ALLOCATION SUMMARY

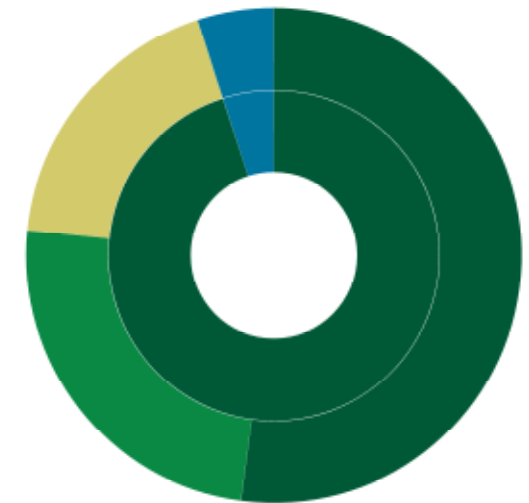
Asset Type	Market	% Assets	Est. Income
Agency Bonds	1,813,295.35	52.14	76,660.00
Mortgage Bonds	639,714.87	18.39	35,708.82
Short Term Investments	173,272.48	4.98	1,300.36
Small Business Administration Bonds	851,668.72	24.49	55,095.53
TotalPortfolio	3,477,951.42	100.00	168,764.71

	Market	Cost	YTD Market	YTD Cost
Portfolio Value on 05/31/2024	\$3,506,555.79	\$3,548,365.19	\$3,480,444.32	\$3,529,186.38
Contributions/Withdrawals	(\$10,014.82)	(\$10,014.82)	(\$55,772.53)	(\$55,772.53)
Interest	\$8,569.57	\$8,569.57	\$69,722.26	\$69,722.26
Dividends	\$0.00	\$0.00	\$0.00	\$0.00
Unrealized Gain/Loss	\$6,843.15	\$0.00	\$10,045.38	\$0.00
Realized Gain/Loss	(\$117.92)	(\$538.37)	\$191.72	(\$3,959.16)
Change in Accrued Income	\$4,090.29	\$4,090.29	\$11,294.91	\$11,294.91
Portfolio Value on 06/28/2024	\$3,515,926.06	\$3,550,471.86	\$3,515,926.06	\$3,550,471.86
Total Gain	\$19,385.09	\$12,121.49	\$91,254.27	\$77,058.01

Annualized Rate of Return

4.09%

CURRENT PERIOD ALLOCATION



Asset Class

Fixed Income, 95.02%
Cash, 4.98%

Sector

Agency Bonds, 52.14%
Small Business Administration Bonds, 24.49%
Mortgage Bonds, 18.39%
Short Term Investments, 4.98%

Portfolio Appraisal

May 31, 2024 - June 28, 2024

Quantity	Identifier	Description	Unit Cost	Cost	Price	Market Value	Income Accrued	% Assets	Estimated Income	Current Yield
Cash										
Short Term Investments				154,101.70		154,101.70	.00	4.43	1,300.36	.84
Cash Equivalents				154,101.70		154,101.70	.00	4.43	1,300.36	.84
	000009	Cash - Money Fund		140,826.70		140,826.70	.00	4.05	633.72	.00
13,275	808515613	Schwab Govt Money Fund	1.00	13,275.00	1.00	13,275.00	.00	.38	666.64	.00
Total Cash				154,101.70		154,101.70	.00	4.43	1,300.36	.84
Bonds										
Agency Bonds				1,825,120.00		1,813,295.35	24,829.07	52.14	76,660.00	4.23
Fixed Rate Agency				1,825,120.00		1,813,295.35	24,829.07	52.14	76,660.00	4.23
FFCB Fixed Rate Agency				150,015.00		149,848.80	3,557.25	4.31	7,905.00	5.28
150,000	3133EPV36	FEDERAL FARM CREDIT BANK 5.27% Due 01/16/2025	100.01	150,015.00	99.90	149,848.80	3,557.25	4.31	7,905.00	.00
FHLB Fixed Rate Agency				1,275,075.00		1,264,844.75	14,632.94	36.37	47,755.00	3.78
150,000	3130ASN47	FEDERAL HOME LOAN BANK 3.32% Due 07/26/2024	100.01	150,015.00	99.86	149,793.00	2,102.67	4.31	4,980.00	.00
200,000	3130ARXL0	FEDERAL HOME LOAN BANK 3% Due 11/25/2024	100.01	200,015.00	99.07	198,143.80	550.00	5.70	6,000.00	.00
150,000	3130APVZ5	FEDERAL HOME LOAN BANK 1.05% Due 12/02/2024	100.00	150,000.00	98.22	147,334.65	113.75	4.24	1,575.00	.00
200,000	3130AR6F3	FEDERAL HOME LOAN BANK 2% Due 03/24/2025	100.00	200,000.00	97.64	195,276.40	1,044.44	5.61	4,000.00	.00
200,000	3130B0CS6	FEDERAL HOME LOAN BANK 5.375% Due 09/11/2025	100.01	200,015.00	99.84	199,677.80	3,195.14	5.74	10,750.00	.00
175,000	3130AYH25	FEDERAL HOME LOAN BANK 5.4% Due 01/12/2026	100.01	175,015.00	99.85	174,743.10	4,357.50	5.02	9,450.00	.00
200,000	3130B0DU0	FEDERAL HOME LOAN BANK 5.5% Due 03/11/2027	100.01	200,015.00	99.94	199,876.00	3,269.44	5.75	11,000.00	.00
FHLMC Fixed Rate Agency				400,030.00		398,601.80	6,638.88	11.46	21,000.00	5.27
200,000	3134GYEZ1	FREDDIE MAC 5% Due 01/27/2026	100.01	200,015.00	99.51	199,024.20	4,194.44	5.72	10,000.00	.00
200,000	3134H1A45	FREDDIE MAC 5.5% Due 04/08/2027	100.01	200,015.00	99.79	199,577.60	2,444.44	5.74	11,000.00	.00
Mortgage Bonds				655,393.48		639,714.87	4,361.19	18.39	35,708.82	5.58
Adjustable Rate Mortgages				655,393.48		639,714.87	4,361.19	18.39	35,708.82	5.58
FHLMC - Adjustable Rate Mortgages				348,413.41		341,889.26	3,196.05	9.83	20,173.62	5.90
3,231	31300MPF4	FH 849422 6.049% Due 02/01/2043	104.31	3,370.64	101.07	3,265.82	31.04	.09	195.46	.00
4,941	31300MWE9	FH 849645 6.112% Due 06/01/2043	104.81	5,178.55	100.90	4,985.32	47.88	.14	301.98	.00
10,040	31347AH72	FH 840254 6.206% Due 07/01/2043	103.75	10,416.37	102.25	10,265.42	99.05	.30	623.07	.00
7,896	31347ATG9	FH 840551 5.938% Due 03/01/2045	103.19	8,147.93	101.97	8,051.64	74.43	.23	468.88	.00
31,771	31347A7L2	FH 840899 6.256% Due 11/01/2045	101.87	32,366.43	101.61	32,281.90	314.80	.93	1,987.58	.00
20,068	31326NF55	FH 287388 6.245% Due 01/01/2046	101.87	20,444.01	102.37	20,542.86	197.10	.59	1,253.23	.00
27,855	31288QG38	FH 841118 6.507% Due 05/01/2046	103.73	28,894.97	103.43	28,809.51	292.08	.83	1,812.51	.00

Portfolio Appraisal

May 31, 2024 - June 28, 2024

Quantity	Identifier	Description	Unit Cost	Cost	Price	Market Value	Income Accrued	% Assets	Estimated Income	Current Yield
Bonds										
78,197	31288QK58	FH 841216 6.227% Due 05/01/2046	104.16	81,447.46	101.66	79,496.06	772.10	2.29	4,869.35	.00
47,533	31288QES5	FH 841045 6.062% Due 11/01/2046	102.94	48,929.41	101.72	48,351.26	456.76	1.39	2,881.46	.00
42,595	31288QHZ6	FH 841148 6.659% Due 09/01/2047	104.36	44,452.00	102.62	43,712.87	449.58	1.26	2,836.41	.00
62,406	31288QMQ0	FH 841267 4.717% Due 08/01/2050	103.78	64,765.64	99.55	62,126.60	461.23	1.79	2,943.69	.00
FNMA - Adjustable Rate Mortgages				140,859.84		139,838.64	677.76	4.02	9,036.80	6.46
52,921	3140J57K9	FN BM1797 7.1% Due 12/01/2035	102.81	54,409.71	101.90	53,929.14	281.81	1.55	3,757.41	.00
17,248	3140J7UU7	FN BM3294 6.383% Due 06/01/2042	103.69	17,884.28	102.89	17,746.85	82.57	.51	1,100.96	.00
7,429	3138XMRB8	FN AV9481 5.695% Due 07/01/2043	103.56	7,693.66	101.14	7,513.65	31.73	.22	423.08	.00
23,328	3140J9B91	FN BM4563 6.547% Due 03/01/2044	102.00	23,794.77	102.71	23,959.79	114.55	.69	1,527.30	.00
3,060	3138ETLW4	FN AL8440 6.384% Due 07/01/2044	103.50	3,166.86	101.25	3,098.02	14.65	.09	195.34	.00
5,654	3138ERWF3	FN AL9645 6.371% Due 07/01/2044	103.75	5,865.65	102.60	5,800.89	27.01	.17	360.19	.00
27,311	3140JA2J6	FN BM6176 6.124% Due 01/01/2045	102.69	28,044.91	101.76	27,790.30	125.44	.80	1,672.52	.00
GNMA - Adjustable Rate Mortgages				166,120.23		157,986.97	487.38	4.54	6,498.40	4.11
29,863	36225CX92	G2 80703 3.875% Due 06/20/2033	103.13	30,796.21	99.68	29,766.88	86.79	.86	1,157.19	.00
29,028	36225C4B9	G2 80817 4.625% Due 01/20/2034	103.34	29,998.65	99.42	28,859.69	100.69	.83	1,342.55	.00
11,804	36225EN40	G2 82210 3.75% Due 11/20/2038	102.75	12,129.11	98.45	11,621.81	33.20	.33	442.67	.00
13,440	36225EQ47	G2 82274 4.625% Due 01/20/2039	102.63	13,792.43	98.18	13,194.73	46.62	.38	621.58	.00
19,004	36225EUG5	G2 82382 3.625% Due 09/20/2039	102.69	19,514.95	99.57	18,922.34	51.67	.54	688.90	.00
12,777	36225EVG4	G2 82414 5.75% Due 10/20/2039	103.81	13,263.92	101.00	12,904.93	55.10	.37	734.67	.00
13,650	36179SVH7	G2 MA4216 4.5% Due 01/20/2047	100.75	13,752.73	99.54	13,587.60	46.07	.39	614.27	.00
31,382	3622AAPQ1	G2 785031 2.857% Due 05/20/2050	104.75	32,872.23	92.82	29,128.99	67.24	.84	896.57	.00
Small Business Administration Bonds				858,711.26		851,668.72	8,784.38	24.49	55,095.53	6.47
Adjustable Rate - SBAs				858,711.26		851,668.72	8,784.38	24.49	55,095.53	6.47
Prime Rate				858,711.26		851,668.72	8,784.38	24.49	55,095.53	6.47
29,268	83164FVQ4	SBA 505123 6.25% Due 12/25/2025	100.19	29,323.36	99.46	29,110.59	299.37	.84	1,829.28	.00
33,637	83164MU80	SBA 510507 8.825% Due 10/25/2026	105.97	35,644.67	101.77	34,233.46	478.26	.98	2,968.46	.00
36,695	83164MSW0	SBA 510433 6% Due 06/25/2029	100.37	36,832.34	100.40	36,839.97	365.25	1.06	2,201.68	.00
9,421	83164JF50	SBA 507388 7% Due 10/25/2030	104.13	9,809.12	100.85	9,500.40	105.00	.27	659.44	.00
66,207	83164MUT4	SBA 510494 6.15% Due 05/25/2031	100.87	66,786.19	100.61	66,609.89	648.01	1.92	4,071.72	.00
175,916	8316A0MS6	SBA 530368 6% Due 11/25/2033	99.56	175,146.08	99.46	174,965.11	1,683.67	5.03	10,554.94	.00
80,478	83165ABR4	SBA 521648 6.338% Due 09/25/2034	100.25	80,679.47	101.57	81,743.10	810.02	2.35	5,100.71	.00
107,156	83164MU72	SBA 510506 5.85% Due 12/25/2034	100.00	107,156.42	99.65	106,777.22	995.57	3.07	6,268.65	.00

Portfolio Appraisal

May 31, 2024 - June 28, 2024

Quantity	Identifier	Description	Unit Cost	Cost	Price	Market Value	Income Accrued	% Assets	Estimated Income	Current Yield
Bonds										
21,675	83164LAV3	SBA 509020 7.825% Due 03/25/2036	105.50	22,866.88	101.25	21,945.87	269.15	.63	1,696.05	.00
24,379	83164LFB2	SBA 509162 7.825% Due 12/25/2036	106.44	25,948.71	101.87	24,834.08	302.68	.71	1,907.68	.00
15,036	83164LSA0	SBA 509513 7% Due 06/25/2039	106.00	15,938.39	102.37	15,392.72	166.93	.44	1,052.54	.00
17,781	83164LSW2	SBA 509533 7.105% Due 07/25/2039	104.25	18,536.82	100.80	17,923.79	200.36	.52	1,263.35	.00
10,673	83164LXM8	SBA 509684 7.25% Due 06/25/2040	105.81	11,293.61	102.54	10,944.26	122.70	.31	773.81	.00
93,807	83164MGE3	SBA 510097 7.25% Due 12/25/2042	104.50	98,027.82	104.37	97,906.90	1,078.04	2.82	6,800.97	.00
44,809	83164MUL1	SBA 510487 5.9% Due 10/25/2044	100.00	44,808.73	99.58	44,618.97	419.06	1.28	2,643.72	.00
74,947	83164M4X4	SBA 510738 7.075% Due 10/25/2045	106.63	79,912.65	104.50	78,322.39	840.31	2.25	5,302.53	.00
Total Bonds				3,339,224.74		3,304,678.94	37,974.64	95.02	167,464.35	5.07

Total Portfolio	3,493,326.44	3,458,780.64	37,974.64
Paydown Receivable	19,170.78	19,170.78	
Interest Accrued	37,974.64	37,974.64	
Dividends Accrued	0.00	0.00	
Total Portfolio with Accruals & Receivables	3,550,471.86	3,515,926.06	

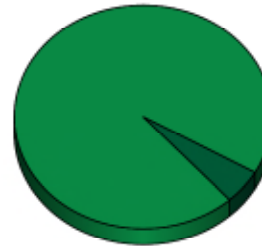
The market prices shown on these pages represent the last reported sale on the stated report date as to listed securities or the bid price in the case of over-the-counter quotations. Prices on bonds and some other investments are based on round lot price quotations and are for evaluation purposes only and may not represent actual market values. Bonds sold on an odd lot basis (less than \$1 million) may have a dollar price lower than the round lot quote. Where no regular market exists, prices shown are estimates by sources considered reliable by Dana Investment Advisors. While the prices are obtained from sources we consider reliable, we cannot guarantee them. Dana Investment Advisors is not a custodian. Clients should be receiving detailed statements from their custodian at least quarterly. While Dana Investment Advisors regularly reconciles to custodian information, we encourage clients to review their custodian statement(s).

From: March 28, 2024 to June 28, 2024

Portfolio: 2493 - City of Baraboo Reserve Funds

Portfolio Allocation Summary

	Market 06/28/24	% of Assets	Estimated Income
Short Term Investments	173,272	5.0	1,230
Agency Bonds	1,838,124	52.1	76,660
Small Business Administration Bonds	860,453	24.5	55,096
Mortgage Bonds	644,076	18.4	35,709
Total Portfolio	3,515,926	100.0	168,694



Account Activity Summary (Market Value Basis)

Portfolio Value on 03/28/2024	\$3,497,846.26
Contributions/Withdrawals	(\$30,683.20)
Investment Income	\$27,465.20
Unrealized Gain/Loss	\$7,367.39
Realized Gain/Loss	(\$682.90)
Change in Accrued Income	\$14,613.31
Portfolio Value on 06/28/2024	\$3,515,926.06
Management Fees	(\$1,748.92)
Total Gain after fees	\$47,014.08

The equity markets experienced mixed returns during the second quarter of 2024 as persistent higher interest rates took their toll and economic data began showing signs of slowing. While the labor market continued to impress with resilient job growth and healthy average hourly earnings growth, retail sales and housing data weakened, indicating that consumers are becoming more cautious. The S&P 500 Index gained 4.28% for the quarter, but equity returns were again driven by a small number of large growth-orientated companies. Remove the contribution of the four largest companies (MSFT, AAPL, NVDA and GOOGL) and the net return for the remainder of the S&P 500 Index was negative in Q2, with a median return of -3.1% among S&P 500 constituents. The Russell 1000 Growth Index returned 8.33% for the quarter, while the Russell 1000 Value Index fell -2.17%. Mid and Small Cap stocks underperformed during the period with the Russell Midcap and Smallcap 2000 Indices falling -3.35% and -3.28% respectively.

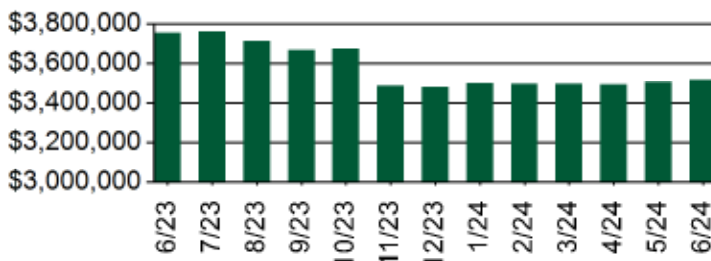
Fixed income indices were generally positive for the second quarter as attractive coupon income more than offset the slight 8 basis point increase in treasury yields. After an unexpected rise in yields during the first quarter, yields have settled into a tight band as the market has digested the fact that the Federal Reserve will not be cutting interest rates six or seven times this year. Currently, the market is pricing in two rate cuts of a quarter point each by the end of 2024. The Intermediate 1-10 Year Govt/Corp Index was up 0.71% for the quarter, while the 1-5 Year Municipal Index advanced 0.37%.

Performance Summary-Time Weighted Returns

Portfolio Performance (%) Net of Fees

	Quarter To Date	Year To Date	Latest 12 Months
Total	1.35	2.54	5.47

Account Value (\$) Over Last 12 Months



Given solid economic growth (GDP close to 2%), strong labor market (222k average monthly new jobs YTD), and inflation levels remaining persistently higher than the 2% Fed target (Core PCE 2.8%), it is difficult for the Fed to begin cutting interest rates despite acknowledging rate policy is restrictive. Fed Chairman Powell has portrayed the Fed's stance as "patient" and stated "it may take longer than previously expected for the Fed to begin cutting rates." Nonetheless, the market still expects rate cuts in the second half of the year and for interest rates to be lower across the yield curve as Powell said one-cut and two-cut projections this year are both "plausible." The markets may view this as a goldilocks environment.

While uncertainty regarding interest rates and economic growth are common, investors will need to also grapple with political uncertainty over the next few months as candidates still need to be finalized and policy differences may add to market volatility. A well-diversified and actively managed portfolio with allocations to both fixed income and equity can help mitigate risk.

Thank you for the confidence you have placed in Dana Investment Advisors, and please contact us with any questions or changes to your investment objectives.

Fixed Income Characteristics as of: 6/28/2024

Credit Rating	Avg Maturity	Yield to Worst	Effective Duration
Aaa	1.93	5.68	0.67

Finance/Personnel Committee Meeting Minutes

June 25, 2024, 6:00 p.m.
City Hall, Committee Room #205
101 South Blvd., Baraboo, WI 53913

Members Present: Sloan, Kent, Kierzek
Others Present: Mayor Nelson, Interim City Administrators P. Cannon & T. Pinion, Clerk Zeman, J. Ostrander, R. Sinden, D. Olson, David Grant, Brett Topham

1. Call Meeting to Order

Chairman Sloan called the meeting to order at 6:00pm.

1.a Roll Call of Membership

1.b Note Compliance with Open Meeting Law

1.c Approve Minutes of June 11, 2024

Moved by: Kierzek

Seconded by: Sloan

CARRIED (3 to 0)

1.d Approve Agenda

Moved by: Kent

Seconded by: Kierzek

CARRIED (3 to 0)

2. Action Items

2.a Accounts Payable

Moved by: Kent

Seconded by: Kierzek

Recommend paying \$435,515.69 in Accounts Payable.

CARRIED (3 to 0)

2.b Cybersecurity Grant

Chief Sinden explained that this grant is funded through the State of Wisconsin, which was funded by a Federal grant. This grant allows for up to \$100,000 per year, for three years. In most states this is a 90/10 match grant; in Wisconsin the 10% match for the City has been waived, and it's 100% grant money. If approved, the Chief will be working very closely with a managed service provider, an Information Technology company. The City is not in current compliance with best practice security practices, we should be using multi factor authentication. The police department has had multiple Criminal Justice Information System (CJIS) audits in previous years, all which were passed. They have again been selected for this audit for 2024. The police department is not currently meeting the security requirement standards for the CJIS audit. This grant would allow the city to come into compliance with best practice and CJIS requirements. Chief Sinden will confirm that the 10% is waived for all three years.

Moved by: Kent

Seconded by: Kierzek

Recommend to Common Council to authorize Police Chief Sinden to submit, and accept, the State & Local Cybersecurity Grant Program (SLCGP).

CARRIED (3 to 0)

2.c Referendum Public Education, Mueller Communications

P. Cannon noted that this agreement was discussed at previous meetings and includes the public education, or "marketing", for the November referendum. This agreement includes informational meetings and outreach. As of now Mueller Communications does not have the time to complete a survey; if the City is interested in sending out a survey, staff would have to take care of this. A budget amendment is included to take the funds from Fund Balance to pay for this.

Moved by: Kent

Seconded by: Kierzek

Recommend to Common Council to accept the proposal from Mueller Communications, not to exceed \$50,423.00, for public education of the November referendum.

CARRIED (3 to 0)

2.d Referendum Financials, Ehlers & Associates, Inc.

P. Cannon noted that Ehlers & Associates, Inc would do the financial work and file the forms on our behalf for the November referendum; they will determine the amount of funds to request with the November referendum. A budget amendment was included, this will also be paid for with Fund Balance.

Moved by: Kent

Seconded by: Kierzek

Recommend to Common Council to accept the proposal from Ehlers & Associates, Inc., not to exceed \$6,000, as preparation of the financial scope for the November referendum.

CARRIED (3 to 0)

2.e Interim City Administrators Salary

Chairman Sloan explained that with the new City Administrator starting shortly, the current Co-Interim City Administrators will be assisting John Young, providing information and getting him up to speed on current projects within the City. Because of this, he feels they should be compensated for their time spent with Mr. Young.

Moved by: Kent

Seconded by: Kierzek

Recommend to Common Council on extending the salary increase for Co-Interim City Administrators Pat Cannon & Tom Pinion.

CARRIED (3 to 0)

2.f TID #13, Ehlers & Associates, Inc.

P. Cannon explained that Ehlers & Associates has already completed phase 1 of the creation of TID #13. This phase determined if it was financially feasible for the City to create the TID. The next two phases will include preparing and scheduling for the Joint Review Board and filing the necessary paperwork with the State for the creation of TID #13. This will move forward with the creation of the TID before September 30th, allowing the City to get the most benefit from the TID before the law changes. Ald. Kent noted his concern that this is not being reviewed by the new City Administrator and we have no development agreements for future development; he feels there are a number of things that are in the works that should be done, and looked at, prior to approving this. He feels creating this TID could take away future options. It was noted that even though we create the TID, Council still has the ability to approve or deny any future development agreements.

Moved by: Sloan

Seconded by: Kierzek

Recommend to Common Council to authorize Ehlers & Associates, Inc. to create TID #13.

Against (1): Kent

CARRIED (2 to 1)

2.g Uncollectible Accounts

J. Ostrander noted that this is an annual resolution to approve writing off delinquent accounts.

Moved by: Kent

Seconded by: Kierzek

Recommend to Common Council on writing off delinquent accounts.

CARRIED (3 to 0)

3. Discussion Items

None.

4. Adjournment

Moved by: Kent

Seconded by: Kierzek

That the meeting be adjourned at 6:49pm.

CARRIED (3 to 0)

Brenda M. Zeman, City Clerk