



CITY OF BARABOO COMMON COUNCIL AGENDA

Tuesday, May 28, 2024, 7:00 p.m.

Council Chambers, 101 South Blvd., Baraboo, Wisconsin

	Pages
1. CALL TO ORDER	
2. ROLL CALL AND PLEDGE OF ALLEGIANCE	
3. APPROVAL OF PREVIOUS MINUTES (Voice Vote) May 14, 2024	3
4. APPROVAL OF AGENDA (Voice Vote)	
5. COMPLIANCE WITH OPEN MEETING LAW NOTED	
6. PRESENTATIONS <i>None Scheduled.</i>	
7. PUBLIC HEARINGS The Mayor will announce that this is the published date and time to hear public comment regarding: <ul style="list-style-type: none">A request to rezone the parcel of land located in the SW1/4 of the NE1/4 Section 36, T12N, R6E, City of Baraboo, Sauk County Wisconsin, from R-4, Four through Twelve-Family Residential to R-5, Thirteen and Up Multi-Family Residential.	12
8. PUBLIC INVITED TO SPEAK <i>(Any citizen has the right to speak on any item of business that is on the agenda for Council action if recognized by the presiding officer.)</i>	
9. MAYOR'S BUSINESS <ul style="list-style-type: none">The Mayor would like to congratulate the following employees on their anniversaries: Jonathan Connely, 15 years, and Scott Smith, 5 years, both with the Baraboo Police Department. Congratulations to you both!	
10. CONSENT AGENDA <i>(Roll Call)</i>	
10.1 Accounts Payable Approve the Accounts Payable to be paid in the amount of \$	13
10.2 Appointments Approve the reappointment of Joel Petty and Dan Zurawski to the Baraboo Area Joint Fire/EMS District Commission.	14
11. ORDINANCES ON 2nd READING	
11.1 Amend Section 7.09, Parking Restrictions Consider amending §7.09(3)(e) relating to parking restriction on the north side of 4th Avenue from Birch Street to Broadway.	15

11.2	Revise Section 7.02, Official Traffic Map	17
	Consider revising §7.02(2)(b)2, the Official Traffic Map, to provide for two parking stalls to be used by persons with a disability that limits or impairs the ability to walk in front of the Carnegie-Schadde Memorial Public Library at 230 4th Avenue.	
12.	NEW BUSINESS- RESOLUTIONS	
12.1	National Water Trail Designation	18
	Consider approving a resolution in support of designating the Baraboo River as a National Water Trail.	
13.	NEW BUSINESS ORDINANCES	
13.1	Amend Section 17.18(4)(a), Zoning District Map	20
	Consider amending Section 17.18(4)(a) rezoning a parcel of land located in the SW1/4 of the NE1/4 Section 36, T12N, R6E, City of Baraboo, Sauk County Wisconsin, from R-4, Four through Twelve-Family Residential to R-5, Thirteen and Up Multi-Family Residential.	
14.	ADMINISTRATOR AND COUNCIL COMMENTS	
	<i>(Comments are limited to recognition of City residents and employees, memorials, and non-political community events; discussion of matters related to government business is prohibited.)</i>	
15.	REPORTS, PETITIONS, AND CORRESPONDENCE	23
	The City acknowledges receipt and distribution of the following: <u>Copies of meeting minutes included in this packet:</u> Finance.....4-9-2024, 4-23-2024	
16.	CLOSED SESSION	
	Moved by _____, seconded by _____, to go into Closed Session. The Mayor will announce that the Council will consider moving into Closed Session pursuant to § 19.85(1)(c) and (e), Wis. Stat., to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility, and to deliberate or negotiate public business for which competitive bargaining reasons require a closed session, specifically to deliberate the terms of the City Administrator contracted position and possibly consider candidate appointment to the position.	
17.	OPEN SESSION	
	Moved by _____, seconded by _____, to return to Open Session. The Mayor will announce that the Council will return to Open Session as per §19.85(2), Wis. Stats., to address any business that may be the result of discussions conducted in Closed Session.	
18.	ADJOURNMENT (Voice Vote)	

Common Council Meeting Minutes**May 14, 2024, 7:00 p.m.****Council Chambers, 101 South Blvd., Baraboo, Wisconsin**

Members Present: Olson, Hause, Hazard, Lombard, Ellington, Sloan, Kierzek, Thurow
Members Absent: Kent
Others Present: Chief Sinden, Interim City Administrators P. Cannon & T. Pinion, Clerk Zeman, J. Ostrander, K. Stieve, W. Grant, J. Celley, members of the press and others.

1. CALL TO ORDER

Mayor Nelson called the meeting to order at 7:06pm.

2. ROLL CALL AND PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was given.

3. APPROVAL OF PREVIOUS MINUTES

Moved by: Ellington

Seconded by: Sloan

Motion: CARRIED

4. APPROVAL OF AGENDA

Moved by: Hazard

Seconded by: Lombard

Motion: CARRIED

5. COMPLIANCE WITH OPEN MEETING LAW NOTED**6. PRESENTATIONS**

Karen Kothbauer, Seth Meise and Nanci Jenks presented an annual update from the Baraboo Economic Development Commission (BEDC).

7. PUBLIC HEARINGS

None Scheduled.

8. PUBLIC INVITED TO SPEAK

No one spoke.

9. MAYOR'S BUSINESS

- The Mayor congratulated the following employees:
 - *Mark Lee, 25th anniversary, and Nate Lund, 15th anniversary, with the Baraboo Police Department, and;
 - *Bryan Schwarz on his 15th anniversary with the Baraboo Water Utility Department, and;
 - *Jeff Nachtigal on his 10th anniversary with the Baraboo Public Works Department
- The Mayor read the the following Proclamations:
 - *Recognizing National Public Works Week, May 19-25, 2024.
 - *Recognizing Wastewater Professionals Appreciation Day, May 22, 2024

10. CONSENT AGENDA

Moved by: Sloan

Seconded by: Ellington

Motion: CARRIED (7 to 0)

10.1 Accounts Payable**Resolution No: 2024-79**

THAT the Accounts Payable, in the amount of \$ 945,919.62 as recommended for payment by the Finance/Personnel Committee, be allowed and ordered paid.

10.2 Appointments**Resolution No: 2024-80**

THAT, Donna Baker be appointed to the Community Development Authority serving until November 14, 2027 and,

THAT Paige Kramer be appointed to fill the unexpired term of Brenden McDaniel on the Business Improvement District (BID) Board serving until April 30, 2026.

11. ORDINANCES ON 2nd READING11.1 Specific Implementation Plan for Baraboo Bluffs Estates

Moved by: Ellington

Seconded by: Thurow

Motion to approve the 2nd reading of **Ordinance No. 2630** amending Section 17.18(4)(d) of the City Code of Ordinances approving the Specific Implementation Plan for Phase 1 of Baraboo Bluffs Estates as part of the Planned Unit Development.

Motion: CARRIED (7 to 0)

12. NEW BUSINESS- RESOLUTIONS12.1 Sanitary Sewer Lining Project**Resolution No: 2024-81**

Moved by: Ellington

Seconded by: Thurow

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

THAT the amended 2024 Visu-Sewer quote of \$128,954 be approved for the sanitary sewer Cast-In-Place Pipe (CIPP) rehabilitation.

Motion: CARRIED (8 to 0)

12.2 Rehabilitation Agreement, Well No. 6**Resolution No: 2024-82**

Moved by: Sloan

Seconded by: Ellington

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

The Utility Superintendent is authorized to sign the agreement with Water Well Solutions for the amount of \$58,565.00, as shown upon in the attached agreement, for the maintenance of Well No. 6.

Motion: CARRIED (8 to 0)

12.3 Fire Equipment Replacement Fund

Moved by: Ellington

Seconded by: Sloan

Motion to postpone action on the Fire Equipment Replacement Fund Agreement to a later date.

Motion: CARRIED (8 to 0)

12.4 Baraboo Bluffs Estates, Final Plat**Resolution No: 2024-83**

Moved by: Ellington

Seconded by: Hause

WHEREAS, the Plan Commission approved the General Development Plan (GDP) as well as the Phase 1 Specific Implementation Plan (SIP) for Baraboo Bluffs Estates, being Lot 1 of Sauk County Certified Survey Map No. 7231 and part of Lots 3 & 4 of Sauk county Certified Survey Map No. 2184, all located in the SW ¼ of the SE ¼ and part of the SE ¼ of the SW ¼ of Section 2, T11N, R6E in the City of Baraboo, Sauk County, Wisconsin;

NOW, THEREFORE, BE IT RESOLVED that the Final Plat for Baraboo Bluffs Estates Phase 1 is hereby granted final approval subject to the applicable provisions of Chapters 236

and 703 of the Wisconsin Statutes and Chapter 18 of the Baraboo Municipal Code of Ordinances and that all review fees be paid in full; and

THAT the Mayor and City Clerk are hereby authorized to sign the Final Plat of Baraboo Bluffs Estates Phase 1.

Motion: CARRIED (8 to 0)

12.5 Official Fee Schedule, Utility Charges

Resolution No: 2024-84

Moved by: Thurow

Seconded by: Sloan

THAT the City of Baraboo hereby approves the following revisions to the Fee Schedule.

Hydrant Charges: Bulk Water used, **\$3.36** per 1000 gallons, per the PSC order of **1/1/2024**

Temporary Meter: Bulk water used, **\$3.36** per 1000 gallons, per the PSC order of **1/1/2024**

Motion: CARRIED (8 to 0)

12.6 Appraisal Services

Resolution No: 2024-85

Moved by: Thurow

Seconded by: Hazard

Whereas, the Wal-Mart Real Estate Business Trust (Wal-Mart) has filed claims for Excessive Assessment for January 1, 2021 and 2022,

AND Whereas, Wal-Mart has hired an Expert Witness to assist in their case,

AND Whereas, the City will also need to engage the services of an Expert Witness,

AND Whereas, our Legal Counsel has recommended The Nicholson Group, LLC at a total fee of \$9,750.00 for both years

Now Therefore be it resolved by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

The City Council authorizes the Co-Interim City Administrators to sign the Appraisal Engagement Letter for January 1, 2021 and 2022 in the amount of \$9,750.00 with The Nicholson Group, LLC.

Motion: CARRIED (8 to 0)

13. NEW BUSINESS ORDINANCES

13.1 Amend Section 7.09, Parking Restrictions

Moved by: Sloan

Seconded by: Ellington

Motion to approve the 1st reading of **Ordinance No. 2631** amending §7.09(3)(e) relating to parking restriction on the north side of 4th Avenue from Birch Street to Broadway.

THE COMMON COUNCIL OF THE CITY OF BARABOO, WISCONSIN, DO ORDAIN AS FOLLOWS:

1. Section 7.09(3)(b) & (d) is amended as follows:

7.09 Parking Restrictions

(3) LIMITED TIME PARKING. Unless specifically otherwise provided, between the hours of 7:30 A.M. and 5:00 P.M., except Saturdays, Sundays, and legal holidays under §895.20 WI Stats., no person shall park a vehicle for any longer than the period herein specified upon the following streets or portions thereof: (1934 04/14/98, 2520 05/28/19, 2595 7/12/2022)

(b) 30 Minutes. (2520 5/28/2019)

3. The six (6) angle parking stalls immediately east of the westerly seven (7) angle parking stalls on the north side of 4th Avenue, east of Birch Street.

(c) Reserved. (1661 11/92)

(d) Two Hours except where a 15 minute or 30 minute time period is specified under subs. (3)(a) and (3)(b) above. (1932 02/24/98, 2520 5/28/2019, 2539 12/10/2019)

13. The north side of 4th Avenue, the seven (7) angle parking stalls immediately east of Birch Street.

20. The five (5) angle parking stalls on the north side of 4th Avenue immediately west of Broadway.

2. This Ordinance shall take effect upon passage and publication as provided by law.

Motion: CARRIED (8 to 0)

13.2 Revise Section 7.02, Official Traffic Map

Moved by: Thurow

Seconded by: Hazard

Motion to approve the 1st reading of **Ordinance No. 2632** revising §7.02(2)(b)2, the Official Traffic Map, to provide for two parking stalls to be used by persons with a disability that limits or impairs the ability to walk in front of the Carnegie-Schadde Memorial Public Library at 230 4th Avenue.

THE COMMON COUNCIL OF THE CITY OF BARABOO, WISCONSIN, DO ORDAIN AS FOLLOWS:

1. Section 7.02(2)(b)2, the Official Traffic Map, is revised to provide that there shall be two (2) parking stalls marked for use by persons with a disability that limits or impairs the ability to walk at the following locations:

Two (2) parallel parking stalls on the north side of 4th Avenue immediately east of the western most thirteen (13) parallel parking stalls between Birch Street and Broadway.

2. This Ordinance shall take effect upon passage and publication as provided by law.

Motion: CARRIED (8 to 0)

14. **COMMITTEE OF THE WHOLE**

Moved by Ellington, seconded by Sloan, and carried unanimously, to enter Committee of the Whole to discuss the following:

Consider Reorganization of the Parks, Recreation, & Forestry Department

Staff presented the Parks Commission with some suggestions for moving forward with a reorganization of this department. The Parks Commission would like some additional information before proceeding.

Future budget years 2025-2030 and a possible operating referendum

P. Cannon noted that the Finance Committee has been reviewing this since January. We have forecasts showing a budget deficit going forward. In order to cover personnel costs "as is", it will cost an additional \$600,000 each year. Our revenues will not be able to increase by this; we might be able to catch up later with new construction and TIF's maturing. State Statutes regulate how much we can increase our property taxes, the only real revenue we have. The only alternative is to borrow for everything, placing a large tax burden on the residents. Debt is not covered under any imposed levy limits.

Ald. Sloan noted that to continue using debt to finance these gaps, it's obviously the most expensive. Because of State Statutes we don't really have any other options; operating revenues are becoming a more common thing throughout the state. If the proposed referendum fails, we would be looking at a lot of similar cuts as last year.

Mayor Nelson noted that we would have options to ask for a one-time increase, an increase over multiple years, or an indefinite increase. If Council wishes to move forward with a referendum they will need to decide how much to ask for, for how long, and when to get it on the ballot.

Finance is recommending moving forward with this on the November ballot in order to get the funding into the 2025 budget. This will require staff to prepare two parallel budgets for 2025, one with the funds and one without the funds. Council considered the budget items that can be controlled vs the budget items that cannot be controlled.

Ald. Lombard questioned selling the campus to Sauk County and it was noted that we do have outstanding debt on the campus, required to pay off immediately following the sale. While selling assets will create an increase in cash, it is not a long-term fix for the budget shortfalls.

Council's recommendation is for staff to invest additional time working towards a referendum proposal for a 5-year and 10-year plan, including a review of maturing TIF's and cost increase per home, to be reviewed by Council.

Moved by Sloan, seconded by Hazard, and carried unanimously to rise and report from Committee of the Whole and return to regular session.

15. ADMINISTRATOR AND COUNCIL COMMENTS

P. Cannon noted that the Community Development Authority (CDA) is looking at a new facility at Corson Square. They have looked at converting from public housing to multifamily housing with the addition of a 35-unit building and a remodel of Corson Square. They will be presenting two applications, \$2M each, to the Federal Home Loan Bank of Chicago to help with this process. If all goes well, they are looking at breaking ground in Spring of 2025 with a completion date of 12-14 months later in 2026.

16. REPORTS, PETITIONS, AND CORRESPONDENCE

The City officially acknowledges receipt and distribution of the following:

Reports: April, 2024 Treasurer & Building Inspection

Copies of meeting minutes included in this packet:

Finance/Personnel Committee Meeting Minutes

**March 26, 2024, 5:30 p.m.
City Hall, Committee Room #205
101 South Blvd., Baraboo, WI 53913**

Members Present: Sloan, Petty, Kent
Members Absent: None.
Others Present: Mayor Nelson, Clerk Zeman, Interim City-Administrators P. Cannon & T. Pinion, J. Ostrander, D. Olson

1. Call Meeting to Order

Chairman Sloan called the meeting to order at 5:32pm.

1.a Roll Call of Membership

1.b Note Compliance with Open Meeting Law

1.c Approve Minutes of March 12, 2024

Moved by: Petty

Seconded by: Kent

CARRIED (3 to 0)

1.d Approve Agenda

Moved by: Petty

Seconded by: Kent

CARRIED (3 to 0)

2. Action Items

2.a Accounts Payable

Moved by: Kent

Seconded by: Petty

Recommend paying \$699,274.17 in Accounts Payable.

CARRIED (3 to 0)

2.b Public Works Project, Asphalt & Concrete Pavement Crushing

T. Pinion noted that some numbers were transposed in the bid tab and staff mistakenly attributed the low bid to Tri-County Paving. We are issuing a low bid to A-1 Excavating, LLC, unanimously approved by Public Safety.

Moved by: Petty

Seconded by: Kent

Recommend authorizing an agreement with A-1 Excavating, LLC in the amount of \$26,350 for the 2024 Public Works asphalt paving and concrete pavement crushing.

CARRIED (3 to 0)

2.c 2024 WI Site Assessment Grant and Assessment Monies

T. Pinion explained that the city approved a Brownfields and Stewardship Negotiated Agreement with the DNR for the I.M. Dairy property at 105 Vine Street. Because it expected that contamination exists, we will need to do a phase 2 site assessment. M. Hardy is putting together a Site Assessment Grant (SAG) application and Wisconsin Assessment Monies (WAM) which will serve as a 20% match for the SAG. This authorizes the Park & Recreation Director to submit these applications and if awarded, accept the funds.

Moved by: Petty

Seconded by: Kent

Recommend authorizing the Parks & Recreation Director to submit and accept the awards for a 2024 Wisconsin Site Assessment Grant & Wisconsin Assessment Monies for the site assessment at 105 Vine Street (I AM Dairy).

CARRIED (3 to 0)

3. Discussion Items

Funding for campus expenses, 2024 & 2025

Mayor Nelson explained that due to some unforeseen expenditures, the campus commission has spent their entire budget. At this point, without additional funding, we will not be able to pay the April bills. We may need to raise our allocation going forward. While the County has the funds available, it is the Committee's recommendation to find the funds to continue to support the campus. P. Cannon recommends allocating \$50,000 from Fund Balance and if, at the end of the year, any funds remain, it will be transferred back to Fund Balance. Staff will submit an insurance claim for the electrical panel and boiler pumps to see if we can get some of these unexpected expenses covered.

The committee feels that the community supports the campus; they want to continue sharing ownership with the County. The committee would like to invite representatives from Sauk County and the campus to a Council meeting to find out more information regarding any future plans.

Long-term City Financials

P. Cannon presented projected debt service and operational costs, including a 4% inflation, over the next 10 years. The committee will need to look at options on how to move forward with expenses that continue to increase while revenues remain stable.

Submitting applications for Federal Appropriation Opportunities

Mayor Nelson noted that we have received an invitation to apply for earmarks in the Federal budget, up to three projects. There was a small discussion amongst staff regarding what projects we would like to be considered, Campbell Park being one of them. This will be brought back to a later meeting for additional discussion.

4. Adjournment

Moved by: Petty

Seconded by: Sloan

That the meeting be adjourned at 6:49pm

**CITY OF BARABOO ADMINISTRATIVE MEETING
Meeting Minutes**

**April 2, 2024, 8:00 a.m.
City Hall, Committee Room #205
101 South Blvd., Baraboo, WI 53913**

Members Present: Hazard, Kierzek, Thurow

Others Present: Co-Administrator - Pat Cannon & Tom Pinion, City Clerk - Brenda Zeman, Police Captain - Ryan Labroscian, Finance Director - Julie Ostrander

1. CALL TO ORDER

1.a ROLL CALL OF MEMBERS

1.b NOTE COMPLIANCE WITH OPEN MEETING LAW

1.c APPROVE MINUTES from March 5, 2024.

Moved by: Kierzek

Seconded by: Hazard

March 5, 2024, minutes approval

Motion: CARRIED

1.d APPROVE AGENDA

Moved by: Hazard
Seconded by: Kierzek
April 2, 2024, agenda approval
Motion: CARRIED

2. **ACTION ITEM(S)**

2.a **Temporary Liquor License**

Police Captain Ryan Labrosian indicated there were no issues with the application.

Moved by: Hazard

Seconded by: Kierzek

Recommend to the Common Council on approving a "Class B" Wine Temporary Liquor License (AKA Picnic License) for the Downtown Baraboo, Inc. Spring Wine Walk, 05/03/2024

Motion: CARRIED

3. **INFORMATIONAL ITEM(S)**

3.a **Date and time of next meeting: May 7, 2024**

4. **ADJOURNMENT (Voice Vote)**

Adjourn at 8:03 am

Moved by: Kierzek

Seconded by: Hazard

Meeting adjournment

Motion: CARRIED

Minutes of the Public Safety Committee Meeting – March 25, 2024

Members Present: Tom Kolb, and David Olson, and John Ellington. **Others Present:** Chief Sinden, Tom Pinion, Street Superintendent Tony Gilman, Dave Hyzer, and Bob Spencer.

Call to Order – Chairman Tom Kolb called the meeting to order at 1:00. Compliance with the Open Meeting Law was noted. It was moved by Ellington, seconded by Olson to approve the agenda, motion carried unanimously. It was moved by Olson, seconded by Ellington to approve the minutes of the February 26, 2024. Motion carried unanimously.

Action Items

- a. **Special Event Permit for St. John's Lutheran School for their annual kickball tournament at Langer Park** – Pinion said that this is at least the second annual so it is a special event, only because there will be road closures, in this case it is more alley closures. It was moved by Ellington, seconded by Olson to approve the special event permit for St. John's Lutheran School as presented. Motion carried unanimously.
- b. **Review and recommend approval of the adjusted Census-Defined Urban Area Boundary Map for the City of Baraboo** – Pinion presented the proposed adjusted Census-Defined Urban Area Boundary Map. Kolb asked Pinion his thoughts and Pinion felt that this would give the City the best opportunity for funding. Olson moved, Ellington seconded to recommend approval of the adjusted Census-Defined Urban Area Boundary Map for the City as presented. Motion carried unanimously.
- c. **Review and recommend approval for a Memorandum of Understanding with the School District of Baraboo for the 2024 Fireworks display** – Pinion presented a map showing the location that is desired for the fireworks this year. He said that the site east of the Meat Market is not available this year. He said they did look just north of the First Station No. 2 site off of T but the fireworks vendor would not go that far away with that much topographic relief. He said that the donors, Festival Foods definitely wants it in Baraboo, although the Steam & Gas Show grounds has been suggested, but it is too far away and they wouldn't fund it there. He said that Spirit Point was also looked at, but there was not enough safety zone, 400 feet is needed. He said that staff has met with the school district and they did show willingness, their concern is their tennis courts and a couple of building behind GLW. Pinion said that they have has the attorney look at it, the first department has agreed to provide some extra level of protection with a piece of equipment and a couple of extra firefighters. Kolb felt that the City incurs most of the expense, but Pinion said that Baraboo reimburses the City as part of their special event provisions. It was moved by Ellington, seconded by Olson to recommend approval for a Memorandum of Understanding with the School District of Baraboo for the 2024 Fireworks. Motion carried unanimously.
- d. **Review and approve awarding a contract to A-1 Excavating LLC for the 2024 Public Works Proposal #6 - Asphalt and Concrete Pavement Crushing project** – Pinion said that he inadvertently transposed some numbers on the bid tabulations last month and originally had the low bidder as Tri-County Paving; however, in reality the low bidder is A-1 Excavating. It was moved by Olson, seconded by Ellington to approve awarding a contract to A-1 Excavating LLC for the 2024 Public Works Proposal #6 in the amount of \$26,350. Motion carried unanimously.
- e. **Review and recommend approval of a contract with Peterson Sanitation Inc. for Recyclable and Non-Recyclable Solid Waste Collection, Hauling, Disposal and/or Processing Services** – Pinion presented the background to the Committee. He said staff has been working the last few weeks putting together a contract with Peterson, which has been sent through the City's legal

department and that is what the Committee is seeing here. He said that a draft has been sent to Peterson and they have no objections, so if the City is inclined to approve this in its final form it would be sent to Peterson for execution. He said the date of the agreement has been left blank, if the agreement is looked at by the Council on April 9, we are hopeful that it may be as early as the 6th of May, but we need confirmation from Peterson before we fill in the blank. It was stated that the sale of the trucks is not part of the contract and will be done on separate negotiations. Olson asked the procedure to cancel the contract. Pinion said that either party breaches any provision of the agreement, such as if the City didn't provide new addresses could be deemed a breach, then if we didn't fix it within 30 days of being giving notice then the party who is offended by this or claims there is a default can cancel the contract, can terminate it as of any date that is selected providing it is at least 60 days after the 30 days of default. It was moved by Ellington, seconded by Olson to recommend approval of a contract with Peterson Sanitation, Inc for Recyclable and Non-Recyclable Solid Waste Collection, Hauling, Disposal and/or Processing Services. Motion carried unanimously.

- f. Review and recommend approval to execute a Release and Declaration of Deed Restriction for Tax Parcel No.'s 206-0925-00000 and 206-0925-00100, located at 1101 and 1105 Lake Street, respectively – Pinion presented the history and background to the Committee. Olson moved, Ellington seconded to recommend approval to execute a Release and Declaration of Deed Restriction for the above mentioned tax parcels as presented. Motion carried unanimously.
- g. Review and recommendation to the Common Council to create Section 7.165, All-Terrain/Utility Terrain Vehicles in the General Code of Ordinances – Kolb said that the a person born on or after January 1, 1988 had to have a Safety Certificate was added. Bob Spencer then explained the Safety Certificate to the Committee. Chief Sinden then presented the three options for ATV/UTV routes in the City that the subcommittee came up with; Option A would be all City, with the exception of Hwy 33, or 8th Street and 8th Avenue; Option B would be for limited routes; Option C would be no routes. Sinden said what the committee felt what that there was no way that 8th Street and 8th Avenue was safe for ATV/UTVs. He said that Option 2, limited routes, he said what the subcommittee was really looking was ways to connect with existing routes, if the Council chose to go with a limited route option. He said one of the suggestions from Kolb for Option B was to open up Water Street from South Blvd., to continue to Washington up to 10th and 10th to Hwy. T. Sinden said that it was thought that the City would have to petition the DOT for an allowance to allow them on state highways. Spencer said that as long as the state highway falls within the jurisdiction and territorial boundaries within the City and is 35 mph the City can authorize those route. He said that the City would have to apply for a signage program from the DOT for approval where the signage can be installed. Pinion said that he isn't sure that is correct because these are connecting highways and the City maintains them, we have exclusive rights over signage and permits, the only thing the City can't mess with is their access control. Sinden's fear in the limited route option turns individuals who wants to ride legally into those individuals who will be riding illegally because the route doesn't come right though past their house. Kolb hopes to turn this over to the Council with several options. He feels that more input is needed from Council. Spencer said one of the issues they have is Old Lake Road, there is a short section from Matt's Ferry Road going to Kessler Road, that is the only legal access into Greenfield Township and Merrimac Township and the Village is going that; however, we can't come back that way because the east side of the road is in the City of Baraboo. Committee was in agreement to add this suggested section to the limited route option. Kolb asked Spencer if the City went with the limited route option how many signs would be needed. Spencer explained the signage, saying probably four signs for every intersection that you come to in the City. Kolb asked Spencer how many ATV users actually live in the City limits, Spencer said he knew of 25-30. Kolb felt that that if all streets were open in the City and the club stated that they would purchase the signs, it should be written into the ordinance. Kolb said that on the designated routes, "except 8th Avenue/Street" should be added to the ordinance. After a lengthy discussion regarding route options, Kolb said that the Committee will present the Council with the three route options. It was moved by Ellington, seconded by Olson to present the draft ordinance to Council after consultation with the attorney regarding sub b and sub c. Motion carried unanimously.
- h. Review and approval of monthly Billing Adjustments/Credits for Sewer and Water Customers for March 2024 – It was moved by Ellington, seconded by Olson to approve the monthly Billing Adjustments/Credits as presented. Motion carried unanimously.

Kolb said that this is his last meeting with Public Safety and thanks Bob Spencer and Dave Hyzer for their active participation in the discussions. He also thanked Pinion, Gilman, Peterson, and Sinden for all the time that they have given him and helped him with.

Reports

- a. Utility Superintendent's Report
 - i. Staffing Updates – None
 - ii. Project Updates – Peterson said life is revolving around 8th Street. He said the railroad project is still in limbo.
- b. Street Superintendent's Report
 - i. Staffing Updates –
 - ii. Monthly Activity Report – Gilman said the department is busy with stump grinding. He said that the department was able to harvest approximately 5,000 yards of topsoil from the Greenfield Estates development, with more available as time permits.
 - iii. Equipment Report – Gilman said we are scheduled to replace two plow trucks and one haul truck in 2025, through River States Truck and Trailer, we were able to secure 2024 pricing on the trucks scheduled for replacement with nothing due until 2025 budget cycle. He said this is a savings of just under \$21,000.

c. Police Chief's Report

- i. Staffing Updates – Sinden said the department is at fully authorized staffing level, with one still in the academy. He said that the officer that another department was doing a background check on as decided to stay in Baraboo.
- ii. Case/Response Update – Sinden said overall case load is a bit down from last year. Sinden said that the truancies at the Middle School are not being reported. Kolb congratulated the department on the diminished use of force reports.

Peterson said that the utility offices will be closed on Wednesday, staff will all be going to LaCrosse.

Information Items

- a. STH 33 Reconstruction Project – Status Report – No update.

AJOURNMENT – There being no further business, Kolb declared the meeting adjourned at 3:09 p.m.

17. CLOSED SESSION

Moved by Lombard, seconded by Ellington, and carried unanimously, to go into Closed Session. The Mayor announced that the Council will consider moving into Closed Session pursuant to

- §19.85(1)(c), Wis. Stat., to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically a discussion of City Administrator applicants and updating the interview timeline, and a discussion of potential changes to employee duties, supervision and compensation due to a potential organizational change to the Parks, Recreation and Forestry Department and,
- §19.85(1)(g), Wis. Stat., confer with legal counsel who is rendering oral or written advice concerning strategy to be adopted with respect to litigation in which the governmental body is likely to become involved, specifically relating to performance issues with the Spirit Lake Roadway and Utilities project.

18. OPEN SESSION

Moved by Ellington, seconded by Sloan, and carried unanimously, to return to Open Session. The Mayor announced that the Council will return to Open Session as per §19.85(2), Wis. Stats., to address any business that may be the result of discussions conducted in Closed Session.

19. ADJOURNMENT

Moved by: Ellington

Seconded by: Hazard

That the meeting adjourn at 9:05pm.

Motion: CARRIED (8 to 0)

Brenda M. Zeman, City Clerk

NOTICE OF PUBLIC HEARING
City of Baraboo, Wisconsin

NOTICE IS HEREBY GIVEN that the Common Council of the City of Baraboo, Wisconsin, will hold a public hearing in the Council Chambers in the Municipal Building located at 101 South Blvd, Baraboo, Wisconsin, on Tuesday, May 28th, 2024 at 7:00 o'clock p.m. for the purpose of giving an opportunity to any interested persons to be heard to consider the following matter(s):

Request to rezone the parcel of land located in the SW1/4 of the NE1/4 Section 36, T12N, R6E, City of Baraboo, Sauk County Wisconsin, from R-4, Four through Twelve-Family Residential to R-5, Thirteen and Up Multi-Family Residential. Said parcel is described as follows:

Commencing at the center of Section 36; thence N89°58'00"E, 306.00 feet; thence North, 379.50 feet to the north line of Ninth Street and the east right-of-way of a 20-foot wide alley and the point of beginning; thence continuing North, 270.00 feet to the south right-of-way of Tenth Street; thence S89°59'10"E, 661.08 feet along said right-of-way to the west right-of-way of Washington Avenue; thence S00°08'46"E, 269.85 feet along said right-of-way to the north right-of-way of Ninth Street; thence N89°59'58"W, 461.77 feet along said right-of-way; thence N89°59'50"W, 200 feet to the point of beginning.

Any person interested in obtaining additional information concerning the subject matter of this hearing may contact the City Engineering Department at the Municipal Building, 101 South Blvd, Baraboo, Wisconsin 53913.

PLEASE TAKE FURTHER NOTICE that the Common Council may make substantial changes in the zoning as a result of objection, debate and discussion at this hearing. For more information about the City of Baraboo, visit our website at www.cityofbaraboo.com.

/s/ Brenda Zeman, City Clerk.

To be published on: May 16 and May 21, 2024 in the legal section.

10.1

RESOLUTION NO. 2024 -

Dated: May 28, 2024

The City of Baraboo, Wisconsin

<i>Background:</i>
Fiscal Note: (Check one) <input type="checkbox"/> Not Required <input type="checkbox"/> Budgeted Expenditure <input type="checkbox"/> Not Budgeted
<i>Comments</i>

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

THAT the Accounts Payable, in the amount of \$ _____ as recommended for payment by the Finance/Personnel Committee, be allowed and ordered paid.

Offered By: Consent
Motion:
Second:

Approved by Mayor: _____
Certified by City Clerk: _____

RESOLUTION NO. 2024 -

Dated: May 28, 2024

The City of Baraboo, Wisconsin*Background:*

Fiscal Note: (Check one) ☒ Not Required ☐ Budgeted Expenditure ☐ Not Budgeted
Comments

Resolved, by the Common Council of the City of Baraboo, confirms the Mayor's appointments as follows:

THAT, Joel Petty and Dan Zurawski be appointed to the Baraboo Area Fire and Emergency Medical Services District Commission serving until the District's annual meeting in June, 2026.

Offered By: Consent
Motion:
Second:

Approved by Mayor: _____
Certified by City Clerk: _____

The City of Baraboo, Wisconsin

Background: At their May 6th meeting, the Public Safety Committee considered a proposed revision to Section 7.09 Parking Restrictions in the Code of Ordinances.

With the recent completion of the Carnegie-Schadde Memorial Public Library Expansion and Renovation project, the parking stall configuration on the north side of 4th Avenue, east of Birch Street was modified. The handicap parking stalls were moved from the west end of the block to the west end of the new addition and the 30-minute stalls were moved west in front of the main entrance of the new addition. Staff recommended that the westerly seven (7) angle parking stalls shall be restricted to a two-hour limit, the six (6) angle stalls east of those seven (7) stalls be restricted to a 30-minute limit, the two (2) accessible angle parking stalls east of those six (6) stalls shall have no time limit, and the remaining five (5) angle parking stalls east of the First United Methodist Church driveway shall continue to be restricted to a two-hour limit.

Based on recommendations from the City Engineer and Street Superintendent, the Committee unanimously recommended that the Common Council approve these changes.

Fiscal Note: (check one) <input checked="" type="checkbox"/> Not Required <input type="checkbox"/> Budgeted Expenditure <input type="checkbox"/> Not Budgeted	Comments:
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An Ordinance amending §7.09(3)(e) relating to parking restriction on the north side of 4th Avenue from Birch Street to Broadway.

THE COMMON COUNCIL OF THE CITY OF BARABOO, WISCONSIN, DO ORDAIN AS FOLLOWS:

1. Section 7.09(3)(b) & (d) is amended as follows:

7.09 Parking Restrictions

(3) LIMITED TIME PARKING. Unless specifically otherwise provided, between the hours of 7:30 A.M. and 5:00 P.M., except Saturdays, Sundays, and legal holidays under §895.20 WI Stats., no person shall park a vehicle for any longer than the period herein specified upon the following streets or portions thereof: (1934 04/14/98, 2520 05/28/19, 2595 7/12/2022)

(b) 30 Minutes. (2520 5/28/2019)

3. The six (6) angle parking stalls immediately east of the westerly seven (7) angle parking stalls on the north side of 4th Avenue, east of Birch Street.

(c) Reserved. (1661 11/92)

- (d) Two Hours except where a 15 minute or 30 minute time period is specified under subs. (3)(a) and (3)(b) above. (1932 02/24/98, 2520 5/28/2019, 2539 12/10/2019)

13. The north side of 4th Avenue, the seven (7) angle parking stalls immediately east of Birch Street.

20. The five (5) angle parking stalls on the north side of 4th Avenue immediately west of Broadway.

2. This Ordinance shall take effect upon passage and publication as provided by law.

Mayor's Approval: _____

Page 15 of 26

Clerk's Certification: _____

I hereby certify that the foregoing Ordinance was duly passed by the Common Council of the City of Baraboo on the 12th day of July, 2022 and is recorded on page 53 of volume 44. A summary of this Ordinance was published in the local newspaper on the 19th day of July, 2022.

City Clerk: _____

11.2

The City of Baraboo, Wisconsin

Background: At their May 6th meeting, the Public Safety Committee considered a proposed revision to Section 7.09 Parking Restrictions in the Code of Ordinances.

With the recent completion of the Carnegie-Schadde Memorial Public Library Expansion and Renovation project, the parking stall configuration on the north side of 4th Avenue, east of Brich Street was modified. The handicap parking stalls were moved from the west end of the block to the west end of the new addition and the 30-minute stalls were moved west in front of the main entrance of the new addition. Staff recommended that the westerly seven (7) angle parking stalls shall be restricted to a two-hour limit, the six (6) angle stalls east of those seven (7) stalls be restricted to a 30-minute limit, the two (2) accessible angle parking stalls east of those six (6) stalls shall have no time limit, and the remaining five (5) angle parking stalls east of the First Unity Methodist Church driveway shall continue to be restricted to a two-hour limit.

Based on recommendations from the City Engineer and Street Superintendent, the Committee unanimously recommended that the Common Council approve these changes.

The Public Safety Committee considered this matter at their April 26th meeting and unanimously recommended the Council favorably consider designating these two accessible parking stalls.

Fiscal Note: (check one) ☒ **Not Required** ☐ **Budgeted Expenditure** ☐ **Not Budgeted**
Comments:

An Ordinance revising §7.02(2)(b)2, the Official Traffic Map, to provide for two parking stalls to be used by persons with a disability that limits or impairs the ability to walk in front of the Carnegie-Schadde Memorial Public Library at 230 4th Avenue.

THE COMMON COUNCIL OF THE CITY OF BARABOO, WISCONSIN, DO ORDAIN
AS FOLLOWS:

1. Section 7.02(2)(b)2, the Official Traffic Map, is revised to provide that there shall be two (2) parking stalls marked for use by persons with a disability that limits or impairs the ability to walk at the following locations:

Two (2) parallel parking stalls on the north side of 4th Avenue immediately east of the western most thirteen (13) parallel parking stalls between Birch Street and Broadway.

2. This Ordinance shall take effect upon passage and publication as provided by law.

Mayor's Approval: _____

Clerk's Certification: _____

I hereby certify that the foregoing Ordinance was duly passed by the Common Council of the City of Baraboo on the ____ day of May 2024 and is recorded on page ____ of volume _____. A summary of this Ordinance was published in the local newspaper on the ____ day of May, 2024.

City Clerk: _____

The City of Baraboo, Wisconsin

Background: The Friends of the Baraboo River are filing an application with the National Park Service to designate the Baraboo River as a National Water Trail, and have requested the City's support of their application. Recognition as a National Water Trail can be a tool to improve marketing and cooperation among Trail communities, but does not add any Federal oversight authority or subject local jurisdictions to any financial or regulatory commitment.

Note: (1/ one) [*x J Not Required*] [*J Budgeted Expenditure*] [*J Not Budgeted Comments:*]

Resolved by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

WHEREAS, the Baraboo River holds significant ecological, recreational, and historical value for the communities it traverses; and

WHEREAS, the Baraboo River is a vital natural resource, supporting diverse wildlife habitats, including various fish species, birds, and plant life, and contributes to the region's biodiversity; and

WHEREAS, the Baraboo River attracts residents and visitors alike to its scenic waters, offering exceptional opportunities for outdoor recreation, including canoeing, kayaking, fishing, and wildlife viewing; and

WHEREAS, designation as a National Water Trail would enhance the visibility and accessibility of the Baraboo River, promoting tourism and economic development in the surrounding communities; and

WHEREAS, recognition as a National Water Trail would facilitate partnerships between local, state, and federal agencies, as well as non-profit organizations, to collaborate on conservation efforts, recreational enhancements, and educational programs along the river corridor; and

WHEREAS, designation as a National Water Trail would help preserve and protect the Baraboo River for future generations, ensuring its continued ecological health and recreational value;

THEREFORE, BE IT RESOLVED, that the City of Baraboo hereby expresses its full support for the designation of the Baraboo River as a National Water Trail.

Offered By: Parks Comm.
Motion:
Second:

Approved by Mayor: _____
Certified by City Clerk: _____

April 10, 2024

I am writing to you on behalf of the Friends of the Baraboo River to request your municipality's support for our application to the National Park Service for the designation of the Baraboo River as a National Water Trail.

The Baraboo River holds immense ecological, recreational, and historical significance for our communities. As you are aware, it meanders through our region, offering unique scenery, diverse wildlife habitats, and abundant opportunities for outdoor recreation. Designating the Baraboo River as a National Water Trail would not only recognize its importance but also enhance its accessibility, promote tourism, and stimulate economic growth in our area.

The Friends of the Baraboo River, a non-profit, all volunteer organization, is committed to preserving and promoting the river's natural beauty and recreational opportunities. Through partnerships with local stakeholders and government agencies, we have worked tirelessly to improve access points, maintain water quality, and educate the public about the river's significance.

By supporting our application for National Water Trail designation, your municipality can contribute to the conservation and enhancement of the Baraboo River for current and future generations. This designation would also foster collaboration among neighboring communities, strengthen regional partnerships, and showcase the Baraboo River as a premier destination for outdoor enthusiasts and nature lovers.

We kindly ask that your municipality endorse our application by passing the attached resolution, expressing your community's commitment to the preservation and promotion of the Baraboo River. Your endorsement will play a crucial role in demonstrating widespread community backing for this initiative and will greatly strengthen our application to the National Park Service.

If you have any questions or would like further information about our efforts or the National Water Trail designation process, please do not hesitate to contact me at 608-477-1215. The Friends of the Baraboo River would be delighted to provide any additional information or support you may require.

Thank you for considering our request. We look forward to the opportunity to work together in safeguarding and celebrating the natural treasure that is the Baraboo River.

Sincerely,

A handwritten signature in cursive script, appearing to read "Joe Van Berkel".

Joe Van Berkel, President, Friends of the Baraboo River

The City of Baraboo, Wisconsin

Background: The Plan Commission received a request from the Community Development Authority for the property, known as Corson Square, that is currently occupied by a 40-unit multi-family apartment building and five duplex building, all owned and operated by the Community Development Authority of the City of Baraboo. The 40-unit building is considered non-conforming since the existing R-4 district limits building to a maximum of 12 units. The CDA is requesting to rezone the entire property, in anticipation of a rehabilitation project for the existing 40-unit complex, construction of a new 35-unit Family Affordable Housing complex on this property and removal of the existing five duplex buildings

The Plan Commission reviewed this request and recommended the approval of the proposed rezoning of this property at their on May 21st meeting.

Fiscal Note: (check one) ☒ Not Required ☐ Budgeted Expenditure ☐ Not Budgeted
Comments:

An Ordinance amending Section 17.18(4)(a) and the Zoning District Map.

THE COMMON COUNCIL OF THE CITY OF BARABOO, WISCONSIN, DO
ORDAIN AS FOLLOWS:

1. Section 17.18(4)(a) Ordinances is hereby revised to reflect the following rezoning: the rezone of a parcel of land located in the SW1/4 of the NE1/4 Section 36, T12N, R6E, City of Baraboo, Sauk County Wisconsin, from R-4, Four through Twelve-Family Residential to R-5, Thirteen and Up Multi-Family Residential. Said Parcel described as follows:

Commencing at the center of Section 36; thence N89°58'00"E, 306.00 feet; thence North, 379.50 feet to the north line of Ninth Street and the east right-of-way of a 20-foot wide alley and the point of beginning; thence continuing North, 270.00 feet to the south right-of-way of Tenth Street; thence S89°59'10"E, 661.08 feet along said right-of-way to the west right-of-way of Washington Avenue; thence S00°08'46"E, 269.85 feet along said right-of-way to the north right-of-way of Ninth Street; thence N89°59'58"W, 461.77 feet along said right-of-way; thence N89°59'50"W, 200 feet to the point of beginning. Said parcel contains 4.09 acres, more or less.

2. This Ordinance shall take effect upon passage and publication as provided by law.

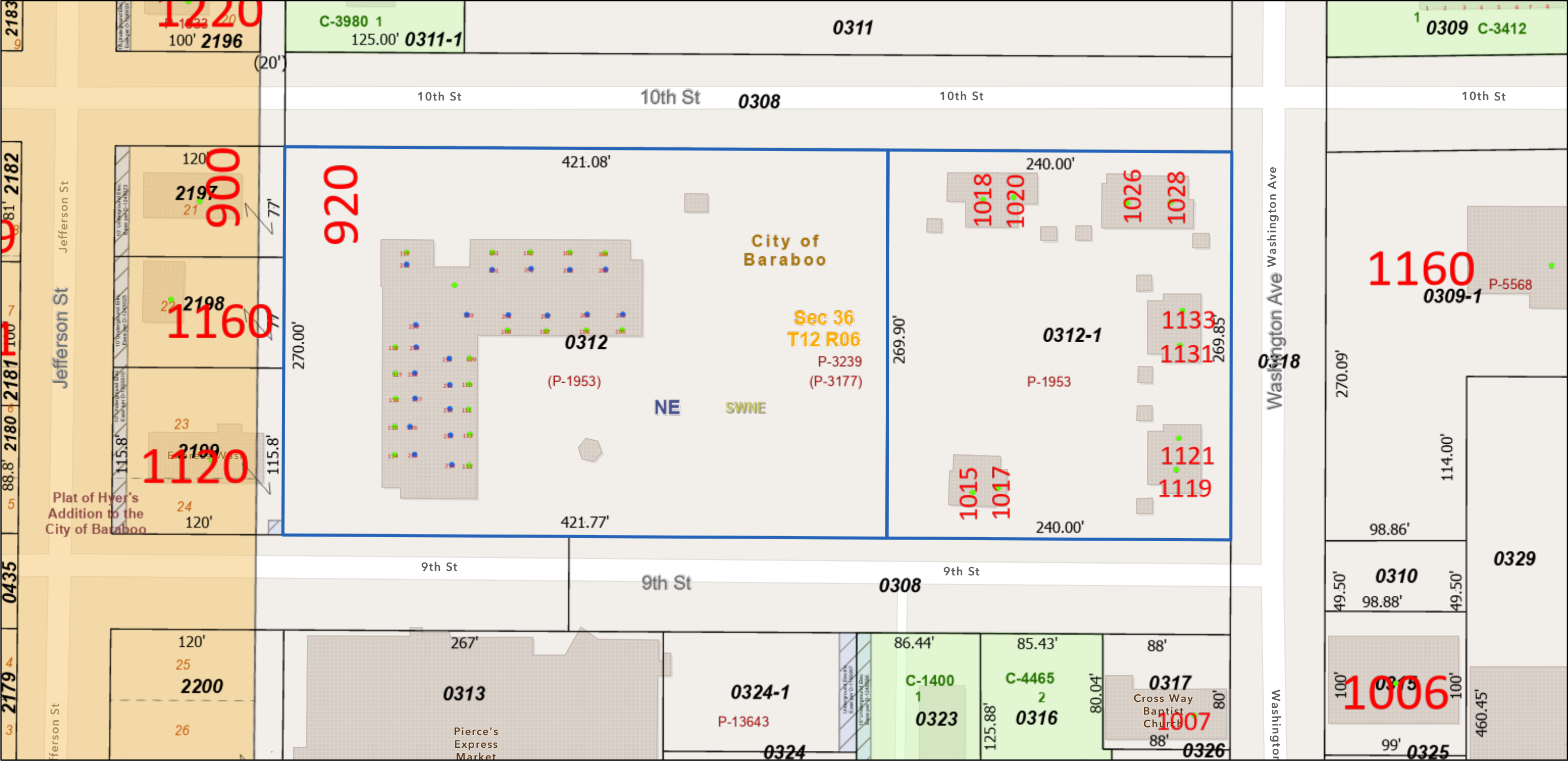
Mayor's Approval: _____

Clerk's Certification: _____

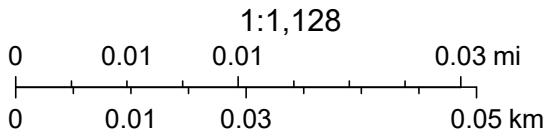
I hereby certify that the foregoing Ordinance was duly passed by the Common Council of the City of Baraboo on the ____ day of June 2024 and is recorded on page ____ of volume _____. A summary of this Ordinance was published in the local newspaper on the ____ day of June 2024.

City Clerk: _____

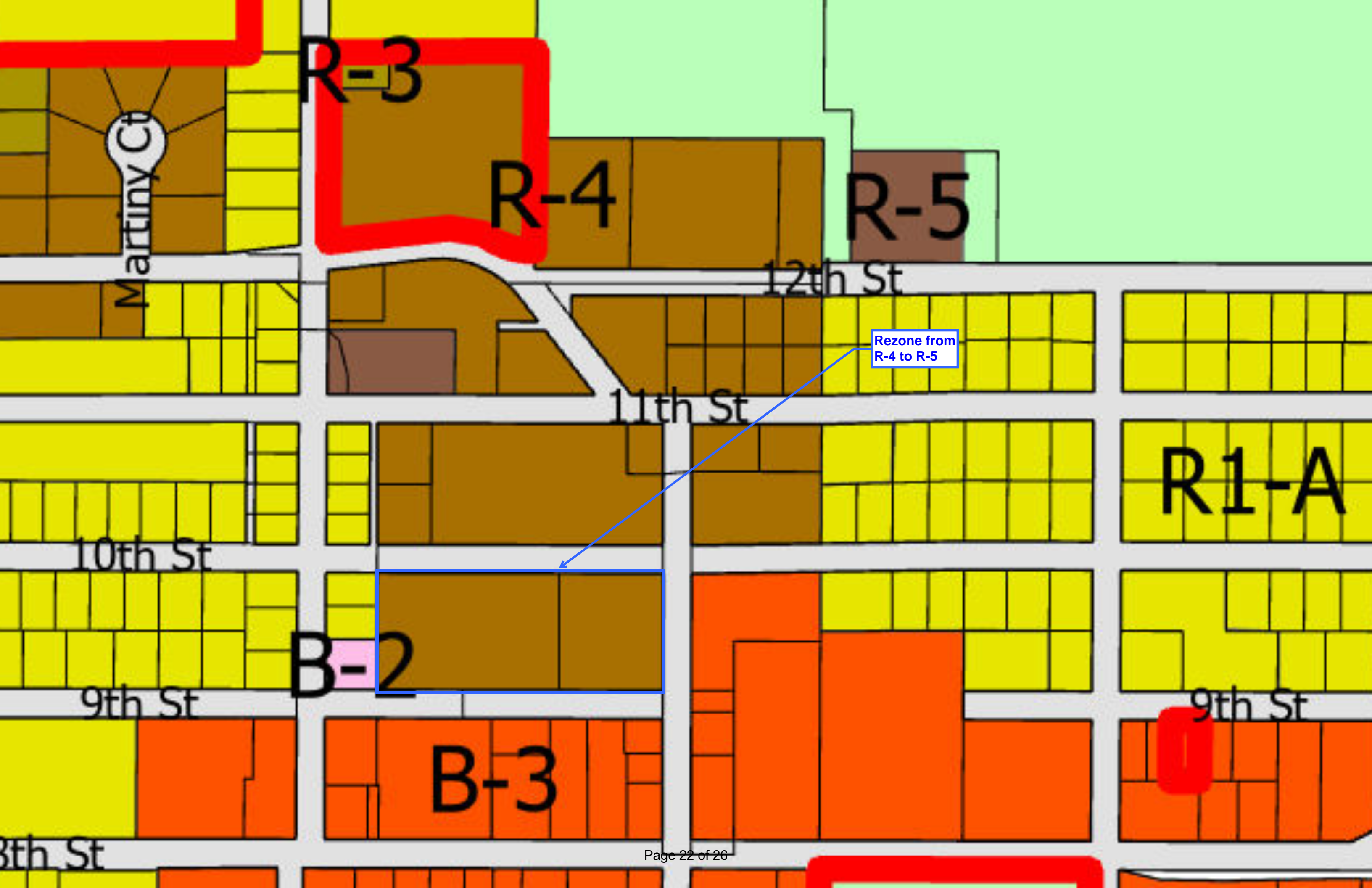
Community Development Authority-Proposed Rezoning



5/13/2024, 10:37:45 AM



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R-3

R-4

R-5

12th St

11th St

10th St

R1-A

9th St

B-2

B-3

9th St

8th St

Finance/Personnel Committee Meeting Minutes

April 9, 2024, 6:15 p.m.
City Hall, Committee Room #205
101 South Blvd., Baraboo, WI 53913

Members Present: Sloan, Petty, Kent
Others Present: Interim City Administrators P. Cannon & T. Pinion, Clerk Zeman, J. Ostrander, T. Gilman, D. Olson

1. **Call Meeting to Order**
 - 1.a **Roll Call of Membership**
 - 1.b **Note Compliance with Open Meeting Law**
 - 1.c **Approve Minutes of March 26, 2024**
Moved by: Petty
Seconded by: Kent

CARRIED (3 to 0)
 - 1.d **Approve Agenda**
Moved by: Kent
Seconded by: Petty

CARRIED (3 to 0)
2. **Action Items**
 - 2.a **Accounts Payable**
Moved by: Petty
Seconded by: Kent
Recommend paying \$801,541.41 Accounts Payable.

CARRIED (3 to 0)
 - 2.b **Recyclable & Non-Recyclable Solid Waste Collection**
T. Pinion noted that this was discussed at a previous meeting where staff was authorized to work with Peterson Sanitation, Inc. to negotiate a contract. If approved, this contract would go into effect on Monday, April 15, 2024. This was recommended for approval by the Public Safety Committee. Because of recent retirements and the reassignments of some employees, there will be no loss of staff due to contracting for this service. The agreement includes a "fixed" increase and the city will recognize significant savings over the decade this agreement covers. Contracting with Peterson Sanitation allows for the scheduling of additional "big item" pickup and possibly an electronics recycling event.
Moved by: Kent
Seconded by: Petty
Recommend approving a 10-year contract with Peterson Sanitation, Inc. for Recyclable and Non-recyclable Solid Waste Collection, Hauling, Disposal and/or Processing Services.

CARRIED (3 to 0)
 - 2.c **Budget Amendment, Campus**
P. Cannon noted that it was discussed at the last Finance meeting to transfer \$50,000 from Fund Balance to the Campus to cover some unexpected emergency repairs.
Moved by: Petty
Seconded by: Kent
Recommend approving a \$50,000 supplemental budget amendment from the City's General Fund to the UW Baraboo Sauk County Campus.

CARRIED (3 to 0)
3. **Discussion Items**

None.
4. **Adjournment**
Moved by: Kent
Seconded by: Petty
That the meeting adjourn at 6:40pm.

CARRIED (3 to 0)

Finance/Personnel Committee Meeting Minutes

April 23, 2024, 5:30 p.m.
City Hall, Committee Room #205
101 South Blvd., Baraboo, WI 53913

Members Present: Sloan, Kent, Kierzek

Others Present: Interim City Administrators P. Cannon & T. Pinion, Clerk Zeman, T. Pinion, J. Ostrander, L. Laux, W. Grant, D. Olson, and Mayor Nelson (in at 5:36pm)

1. Call Meeting to Order

1.a Roll Call of Membership

1.b Note Compliance with Open Meeting Law

1.c Approve Minutes of April 9, 2024

Moved by: Kent

Seconded by: Kierzek

CARRIED (3 to 0)

1.d Approve Agenda

Moved by: Kent

Seconded by: Kierzek

CARRIED (3 to 0)

2. Action Items

2.a Accounts Payable

Moved by: Kent

Seconded by: Kierzek

Recommend approval of paying \$867,030.01 Accounts Payable.

CARRIED (3 to 0)

2.b Interim Parks, Recreation & Forestry Director

P. Cannon noted that with the recent resignation of M. Hardy, staff would like to appoint Ryan Daum as the Interim Parks, Recreation & Forestry Director until a full time employee can be hired. Staff is recommending a flat 5% salary increase, effective April 15, 2024.

Moved by: Kent

Seconded by: Kierzek

Recommend appointing Ryan Daum as Interim Parks, Recreation & Forestry Director until a full time employee can be hired.

CARRIED (3 to 0)

2.c Sale of Refuse & Recycling Collection Equipment

T. Pinion explained that both the City and the purchasers reviewed the trucks and were able to negotiate a selling price for the equipment. The two oldest pieces of equipment will be sold to Town & Country Sanitation for a total of \$72,000, the newest vehicle will be sold to Peterson Sanitation, a division of Town & Country Sanitation, for \$165,000. The funds from the sale of this equipment is designated by resolution to go into Public Works capital equipment fund. Staff will track the additional expenses from tipping fees and if needed, these funds can be pulled into the operational budget to cover this.

Moved by: Kent

Seconded by: Kierzek

Recommend the sale of three (3) refuse and recycling trucks for a total price of \$237,000.

CARRIED (3 to 0)

2.d Special Assessments

T. Pinion noted that this is the first of three steps for replacement of curb & gutter and sidewalk. Any time brand new curb & gutter goes where no curb and gutter previously existed, the benefiting property owners are assessed for this, a similar process for sidewalk. Sauk Ave will include curb and gutter on both sides; Waldo Street, between Parkside Dr. and Haeger St., will be sidewalk on the east side and curb and gutter on both sides.

Moved by: Kent

Seconded by: Kierzek

Recommend approving the Preliminary Resolution declaring intent to levy Special Assessments in accordance with the Sidewalk Policy for new sidewalks at Waldo Street (between Parkside Dr & Haeger St.) & Sauk Avenue (between Hitchcock St. & Moore St.), that will be installed as part of the 2024 Street Improvement projects.

CARRIED (3 to 0)

2.e TID #13 Proposal, Ehlers & Associates, Inc.

P. Cannon noted that at the last Council meeting staff was advised to move forward with the creation of TID #13. This is accepting the first step of the proposal from Ehlers & Associates, Inc. to conduct a feasibility study to determine if creation of TID #13 is feasible. At a later date, Council will review the results of phase 1 and determine if they wish to proceed to phase 2. Phase 1 will determine if the creation of the TID is financially feasible. The committee will consider creating a TID policy at a later date.

Moved by: Kent

Seconded by: Kierzek

Recommend authorizing Interim City Administrator Pat Cannon to accept the proposal from Ehlers & Associates, Inc. for the review and possible creation of TID #13.

CARRIED (3 to 0)

2.f Weights & Measures Inspections

B. Zeman noted that this is the annual agreement with the state for Weights & Measures inspections. The contract includes an increase from \$5,250 to \$6,000 due to one additional day of inspections. There is no cost to the city, it's assessed back to the businesses that utilize these devices.

Moved by: Kent

Seconded by: Kierzek

Recommend approving the agreement with the Dept. of Agriculture, Trade and Consumer Protection for Weights & Measures inspections.

CARRIED (3 to 0)

3. Reports

3.a 1st Qtr. General Fund Summary

J. Ostrander presented a report showing the 1st qtr. 2023 general fund summary.

4. Discussion Items

4.a Fire Department Equipment Contributions

P. Cannon noted that over the past years the City did not put their money into the equipment replacement fund, we told them we would borrow the money at the time it was needed. The Fire & EMS District is requesting that they City pay their contribution, estimated at approximately \$856,000 going back to 2006 through 2023. All of the other members of the district have paid their contributions for the equipment. P. Cannon noted that we cannot borrow the money under a bond issue, and give the money to the district. We would have to utilize the State Trust Fund, at 6% for twenty years, for borrowing for these funds. We are still short an additional \$47,000 for 2024. Any interest, and proceeds from the sales of equipment, should be calculated in the costs for new equipment. Ald. Sloan questioned if the funds that were expected to be paid by the City for the "Fire Department" are required to be paid the "Fire District"? In the past agreement, there was no obligation to contribute to the funds to the Fire Department's capital fund; each member would be responsible for their share when a purchase was made. Members of the committee would like staff, and/or legal counsel, to determine if we are legally bound to make this contribution. There is concern with the city borrowing money, paying interest, to contribute to the equipment fund so the District can accrue interest. Staff will review the options for borrowing these funds to determine which route is best.

4.b Budget Timeline

P. Cannon noted that staff has put together a timeline for the 2025 budget. This timeline includes a public listening session prior to working on the budget and a public hearing at the Council meeting prior to the budget being approved. Discussion could include the possibility of a referendum and how to present potential budget cuts.

4.c Long-term City Financials

The Finance/Personnel Committee will hold a special meeting on Tuesday, April 30th to review and discuss the budget timeline and long-term city financials.

4.d Submitting applications for Federal Appropriation Opportunities

The committee gave Mayor Nelson authorization to submit applications for the Fire Station and Campbell Park.

4.e Separation Fund

This was not discussed at this meeting; it will be placed on a later agenda.

5. Adjournment

Moved by: Kent

Seconded by: Kierzek

That the meeting adjourn at 6:47pm.

CARRIED (3 to 0)

Brenda M. Zeman, City Clerk